

**SAN JUAN COUNTY, COLORADO BOARD OF COMMISSIONERS
TOWN OF SILVERTON BOARD OF TRUSTEES
MEETING AGENDA**

November 21, 2022

Due to the continuing COVID-19 concerns, San Juan County meetings will be conducted in a hybrid virtual/in-person format. All persons including Board Members, Staff and those with appointments scheduled on the agenda may meet in person or via zoom. At risk participants are strongly encouraged to wear a mask. We encourage community members to participate via zoom. The information necessary to connect to the public meeting is listed below.

CALL TO ORDER: 6:30 P.M.

BOCC Meeting Minutes for November 7, 2022

APPOINTMENTS

6:35 P.M. Resolution 2022-10 Adopting Secured Transportation Servicing Regulations

6:45 P.M. Resolution 2022-09 Declining Participation In The Famli Program And Providing For Notification
To The State Of Colorado Of Such Declination Of Participation

7:00 P.M. Public Hearing – 2023 San Juan County Budget

7:30 P.M. Chief Doughty and Fire Marshal Hanks - Durango Fire Protection District

New Business:

CCI – Winter Conference

Sales Tax Update

Public Comment

Commissioner and Staff Reports

Other

Adjourn

Times listed above are approximate.

Discussion of an agenda item may occur before or after the assigned time.

Next Regular Meeting – December 15, 2022 8:30 A.M.

Join Zoom Meeting

<https://zoom.us/j/92136473203>

Meeting ID: 921 3647 3203

One tap mobile

+16699006833,,92136473203# US (San Jose)

+12532158782,,92136473203# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 921 3647 3203

SAN JUAN COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MONDAY, November 7, 2022
AT 8:30 A.M.

Call to Order: The meeting was called to order by Chairman Scott Fetchenhier. Present were Commissioner Ernie Kuhlman, Commissioner Austin Lashley and Administrator William Tookey.

Payment of Bills: Commissioner Kuhlman moved to authorize payment of the warrants as presented. Commissioner Lashley seconded the motion. The motion passed unanimous.

Minutes: Commissioner Kuhlman moved to approve the minutes of October 12, 2022, as submitted. Commissioner Lashley seconded the motion. The motion passed unanimously.

Public Health Director Becky Joyce was present to provide the Commissioners with an update of her department. She announced that there will be a Health Fair on April 29, 2023. She also discussed the concerns of snow and ice coming off the roof above the doorways.

Social Service Director Martha Johnson and Krissy Rhoades were present to provide an update. Commissioner Lashley moved to approve Transmission #8 in the amount of \$8,802.55 and Transmission #9 in the amount of \$8,151.35 as presented. Commissioner Kuhlman seconded the motion. The motion passed unanimously.

An MOU with Prowers County was presented that would Prowers County to provide a county hot line for child and adult protection services. Commissioner Kuhlman moved to approve the MOU as presented. Commissioner Lashley seconded the MOU. The motion passed unanimously.

Krissy Rhoades gave an update on Anvil Mountain, LEAP, snow shoveling, and other services that she has been working on.

Helen Katich, Western Colorado Regional Director for Senator John Hickenlooper was present to provide the Commissioners with an update on what the Senator has accomplished and to hear about any concerns that the Commissioners had.

A public hearing was held concerning the Family and Medical Leave Insurance Program. A public notice had been published in the Silverton Standard and the County Employees had been notified as well. Upon the completion of the public hearing, it was the consensus of the Commissioners to have a resolution drafted for the next meeting to decline participation in the program.

Keri Metzler was present to request funding to help purchase a generator for the Senior Center. The generator would be used during emergency situations. It was the consensus of the Commissioners to provide \$2000 towards the purchase of a generator.

Administrator Tookey requested that the Commissioners authorize a DOLA grant request for matching funds for a regional broadband grant. Commissioner Lashley moved to approve the submittal of the grant as requested. Commissioner Kuhlman seconded the motion. The motion passed unanimously.

The Treasurer's report was submitted to the Commissioners for their review.

Having no further business, the meeting was adjourned at 11:40 A.M.

Scott Fetchenhier, Chairman

Ladonna L. Jaramillo, County Clerk

SAN JUAN COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MONDAY, November 7, 2022
AT 8:30 A.M.

At 1:30 pm a work session was held to discuss dust control on County Roads.

RESOLUTION 2022 - 10

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
SAN JUAN, COLORADO ADOPTING THE SAN JUAN COUNTY REGULATIONS
REGARDING SECURE TRANSPORTATION SERVICES**

WHEREAS, House Bill 21-1085, adopted in June 2021, created a regulatory and service system to provide public or private secure transportation services to individuals experiencing a behavioral health crisis; and,

WHEREAS, the Bill directed each county's Board of County Commissioners to implement a program, including issuing licenses and vehicle permits for such transports, processing complaints and enforcement of the rules associated with the program; and,

WHEREAS, the Bill directed each county to have such a program in place by January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, COLORADO that the Board hereby adopts regulations regarding Secure Transportation Services. The regulations are attached hereto as Exhibit A.

READ, PASSED AND ADOPTED this 21st day of November, 2022 by the Board of Commissioners of San Juan County, Colorado.

Scott Fetchenhier, Chair

Attest:

Ernest F. Kuhlman

Ladonna L. Jaramillo
Clerk and Recorder

Austin Lashley

SAN JUAN COUNTY, STATE OF COLORADO

**REGULATIONS
CONCERNING LICENSING OF
SECURE TRANSPORTATION SERVICES**

ARTICLE I. AUTHORITY, PURPOSE AND INTENT

These Regulations are adopted pursuant to the authority granted to the Board of County Commissioners (“Board”) of San Juan County (“County”) under C.R.S. § 25-3.5-309, *et seq*, and the Code of Colorado Regulations, 6 CCR 1011-4, Standards for Secure Transportation Services, as such statute and regulations may be amended from time to time.

The purpose of these Regulations is to set forth the requirements for the inspection, licensure and operation of secure transportation services for individuals experiencing behavioral health crises, in order to ensure high-quality behavioral health transportation within San Juan County.

The Board reserves the right to amend these Regulations, and any other individual conditions of licensing as applied to any particular license, as needed in keeping with its legislative function and in order to implement the policy of the State of Colorado that the regulation and control of secure transportation licenses be in the exclusive purview of the Boards of County Commissioners. If permitted by applicable Colorado law, the Board may grant a variance, or waiver, upon written request from the applicant, from the terms of these Regulations if the Board finds good cause exists, and such action is necessary, and will not be detrimental to the health, safety, or welfare of the public. All requests for waiver or variance must be submitted in writing with the application for a secure transportation license in order to be considered by the Board.

Nothing in these Regulations shall be construed to create a cause of action or civil liability remedy in any person. These Regulations shall not be construed to create a duty to any third-party where no such duty otherwise existed. It is the express intention of the Board that any third-party receiving services or benefits under these Regulations shall be deemed to be an incidental beneficiary only.

If any of the provisions of these Regulations are determined to be invalid, such determination shall not affect the remaining provisions of these Regulations.

ARTICLE II: DEFINITIONS

As used in these Regulations, unless the context otherwise requires:

2.1 “Abuse” means any of the following acts or omissions:

- (A) The non-accidental infliction of bodily injury, serious bodily injury, or death;
- (B) Confinement or restraint that is unreasonable under generally accepted standards;
or
- (C) Subjection to nonconsensual sexual conduct or contact.

- 2.2 “Administrator” means any person who is responsible for the overall operations of the secure transportation service, as set forth in Part 7.2, 6 CCR 1011-4.
- 2.3 “Based” means a service area in a county where the client is picked up for secure transportation services.
- 2.4 “Behavioral health” means an individual’s mental and emotional well-being and actions that affect an individual’s overall wellness. Behavioral health issues and disorders include substance use disorders, serious psychological distress, suicide, and other mental health disorders, and range from unhealthy stress or subclinical conditions to diagnosable and treatable diseases. The term “behavioral health” is also used to describe service systems that encompass prevention and promotion of emotional health and prevention and treatment services for mental health and substance use disorders.
- 2.5 “Behavioral health crisis” means a significant disruption in a person’s mental or emotional stability or functioning resulting in an urgent need for immediate assessment and treatment to prevent a further or serious deterioration in the person’s mental or physical health.
- 2.6 “Chemical Restraint” means giving an individual medication involuntarily for the purpose of restraining that individual; except that “chemical restraint” does not include the involuntary administration of medication pursuant to C.R.S. § 27-65-111 (5), or administration of medication for voluntary or life-saving medical procedures.
- 2.7 “Class A” means secure transportation services licensed to use physical restraint during secure transport pursuant to the parameters set forth at Part 8.3, 6 CCR 1011-4.
- 2.8 “Class B” means secure transportation services that are not licensed to use physical restraint during secure transport.
- 2.9 “Client” means an individual experiencing a behavioral health crisis who is eligible for urgent secure transportation services as defined at Part 2.22, 6 CCR 1011-4 and who meets the parameters set forth at Part 8.1, 6 CCR 1011-4.
- 2.10 “The Department” means the Colorado Department of Public Health and Environment.
- 2.11 “Direct client contact” means any staff member who interacts directly with clients either before, during, or after the secure transportation service and is qualified by training pursuant to Part 7.7(A)(1). This may include the driver or any other staff member who is not providing direct client support.
- 2.12 “Direct client support” means any staff member who interacts directly with clients and is qualified by training pursuant to Part 7.7(A)(2), 6 CCR 1011-4 in mental health first aid, basic first aid, and cardiopulmonary resuscitation (CPR) who is assigned to provide secure transportation services to individuals experiencing a behavioral health crisis.

- 2.13 “Emergency Manager” means the person employed as the San Juan County Emergency Manager, who is tasked by the Board of County Commissioner with ensuring compliance with these Regulations.
- 2.14 “Emergency Medical Services Facility” means a licensed or certified facility that provides emergency medical services, including but not limited to: hospitals, hospital units as defined at C.R.S. § 25-3-101; freestanding emergency departments as defined at C.R.S. § 25-1.5-114; psychiatric hospitals; community clinics; behavioral health entities; and community mental health centers, crisis stabilization units, or acute treatment units licensed as a behavioral health entity.
- 2.15 “Exploitation” means an act or omission committed by a person who:
- (A) Uses deception, harassment, intimidation, or undue influence for their personal gain to permanently or temporarily deprive a client of the use, benefit, or possession of anything of value;
 - (B) Forces, compels, coerces, or entices a client for the profit or advantage of the person or another person against the will of the client; or
 - (C) Misuses the property of a client in a manner that adversely affects the client’s ability to receive services or care.
- 2.16 “Facility”, for the purposes of this chapter, means all facility types defined at Part 2.22(C), 6 CCR 1011-4.
- 2.17 “Harmful act” means an act committed against a client by a secure transportation service staff member when such act is not defined as abuse, neglect, or exploitation but causes harm to the health, safety, or welfare of a client.
- 2.18 “Licensee” means the person or business entity that is granted a license by the county to operate a secure transportation service and that bears legal responsibility for compliance with all applicable federal, state, and local statutes and regulations.
- 2.19 “Manager” means any person who is responsible for supervising staff and the day-to-day operations of the secure transportation service as set forth in Part 7.3, 6 CCR 1011-4.
- 2.20 “Mistreatment” means abuse, neglect, exploitation, or a harmful act.
- 2.21 “Neglect” means a staff member’s failure to provide behavioral health care, physical care, supervision, or any other service necessary for the health or safety of a client during the secure transportation service in a timely manner and with the degree of care that a reasonable person in the same situation would exercise. Neglect also means a staff member knowingly using harassment, undue influence, or intimidation to create a hostile or fearful environment for a client.

- 2.22 “Owner” means an officer, director, general partner, limited partner, or other person having a financial or equity interest in the secure transportation service. An owner may also serve as the manager and/or administrator of a licensed secure transportation service.
- 2.23 “Physical restraint”, for the purposes of this chapter, means a physical device used to involuntarily restrict the movement of an individual or the movement or normal function of a portion of their body.
- 2.24 “Secure transportation” or “Secure transportation services” means urgent transportation services provided to individuals experiencing a behavioral health crisis. Secure transportation includes:
- (A) An individual being transported pursuant to C.R.S. § 27-65-103 or 27-65-105(1), transportation from the community to a facility designated by the Executive Director of the Department of Human Services (DHS) for treatment and evaluation pursuant to C.R.S. § 27-65-101 et seq.;
 - (B) An individual in need of services pursuant to C.R.S. § 27-81-101, et seq. and § 27-82-101, et seq., transportation from any location to an approved treatment facility, as described in C.R.S. § 27-81-106, or to a walk-in crisis center that is in operation as part of the behavioral health crisis response system;
 - (C) An individual who is receiving transportation across levels of care or to a higher or lower level of care, transportation between any of the following types of facilities:
 - (1) An emergency medical services facility;
 - (2) A facility designated by the Executive Director of DHS for the treatment and evaluation pursuant to C.R.S. § 27-65-101, et seq.;
 - (3) An approved treatment facility, as described in C.R.S. § 27-81-106, C.R.S.;
 - (4) A walk-in crisis center that is operating as part of the behavioral health crisis response system; or
 - (5) A behavioral health entity (BHE) licensed pursuant to C.R.S. § 25-27.6-106, with a current twenty-four (24) hour endorsement.
 - (D) Secure transportation does not include urgent transportation services provided by law enforcement or personnel employed by or contracted with a law enforcement agency to individuals experiencing a behavioral health crisis.
 - (1) Except that any member of a co-responder team may provide urgent transportation services if that co-responder:
 - (a) Is not law enforcement or personnel employed by or contracted with a law enforcement agency; and

- (b) Holds a valid license for secure transportation by the county in which the secure transportation originates; and
 - (c) Provides secure transportation in a vehicle:
 - (i) With a valid permit issued by the county in which the secure transportation originates, and
 - (ii) That meets the minimum requirements for secure transportation services in this rule chapter.
- 2.25 “Serious injury” means brain or spinal cord injuries; bone breaks or fractures; any injury that threatens life or limb, impairs the function of any part or organ of the body, or results in permanent disfigurement; burns of the second or third degree; and/or physical or sexual abuse as described in C.R.S. § 18-3-101, et seq.
- 2.26 “Type 1” means a permitted vehicle with a permanent safety partition that separates the driver from the passenger compartment.
- 2.27 “Type 2” means a permitted, non-partitioned vehicle.

ARTICLE III: LICENSES AND PERMITS REQUIRED

- 3.1 Secure Transportation License Required: On or after January 1, 2023, in accordance with 6 CCR 1011-4, § 3.1, no person or agency, public or private, shall transport a patient experiencing a behavioral health crisis from any point within the County to any point within or outside the County unless that person or agency holds a valid license issued by the county in which the secure transportation service is based, except as provided in Section 3.6 of these Regulations, below.
- 3.2 Types of Licenses: A Secure Transportation Service shall elect either a Class A License, for services which use physical restraint during the provision of secure transportation, or a Class B License, for services which do not use physical restraint during the provision of secure transportation.
- 3.3 Vehicle Permit Required: On or after January 1, 2023, in accordance with 6 CCR 1011-4, § 3.1, no person or agency, public or private, shall transport a patient experiencing a behavioral health crisis from any point within the County to any point within or outside the County unless that person or agency holds a valid license issued by the county in which the secure transportation service is based, except as provided in Section 3.6 of these Regulations, below.
- 3.4 Types of Permits: A Secure Transportation Service shall elect to permit each of its vehicles as either a Type 1 vehicle, for a vehicle with a safety partition that separates the driver from the passenger department, or a Type 2 vehicle, which does not contain a safety partition.
- 3.5 Terms:

- (A) Each Secure Transportation License shall be valid for three (3) years from the issue date, unless revoked or the Secure Transportation Service changes ownership. Licenses may not be sold, assigned, or otherwise transferred.
- (B) Each Secure Vehicle Permit shall be valid from one (1) year from issue date, unless earlier revoked or the vehicle changes ownership. Permits may not be sold, assigned, or otherwise transferred.
- (C) Each application must be submitted no later than thirty (30) days before the request effective date of the License or Permit, for a new License or Permit, or thirty (30) days before the expiration of the existing term, for renewals.

3.6 Exceptions to Licensing and Permits Required: In addition the exemptions granted by the State of Colorado pursuant to 6 CCR 1015-3, Chapter 4 - Rules Pertaining to Licensure of Ground Secure transportations, or its successor, the provisions of the licensing in subsections III.3.1 of these Regulations, above, shall not apply to the following:

- (A) Vehicles used for the transportation of persons injured at a mine when the personnel used on the vehicles are subject to the mandatory safety standards of the federal mine safety and health administration, or its successor agency;
- (B) Ground Ambulance Agencies licensed pursuant to C.R.S. § 25-3.5-301;
- (C) Transportation services provided by the Office of Behavioral Health within the Department of Human Services;
- (D) Emergency service patrols established pursuant to C.R.S. § 27-81-115;
- (E) Law enforcement; and
- (F) Any secure transportation service holding a valid license or permit from another county within Colorado, or from a neighboring state, providing said out-of-state secure transport service holds a permit or licensing requiring compliance with this Policy or a substantially equivalent out-of-state secure transport Policy.

ARTICLE IV: LICENSURE REQUIREMENTS

Before issuing a new or renewed license to a Secure Transportation Service pursuant to these Regulations, the County shall ensure the following requirements have been met:

- 4.1 The Secure Transportation Service has certified that it is compliant with all applicable laws and regulations required to operate a secure transportation service in Colorado, and the County does not have information to the contrary.
- 4.2 The Secure Transportation Service has completed the County's application form.
- 4.3 The Secure Transportation Service has provided the following to the County:

- (A) Name and contact information of the Manager and Administrator of the Secure Transportation Service
 - (B) Submission of all written policies and procedures, including any operational protocols, medical protocols, training procedures, client rights, background check policy and other relevant documents.
 - (C) Statement of understanding that if the Secure Transportation Service is sold or transferred, the new owner shall be required to obtain licensing and permits prior to beginning operations.
 - (D) List of current staff and certification that staffing requirements have been met.
- 4.4 The Secure Transportation Service has submitted the appropriate application fee, as specified in Section 13, below.
- 4.5 The Secure Transportation Service has demonstrated that it has the following insurance coverage from an insurance company authorized to write liability insurance in Colorado, and that San Juan County is identified as a certificate holder:
- (A) General liability and applicable professional liability insurance coverage, in the following minimum amounts:
 - (1) Liability insurance for injuries in the amount of one million dollars (\$1,000,000.00) for each individual claim.
 - (2) Liability insurance in the amount of three million dollars (\$3,000,000.00) for all claims made against the secure transportation service or against its personnel.
 - (B) Demonstration by the applicant of proof of a minimum level of worker's compensation consistent with the Colorado Worker's Compensation Act in Articles 40-47 of Title 8, C.R.S., as applicable.

ARTICLE V: PERMIT REQUIREMENTS

Before issuing a new or renewed Vehicle Permit to a Secured Transportation Service pursuant to these Regulations, the County shall ensure the following requirements have been met:

- 5.1 The Secure Transportation Service has completed the County's Vehicle Permit form.
- 5.2 The Secure Transportation Service has provided the following to the County:
- (A) Certificate of Mechanical Inspection, completed by a qualified motor vehicle mechanic, for each vehicle for which a permit is sought.
 - (B) Certification of compliance signed by the Emergency Manager, pursuant to Section 5.6.

- 5.3 The Secure Transportation Service has demonstrated that it has the following insurance coverage, and that San Juan County is identified as a certificate holder, for each vehicle for which a permit is sought:
- (A) Automobile liability insurance coverage in the amount of one million dollars (\$1,000.00.00) bodily injury for each person, two million dollars (\$2,000.00.00) bodily injury for each accident, and one million dollars (\$1,000.000.00) for property damage.
- 5.4 The Secure Transportation Service has submitted the appropriate vehicle permit fee, as specified in Section 13, below, for each vehicle permit sought.
- 5.5 Compliance with client and crew vehicle safety standards as follows:
- (A) All vehicles must demonstrate proof of compliance with Federal Motor Vehicle Safety Standards on the date of manufacture in accordance with the following:
 - (1) 49 C.F.R. Part 567.4(a) for manufactured motor vehicles (except replica motor vehicles and vehicles manufactured in two (2) or more stages),
 - (2) 49 C.F.R. Part 567.5 for vehicles that are manufactured in two (2) or more stages, or
 - (3) 49 C.F.R. Part 567.7 for certified vehicles that are altered.
 - (B) All vehicles must undergo routine vehicle maintenance and periodic checks in accordance with manufacturer recommendations.
 - (C) All vehicles must have the following safety features:
 - (1) Four doors;
 - (2) Ligature risk reduction measures;
 - (3) Child safety and window safety locks;
 - (4) Global Positioning System (GPS) tracking;
 - (5) Occupant protection, including seat belts, supplemental inflatable restraints, and child safety seats (as applicable);
 - (6) Cabin temperature control and ventilation system;
 - (7) Be absent any foreign items or instruments in the secured area that may be used to inflict harm; and
 - (8) Mirror for monitoring the client or capability for visual observation of the client.

- (D) If a Type 1 vehicle with a safety partition that separates the driver from the passenger compartment is being used for the secure transportation service, then the vehicle must have the following additional safety features:
 - (1) Permanent installation of all safety partitions; and
 - (2) For vehicles with a cargo area, a safety partition must also be installed that separates the passenger compartment from the cargo area;
- (E) All vehicles must be equipped with the following:
 - (1) First aid kit;
 - (2) Fire extinguisher;
 - (3) Wireless two-way communication (public safety radio, commercial land mobile radio, or wireless telephone);
 - (4) Biohazard bag;
 - (5) Personal protective equipment for each occupant as per public health recommendations; and
 - (6) Map of service area.
- (F) If a licensed secure transportation service utilizes physical restraint as part of its services, the vehicle shall additionally be equipped with the following:
 - (1) Automated external defibrillator (AED);
 - (2) Non-metal, soft posey-type restraints; and
 - (3) Device intended to prevent a client from spitting or biting that does not restrict the client's airway or breathing ability and does not pose a ligature risk.

5.6 The San Juan County Board of County Commissioners hereby appoints the San Juan County Emergency Manager (hereinafter "Emergency Manager") to be its qualified representative, delegated with the authority of ensuring compliance with these Regulations. Each vehicle to be used by the Secure Transportation Service must be inspected by the Emergency Manager to verify that all equipment on the vehicle is properly secured and supplies are maintained and stored in accordance with these Regulations, Colorado State Regulations, and any manufacturer recommendations. The Emergency Manager may not have any actual or potential conflict of interest with the Secure Transportation Service or with the inspection process.

ARTICLE VI: MANAGER AND ADMINISTRATOR REQUIREMENTS

- 6.1 Each Secure Transportation Service based in San Juan County must have a Manager and an Administrator. The Manager and Administrator positions may be held by the same person.
- 6.2 The Secure Transportation Service must notify the Emergency Manager of its Manager and Administrator, and any changes regarding the Manager or Administrator during the licensing term must be provided to the Emergency Manager within fourteen (14) business days of the change.
- 6.3 Each Manager and Administrator must meet the following minimum requirements:
 - (A) Be at least twenty-one (21) years of age, possess a high school diploma or GED;
 - (B) Have at least one (1) year documented supervisory experience in the provision of secure transportation services or be qualified by education, knowledge, and experience to oversee the secure transportation services provided;
 - (C) Be able to communicate, understand, and respond effectively to the client, family representatives, and other providers and be able to use appropriate translator services as needed;
 - (D) Be familiar with all applicable local, state and federal laws and regulations concerning the operation and provision of secure transportation services;
 - (E) Be in good standing with any state regulatory agency if the manager or administrator is licensed or certified with the Colorado Department of Regulatory Agencies or the Colorado Department of Public Health and Environment; and
 - (F) Have passed a background check that was performed by the Secure Transportation Service or owner prior to the assumption of responsibilities. The manager or administrator shall not conduct his or her own background check or any required follow-up.
- 6.4 Manager Responsibilities. The responsibilities of the manager include, but are not limited to:
 - (A) Supervising staff and the day-to-day operations of the service;
 - (B) Completing the applicable annual training and core competencies at Part 7.7;
 - (C) Ensuring annual training completion and core competencies for every staff member with direct client contact;
 - (D) Implementing a quality management program in accordance with Part 10 of these rules;
 - (E) Maintaining appropriate records and ensuring accurate completion of records, including, but not limited to:

- (1) Personnel records; and
 - (2) Client records, including individual trip logs and the data reporting requirements in accordance with Part 6 of these rules; and
- (F) Implementing all policies and procedures of the secure transportation service.
- 6.5 Administrator Responsibilities. The responsibilities of the administrator include, but are not limited to:
- (A) Managing the business affairs and overall operation of the secure transportation service, including planning, organizing, developing, controlling, and/or maintaining the service's operations;
 - (B) Organizing and directing the service's ongoing functions;
 - (C) Overseeing a budgeting and accounting system;
 - (D) Designating in writing a qualified back up administrator to act in the administrator's absence or requiring the administrator or their qualified designee to be available in person or remotely to assist secure transportation service staff members with urgent matters that arise during all hours that staff are providing services;
 - (E) Ensuring the secure transportation service is in compliance with all applicable federal, state, and local laws;
 - (F) Ensuring the completion, maintenance, and submission of such reports and records as required by the county and/or Department;
 - (G) Developing and implementing a quality management program in accordance with Part 10, 6 CCR 1011-4; and
 - (H) Maintaining appropriate records and all policies and procedures of the service, including, but not limited to:
 - (1) Personnel records, including verification of each staff member's compliance with orientation and annual training requirements set forth in Part 7.7 and verification of any applicable active professional licensure or certification;
 - (2) Client records, including individual trip logs and the data reporting requirements in accordance with Part 6 of these rules; and
 - (3) Financial and administrative records, including certificates of insurance for the secure transportation service.

ARTICLE VII: STAFFING REQUIREMENTS

- 7.1 Every Secure Transportation Service shall have staffing requirements which include, at a minimum:
- (A) All drivers must possess a current and valid Colorado driver's license.
 - (B) If a Type 1 (partitioned) vehicle is being used for the secure transport, then the following shall apply:
 - (1) A 1:1 ratio of client to staff member shall be maintained during the transport, which staff member may also be the driver in the case of a Type 1 vehicle transportation.
 - (2) If one (1) client is being transported, then one (1) staff member with a current and valid certification for all training topics is required to staff a vehicle permitted for each secure transport.
 - (3) If more than one client is being transported, then one (1) staff member who possesses a current and valid certification for all training topics is required to accompany each individual client during transport.
 - (C) If a Type 2 (non-partitioned) vehicle is being used for the secure transport, then the following shall apply:
 - (1) A 1:1 ratio of client to staff member shall be maintained during the transport, in addition to the driver, who may not be included in the staffing ratio requirement in the case of a Type 2 vehicle transportation.
 - (2) If one (1) client is being transported, then two (2) staff members are required to staff the vehicle. At a minimum, the staff member who is not the driver must have a current and valid certification for all training topics.
- 7.2 Each staff member with direct client contact must possess a certification or proof of having completed all required coursework.
- 7.3 Each Secure Transportation Service must have a policy related to background checks for all staff members. Such background checks shall take place prior to an individual providing secure transportation services. The policy shall include, at a minimum:
- (A) Require a background check on every existing and prospective staff member.
 - i. Standards regarding hiring staff with prior convictions of a violent, fraudulent, or abusive nature, to include further inquiry by the Manager or Administrator to determine the potential impact on client safety in accordance with the policies developed by the secure transportation service.
 - ii. A procedure by which if an individual is hired despite a background check that reveals a prior conviction of a violent,

fraudulent, or abuse nature, the Manager or Administrator documents the reasons for hire and plans for supervision.

- 7.4 Each Secure Transportation Service must have established the following minimum staff training requirements for all staff that must be completed prior to providing secure transportation services, and annually thereafter, or as recommended by the relevant training organizations:
- (A) Cultural competencies including, but not limited to, supporting persons with physical or cognitive disabilities, language accessibility, and accessing interpretive services;
 - (B) In-person or online verbal de-escalation training sessions that prioritize client and staff safety and inform restraint requirements set forth in Part 8.3, 6 CCR 1011-4;
 - (C) Trauma-informed care principles;
 - (D) Evade and escape violent encounter strategies;
 - (E) Internal policies and procedures applicable to the secure transportation service and staff, including, but not limited to the staff disciplinary policy;
 - (F) Client rights; and
 - (G) Compliance with applicable privacy laws.
- 7.5 Each Secure Transportation Service must have established the following additional minimum staff training requirements for all staff with direct client contact:
- (A) Adult and Youth Mental Health First Aid as offered by educational institutions or by professional organizations such as mental health firstaid.org, or the equivalent;
 - (B) Basic First Aid and CPR; and
 - (C) Care of clients with substance use disorders.
- 7.6 Each Class A Secure Transportation Service must have also established the following additional minimum staff training requirements for all staff who may utilize physical restraint during secure transportation of clients:
- (A) Circumstances and protocols governing the permissible application of individual physical restraint during secure transport; and
 - (B) Safe application of individual physical restraint on clients during secure transport.
- 7.7 All staff training must be documented by the Secure Transportation Service and provided to the County.

ARTICLE VIII: OPERATING STANDARDS AND PROCEDURES

8.1 Secure transport clients may only be transported under the following circumstances:

- (A) The client is experiencing a behavioral health crisis.
- (B) The client is in need of urgent transportation to a facility that is defined at Part 2.22(C), 6 CCR 1011-4.
- (C) The client does not and will not need either:
 - (1) Medical treatment during transport, or
 - (2) Active or ongoing medical monitoring.
- (D) The client does not and will not need to be chemically restrained during secure transport as a behavioral intervention.

8.2 Required Policies and Procedures.

- (A) General Policies and Procedures. Each Secure Transportation Service must have established policies and procedures that follow national best practice guidelines where available, and address, at a minimum:
 - (1) Appropriate procedures to assess initially whether the client requires a higher level of transport than the service can provide;
 - (2) Appropriate procedures to follow when, during a secure transport, it becomes apparent that a client needs medical attention or a higher level of transport than the service can provide;
 - (3) Appropriate procedures to confirm the receiving facility's acceptance of the client prior to initiation of the secure transport;
 - (4) Criteria used for pickup and drop-off, including the circumstances that determine a secure transport client's eligibility;
 - (5) The level of support and protection needed for both client and staff safety;
 - (6) Compliance with vehicle safety standards and procedures;
 - (7) Proper evacuation of the vehicle during emergencies if the windows and/or exits of the vehicle are blocked or inaccessible;
 - (8) Infection prevention and control, including the decontamination of the vehicle after each transport;
 - (9) Parental and/or guardian level of support and involvement;
 - (10) Meeting client needs on extended transports including meals, water, and bathroom breaks; and

- (11) Documentation of all steps in the process from initial pickup request to drop-off, including but not limited to documenting all stops made during the secure transportation service.
- (B) Class A Specific Procedures. Each Class A Secure Transportation Service must have the following policies and procedures that address, at a minimum:
- (1) The circumstances under which staff who provide direct client support may apply individual physical restraint during the course of the secure transportation service, given the parameters outlined in Part 8.3, and
 - (2) The application of individual physical restraint, including training protocols and safety precautions, to ensure the restraints do not restrict the client's airway or breathing ability.
- (C) Client Rights. Each Secure Transportation Service must have written client rights which assures that each client has the right to be treated with consideration, respect, and full recognition of human dignity and individuality, and that includes, at a minimum:
- (1) The right of the client and their property to be treated with respect;
 - (2) The right of the client to have access to basic comfort items and their personal mobile phone provided the direct client support staff member establishes and documents that those items do not pose a danger to the client or staff member;
 - (3) The right of the client to wear their own clothes provided the direct client support staff member establishes and documents that those items do not pose a danger to the client or staff member;
 - (4) The right of the client to receive secure transportation services by the least restrictive means necessary to assure the safety of the client;
 - (5) The right of the client to be free from discrimination in the provision of services;
 - (6) The right of the client to be free from neglect, financial exploitation, and verbal, physical, and psychological abuse, including humiliation, intimidation, or punishment;
 - (7) For clients who request voluntary transport, the right of the client to discontinue secure transportation services;
 - (8) The right of the client to receive disclosure about any video and/or audio recording that occurs during the delivery of service in accordance with applicable privacy laws;

- (9) The right of the client to have personally identifying health information protected from unnecessary disclosure;
 - (10) The right of the client or their representative to file a complaint against the secure transportation service with the Secure Transportation Service and County concerning services or care that is or is not furnished, and receive documentation of the existence of the investigation and resolution of the complaint, including providing the complainant with the results of the investigation and the secure transportation service's plan to resolve any identified issues; and
 - (11) The right of the client to file a complaint with the Secure Transportation Service and County without fear of discrimination or retaliation by the secure transportation service's owner, manager, administrator, or any staff members.
- (D) Client Rights' Policies and Procedures. Each Secure Transportation Service must have an established client rights policies and procedures that include, at a minimum:
- (1) Procedures for identifying, reporting, reviewing, and investigating all allegations of abuse, mistreatment, neglect, and exploitation;
 - (2) Procedures for timely communicating all investigation results to the client and county in which the secure transportation service is licensed;
 - (3) Procedures for timely and appropriate disciplinary action up to and including termination of staff and appropriate legal recourse against any staff member who has engaged in abuse, mistreatment, neglect, or exploitation of a client; and
 - (4) Procedures the direct client support staff member must follow to document their decision to withhold any basic comfort items and/or the client's personal mobile phone or prohibit a client from wearing their own clothes.
- (E) The Secure Transportation Service shall provide each client with written documentation of its Client Rights and Client Rights' Policies and Procedures, including the right to file a complaint with the County, to clients at the initiation of the secure transportation service. If the client is unable to read the rights, they shall be read the rights in a language they understand.
- (F) The Secure Transportation Service shall designate a staff member as responsible for complaint intake and problem resolution, and shall inform the County of that person's name, title, and contact information at the time of licensing or renewal, or in the event of any changes in that position.

8.3 Restraint.

- (A) No chemical restraint may be administered during a secure transport. If chemical restraint is needed to ensure client safety, then the client shall receive an ambulance transport.
- (B) Physical restraint, as defined at Part 2.21, 6 CCR 1011-4, shall only be utilized for health and safety purposes under the following circumstances:
 - (1) In cases of emergency, when the client is at risk of causing serious, probable, and imminent threat of bodily harm to themselves or to others and where there is the present ability to effect such bodily harm; and
 - (2) After the failure of less restrictive alternatives, including verbal de-escalation; or
 - (3) After a determination that such alternatives would be inappropriate or ineffective under the circumstances.
- (C) If physical restraint is utilized during a transport, the service shall document the time at which the physical restraint was applied and removed (if applicable) and the type of physical restraint used.

8.4 Capacity, Documentation, and Availability.

- (A) The secure transportation service shall transport one (1) client per vehicle transport, except under the following circumstances:
 - (1) Each client has received behavioral health clearance from the treating provider at the sending facility, no physical restraint is needed, and there is a low probability of behavioral destabilization;
 - (2) Each client has received medical clearance from the treating provider at the sending facility, is medically stabilized, and has a low probability of medical destabilization;
 - (3) Each client has received an assessment from the treating provider at the sending facility that the client is an appropriate candidate for a transport with one or more individuals;
 - (4) The transport is an inter-facility transport as defined at Part 2.22(C), 6 CCR 1011-4; and
 - (5) Each client has given their consent to be transported with another individual(s).
- (B) The secure transportation service shall create and maintain accurate and detailed logs of client transports, including professional incident reports.
- (C) To ensure the needs of clients are met, secure transportation services that do not provide 24/7 services shall provide the client with their after-hours contact

information and with contact information for the secure transportation service's back-up providers.

ARTICLE IX - QUALITY MANAGEMENT PROGRAM (QMP)

- 9.1 Each Secure Transportation Service must have an ongoing quality management program ("QMP") that is appropriate to the size and type of the service. The program shall incorporate a plan that evaluates the quality of client care and safety and has the following policies and procedures including, at a minimum:
- (A) The incorporation of the substantiated findings of any complaint into its QMP for the purpose of evaluating and implementing systemic changes where needed;
 - (B) The general description of the types of cases, problems, or risks to be reviewed and criteria for identifying potential risks;
 - (C) Identification of the staff members responsible for coordinating quality management activities;
 - (D) A description of the method(s) for:
 - (1) Investigating and analyzing the frequency and causes of individual problems and patterns of problems;
 - (2) Taking corrective action to address the problems, including prevention and minimizing problems or risks;
 - (3) Evaluating corrective action(s) to determine the effectiveness of such action(s); and
 - (4) Coordinating all pertinent case, problem, or risk review information with other applicable quality assurance and/or risk management activities, such as review of client care, review of staff conduct, the client complaint system as described in Section 8.2(D) of this Policy, and education and training programs.
 - (E) Documentation of required quality management activities, including cases, problems, or risks identified for review; findings of investigations; and any actions taken to address problems or risks;
 - (F) A schedule for program implementation not to exceed ninety (90) days after the date of the issuance of the secure transportation service license;
 - (G) A schedule for program evaluation to periodically assess the effectiveness of services and review the clinical and operational protocols and compliance with such protocols;
 - (H) The utilization or application of data collected pursuant to Section XIII.1 of this Policy to inform the quality management plan; and

- (I) A written disciplinary policy that addresses a process for staff quality improvement.
- 9.2 The secure transportation service shall make available the quality management plan to the County during the initial license application and include the QMP with renewal applications if the plan has been revised.
- 9.3 San Juan County, the Colorado Department of Public Health and Environment (the “Department”), or any other appropriate regulatory agency having jurisdiction for disciplinary or licensing sanctions shall have access to any records, reports, and other information of the quality management program.

ARTICLE V: COMPLAINTS

10.1 Origination of Complaints:

- (A) Alleged violation of this Policy by a Licensed Secure Transportation Service or of a Secure Transportation Service operating in the County without a license, may be made by any person or agency or may be initiated by the San Juan County Emergency Manager or the San Juan County Board of County Commissioners (“Board”) on its own volition.
- (B) Such Complaint shall be made to the San Juan County Emergency Manager and may be made in writing or verbally.
- (C) The Emergency Manager shall provide to the Complainant the name and contact information of the person who is designated to handle complaints for the Secure Transportation Service.
- (D) Any individual bringing a matter of medical competency to the Board shall waive the right of patient confidentiality as a condition of complaint submission and subsequent investigation.
- (E) If any legal action is filed against a licensed secure transportation service in a court of the United States, the State of Colorado or any of its political subdivisions, the licensee shall notify the Board within ten (10) business days. A violation of these Regulations shall not be presumed based on an allegation. In the event that a judgment is entered against the licensee, the licensee shall file a copy of the findings of fact, conclusions of law and order of the court with the Board within ten (10) business days.
- (F) If an action against a Secure Transportation Service is undertaken by another jurisdiction, the licensee shall notify the Board within ten (10) business days. A violation of these Regulations shall not be presumed based on the action. If the action results in a suspension or revocation of the secure transportation service license by another jurisdiction, the licensee shall file a copy of the record of the adverse action with the Board within ten (10) business days.

10.2 Validation of Complaints:

- (A) The Emergency Manager shall provide a copy of the complaint to the Secure Transportation Service within seven (7) days of its receipt.
- (B) The Emergency Manager shall complete an initial review of the complaint, judgment or adverse action, and interview the complainant, within seven (7) days of receipt to determine if, on the face of the complaint, it may constitute a violation of this Policy and has sufficient foundation to warrant a complete investigation.
- (C) If the Emergency Manager determines that the complaint has sufficient factual basis of a violation of these Regulations, the Emergency Manager shall proceed to a full investigation. Allegations of violations outside the purview of the Board or these Regulations shall be returned to the complainant for referral to the appropriate authority or jurisdiction.
- (D) The Emergency Manager shall notify the complainant and the Secure Transportation Service in writing upon such a determination, whether it is determined that the allegation shall be investigated or that it lacks sufficient basis to warrant investigation.

10.3 Investigation of Complaints:

- (A) Upon initiation of a full investigation, the Emergency Manager shall take actions to investigate the complaint, which investigation may include interview of witnesses, collection of records, and any other lawful action deemed appropriate by the Emergency Manager. Such investigation shall be completed no later than thirty (30) days after the decision to investigate.
- (B) The Emergency Manager shall present his or her investigative findings in writing to the Board of County Commissioners within thirty (30) days of the decision to investigate. A copy of the Emergency Manager's findings shall be mailed to the complainant and the Secure Transportation Service.

10.4 Review by the Board of County Commissioners

- (A) Upon receipt of the written report, the Board of County Commissioners shall meet within fourteen (14) days, and shall vote: 1) to take no further action on the complaint; 2) to allow a reasonable time for the Secure Transportation Service to cure its violation; or 3) to hold a public hearing regarding the complaint. The Board's decision shall be communicated to the Secure Transportation Service and complainant in writing.
- (B) If the Board determines that a hearing is warranted, such a hearing shall be held within fourteen (14) days of such a determination, or within fourteen (14) days of a temporary suspension of any license.

- (C) All hearings before the Board shall be open to the public and shall be conducted in accordance with the Colorado Open Meetings Act. The Board shall be authorized to administer oaths and issue subpoenas to require the attendance of witnesses and the production of papers, books, and records necessary to the determination of any issue at any hearing. The Secure Transportation Service shall be given the opportunity to be heard at the hearing.
- (D) At the conclusion of the hearing, the Board may dismiss the complaint, or make findings that the complaint is substantiated. In the event of a substantiated complaint, the Board may suspend or revoke the Secure Transportation Service's license or require remediation of the violation, as specified in Section 10.5 below. The Emergency Manager shall bear the burden of proof of a violation justifying any suspension or revocation of a license or permit.
- (E) The outcome of the public hearing shall be documented and sent to the Secure Transportation Service and complainant in writing.
- (F) In the event of a revocation or suspension of the license of a Secure Transportation Service, the County shall notify the Colorado Department of Public Health and Environment, Colorado Department of Regulatory Agencies, Colorado Department of Health Care Policy and Financing, other counties in which the Secure Transportation Service is known to operate, other relevant jurisdictions, local law enforcement authorities, dispatch centers, hospitals, fire departments, and any other entities to whom the Secure Transportation Service provides services, or other interested parties as applicable.

10.5 Revocation, Suspension, and Time to Cure

- (A) The Board has the authority to suspend or revoke, temporarily or permanently, any license or permit issued pursuant to these Regulations.
- (B) Temporary Suspension: Without prior notice to the Secure Transportation Service, if the Board determines, based on the complaint, that there is an immediate threat to the public health, safety, and/or welfare by continued operations, the Board may, without a hearing, temporarily suspend any license or permit issued pursuant to these Regulations. Such temporary suspension shall be effective upon delivery of written notice to the licensed secure transportation service by the Board. No temporary suspension shall be valid for more than thirty (30) days or until a final decision by the Board concerning suspension or revocation, after a hearing pursuant to Section 10.4, above, whichever period is longer. Any written notice of temporary suspension shall also provide notice of the time, date and place of a hearing before the Board to consider the suspension or revocation of the license. Except upon written consent of the licensee, the hearing shall be held not more than ten (10) business days following the effective date of the temporary suspension.
- (C) Suspension for Definite Period or Revocation of License: Following notice to the Secure Transportation Service and a hearing at which the licensee is afforded an

opportunity to be heard, pursuant to Section 10.4, above, the Board may suspend or revoke any license or permit. Any suspension or revocation shall require a finding by the Board of a violation of these Regulations based upon the evidence presented at the hearing. Issuance of a temporary suspension shall not be a prerequisite to the conduct of a hearing to consider the suspension or revocation of a license or permit.

- (D) Length of Suspension or Revocation: For a first complaint, suspension shall be for a specific and definite period of time not to exceed any remaining current license period. If the license or permit is revoked for the remainder of its life, the Secure Transportation Service may reapply for the license or permit during the next licensing period. However, if a second complaint regarding the same Secure Transportation Service is subsequently received and sustained, the Board may permanently revoke the related license or permit, and the Secure Transportation Service may, at the Board's discretion, be prohibited from obtaining a license or permit in the future.
- (E) Surrender of License or Permit: Following receipt of a written notice of suspension or revocation, the licensee shall surrender and deliver its license and all secure transportation vehicle permits to the Emergency Manager within forty-eight (48) hours.
- (F) Time to Remediate: If the Board determines that a Secure Transportation Service has violated these Regulations, it may, in its sole discretion, allow the Secure Transportation Service a period of time to remedy the violation. Such period shall not exceed thirty (30) days. In the event that the violation is not cured within that time period, the Board shall reconvene and make a subsequent determination regarding whether the license or permit of the Secure Transportation Service should be revoked or suspended.

ARTICLE XI: DATA COLLECTION AND REPORTING REQUIREMENTS

- 11.1 Any secure transport resulting in the serious injury, illness, or death of a client or staff member during transport or resulting in injury to the client as a result of the use of physical restraint during transport shall be reported to the receiving facility immediately and to the County within twenty-four (24) hours of the incident. The County must be notified by calling or emailing the Emergency Manager. Each report shall identify and describe the circumstances leading to the serious injury, illness, or death of a client or staff member during transport.
- 11.2 In accordance with Part 6, 6 CCR 1011-4, all secure transportation services in Colorado shall provide the Department the required data and information in a form and manner determined by the Department as follows:
 - (A) Beginning in 2024, all secure transportation services shall submit the following data no later than March 1 for the previous calendar year:

- (1) The total number of transports (individual trips and trips with multiple clients as allowed in Part 8.4, 6 CCR 1011-4) that the service's vehicles made for the previous calendar year.
 - (2) The total number of adults (18+) served by the secure transportation service for the previous calendar year.
 - (3) The total number of minors (17 and under) served by the secure transportation service for the previous calendar year.
 - (4) The type of location where individuals were picked up and dropped off for the previous calendar year.
 - (5) The total number of individuals who were transported by the Secure Transportation Service more than one time for the previous calendar year.
 - (6) The total number of transports (individual trips and trips with multiple clients as allowed in in Part 8.4, 6 CCR 1011-4) that the Secure Transportation Service declined due to lack of secure transportation service resources for the previous calendar year.
 - (7) Demographic information for the previous calendar year, including, but not limited to:
 - (a) The total number of clients served by residential zip code;
 - (b) The total number of clients served by pickup location zip code; and
 - (c) The total number of clients served by gender, race and ethnicity.
 - (8) The total number of clients the Service transported who were not on involuntary holds (M1, M5 and M8) for the previous calendar year.
- (B) The Secure Transportation Service shall complete and submit to the Department a secure transportation service profile in the manner and method determined by the Department. The profile shall include, but not be limited to contact information for the licensee and its owner, manager, and/or administrator, demographics of the service area, number and types of responding staff, number of calls, counties served, organizational type, and number and type of responding vehicles.
- (1) Secure transportation services shall update the profile data whenever changes occur and at least annually.
 - (2) As part of the profile, a licensed ground ambulance agency shall notify the Department if it is providing secure transportation services under its ground ambulance license.

- (C) The Department may establish procedures to monitor and enforce compliance regarding submission of secure transportation service profile information as described in Part 6.4, 6 CCR 1011-4 and annual submission of utilization data as described in Part 6.2, 6 CCR 1011-4.
- (D) If a secure transportation service fails to comply with the Department's rules, the Department may report this lack of compliance to Archuleta County.
- (E) The Department may establish procedures to allow outside agencies, institutions, or individuals to obtain information from the secure transportation data system.
- (F) A secure transportation service may request the annual data that it has submitted to the Department.

ARTICLE XII: ASSIGNMENT

Assignment, sale or transfer of a secure transportation service license or vehicle permit is strictly prohibited.

ARTICLE XIII: FEES

13.1 San Juan County shall charge non-refundable, flat fees for licensing and permitting pursuant to these Regulations as follows:

3 Year Secure Transportation Service License	\$300.00
1 Year Vehicle Permit	\$100.00

13.2 Fees are non-refundable, not transferrable, and will not be pro-rated.

13.3 Payment of the total fee is required at the time of submission of the application.

ARTICLE XIV: REVIEW OF REGULATIONS

These Regulations shall be reviewed periodically as necessary to maintain compliance with State law and regulations governing the licensing and permitting of ground Secure Transportation Service and vehicles. The Board retains full right to revise, add to, amend, and/or delete from the Regulations from time to time as the Board in its sole discretion sees fit.



DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT

Health Facilities and Emergency Medical Services Division

STANDARDS FOR SECURE TRANSPORTATION SERVICES

6 CCR 1011-4

[Editor's Notes follow the text of the rules at the end of this CCR Document.]

Adopted by the Board of Health on June 15, 2022. Effective on August 14, 2022.

These rules incorporate by reference the following materials:

Federal Motor Vehicle Safety Standards 49 C.F.R. Part 567.4(a) for manufactured motor vehicles (except replica motor vehicles and vehicles manufactured in two (2) or more stages), 49 C.F.R. Part 567.5 for vehicles that are manufactured in two (2) or more stages, or 49 C.F.R. Part 567.7 for certified vehicles that are altered (2022);

and

42 CFR Part 2 Confidentiality of Substance Use Disorder Patient Records (2022).

Such incorporation does not include later amendments to or editions of the referenced material. The Health Facilities and Emergency Medical Services Division of the Colorado Department of Public Health and Environment maintains copies of the incorporated federal regulations for public inspection during regular business hours and the referenced materials may also be accessed at <https://www.ecfr.gov/current/title-49/subtitle-B/chapter-V/part-567/section-567.4> (Requirements for manufacturers of motor vehicles); <https://www.ecfr.gov/current/title-49/section-567.5> (Requirements for manufacturers of vehicles manufactured in two or more stages); <https://www.ecfr.gov/current/title-49/section-567.7> (Requirements for persons who alter certified vehicles); and <https://www.ecfr.gov/current/title-42/chapter-I/subchapter-A/part-2> (Confidentiality of Substance Use Disorder Patient Records).

Interested persons may obtain certified copies of any non-copyrighted material from the department at cost upon request. Information regarding how the incorporated materials may be obtained or examined is available from the division by contacting:

Associate Division Director
Health Facilities and EMS Division
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, Colorado 80246-1530

INDEX

Part 1 – Statutory Authority and Applicability

Part 2 – Definitions

Part 3 – County Issuance of Licenses and Vehicle Permits

Part 4 – Complaints

Part 5 – Denial, Revocation, or Suspension of Licensure and/or Vehicle Permits

Part 6 – Data Collection and Reporting Requirements

Part 7 – Staffing Requirements

Part 8 – Clinical, Medical, and Operating Standards and Procedures

Part 9 – Client Rights

Part 10 – Quality Management Program

Part 1. STATUTORY AUTHORITY AND APPLICABILITY

1.1 Statutory Authority

The statutory authority for the promulgation of these rules is set forth in Sections 25-3.5-103, 25-3.5-309, 25-3.5-310, 25-3.5-311, and 25-3.5-313, C.R.S.

1.2 Applicability

- (A) Secure transportation services, as defined herein, shall comply with all applicable federal, state, and local laws and regulations, including but not limited to 6 CCR 1011-4 as it applies to the type of services provided.
- (B) Contracted services performed on behalf of secure transportation services shall meet the standards established herein.

Part 2. DEFINITIONS

2.1 "Abuse" means any of the following acts or omissions:

- (A) The non-accidental infliction of bodily injury, serious bodily injury, or death;
- (B) Confinement or restraint that is unreasonable under generally accepted standards; or
- (C) Subjection to nonconsensual sexual conduct or contact.

2.2 "Administrator" means any person who is responsible for the overall operations of the secure transportation service as set forth in Part 7.2.

2.3 "Based" means a service area in a county where the client is picked up for secure transportation services.

2.4 "Behavioral health" means an individual's mental and emotional well-being and actions that affect an individual's overall wellness. Behavioral health issues and disorders include substance use disorders, serious psychological distress, suicide, and other mental health disorders, and range from unhealthy stress or subclinical conditions to diagnosable and treatable diseases. The term "behavioral health" is also used to describe service systems that encompass prevention and promotion of emotional health and prevention and treatment services for mental health and substance use disorders.

2.5 "Behavioral health crisis" means a significant disruption in a person's mental or emotional stability or functioning resulting in an urgent need for immediate assessment and treatment to prevent a further or serious deterioration in the person's mental or physical health.

2.6 "Chemical Restraint" means giving an individual medication involuntarily for the purpose of restraining that individual; except that "chemical restraint" does not include the involuntary administration of medication pursuant to Section 27-65-111 (5), C.R.S., or administration of medication for voluntary or life-saving medical procedures.

2.7 "Class A" means secure transportation services licensed to use physical restraint during secure transport pursuant to the parameters set forth at Part 8.3.

- 2.8 "Class B" means secure transportation services that are not licensed to use physical restraint during secure transport.
- 2.9 "Client" means an individual experiencing a behavioral health crisis who is eligible for urgent secure transportation services as defined at Part 2.22 and who meets the parameters set forth at Part 8.1.
- 2.10 "Direct client contact" means any staff member who interacts directly with clients either before, during, or after the secure transportation service and is qualified by training pursuant to Part 7.7(A)(1). This may include the driver or any other staff member who is not providing direct client support.
- 2.11 "Direct client support" means any staff member who interacts directly with clients and is qualified by training pursuant to Part 7.7(A)(2) in mental health first aid, basic first aid, and cardiopulmonary resuscitation (CPR) who is assigned to provide secure transportation services to individuals experiencing a behavioral health crisis.
- 2.12 "Emergency Medical Services Facility" means a licensed or certified facility that provides emergency medical services, including but not limited to: hospitals, hospital units as defined at Section 25-3-101, C.R.S.; freestanding emergency departments as defined at Section 25-1.5-114, C.R.S.; psychiatric hospitals; community clinics; behavioral health entities; and community mental health centers, crisis stabilization units, or acute treatment units licensed as a behavioral health entity.
- 2.13 "Exploitation" means an act or omission committed by a person who:
- (A) Uses deception, harassment, intimidation, or undue influence for their personal gain to permanently or temporarily deprive a client of the use, benefit, or possession of anything of value;
 - (B) Forces, compels, coerces, or entices a client for the profit or advantage of the person or another person against the will of the client; or
 - (C) Misuses the property of a client in a manner that adversely affects the client's ability to receive services or care.
- 2.14 "Facility", for the purposes of this chapter, means all facility types defined at Part 2.22(C).
- 2.15 "Harmful act" means an act committed against a client by a secure transportation service staff member when such act is not defined as abuse, neglect, or exploitation but causes harm to the health, safety, or welfare of a client.
- 2.16 "Licensee" means the person or business entity that is granted a license by the county to operate a secure transportation service and that bears legal responsibility for compliance with all applicable federal, state, and local statutes and regulations.
- 2.17 "Manager" means any person who is responsible for supervising staff and the day-to-day operations of the secure transportation service as set forth in Part 7.3.
- 2.18 "Mistreatment" means abuse, neglect, exploitation, or a harmful act.

- 2.19 "Neglect" means a staff member's failure to provide behavioral health care, physical care, supervision, or any other service necessary for the health or safety of a client during the secure transportation service in a timely manner and with the degree of care that a reasonable person in the same situation would exercise. Neglect also means a staff member knowingly using harassment, undue influence, or intimidation to create a hostile or fearful environment for a client.
- 2.20 "Owner" means an officer, director, general partner, limited partner, or other person having a financial or equity interest in the secure transportation service. An owner may also serve as the manager and/or administrator of a licensed secure transportation service.
- 2.21 "Physical restraint", for the purposes of this chapter, means a physical device used to involuntarily restrict the movement of an individual or the movement or normal function of a portion of their body.
- 2.22 "Secure transportation" or "Secure transportation services" means urgent transportation services provided to individuals experiencing a behavioral health crisis. Secure transportation includes:
- (A) An individual being transported pursuant to Section 27-65-103 or 27-65-105(1), C.R.S., transportation from the community to a facility designated by the Executive Director of the Department of Human Services (DHS) for treatment and evaluation pursuant to Article 65 of Title 27;
 - (B) An individual in need of services pursuant to Articles 81 and 82 of Title 27, transportation from any location to an approved treatment facility, as described in Section 27-81-106, C.R.S., or to a walk-in crisis center that is in operation as part of the behavioral health crisis response system;
 - (C) An individual who is receiving transportation across levels of care or to a higher or lower level of care, transportation between any of the following types of facilities:
 - (1) An emergency medical services facility;
 - (2) A facility designated by the Executive Director of DHS for the treatment and evaluation pursuant to Article 65 of Title 27;
 - (3) An approved treatment facility, as described in Section 27-81-106, C.R.S.
 - (4) A walk-in crisis center that is operating as part of the behavioral health crisis response system; or
 - (5) A behavioral health entity (BHE) licensed pursuant to Section 25-27.6-106, C.R.S., with a current twenty-four (24) hour endorsement.
 - (D) Secure transportation does not include urgent transportation services provided by law enforcement or personnel employed by or contracted with a law enforcement agency to individuals experiencing a behavioral health crisis.
 - (1) Except that any member of a co-responder team may provide urgent transportation services if that co-responder:
 - (a) Is not law enforcement or personnel employed by or contracted with a law enforcement agency; and
 - (b) Holds a valid license for secure transportation by the county in which the secure transportation originates; and

- (c) Provides secure transportation in a vehicle:
 - (i) With a valid permit issued by the county in which the secure transportation originates, and
 - (ii) That meets the minimum requirements for secure transportation services in this rule chapter.
- 2.23 "Serious injury" means brain or spinal cord injuries; bone breaks or fractures; any injury that threatens life or limb, impairs the function of any part or organ of the body, or results in permanent disfigurement; burns of the second or third degree; and/or physical or sexual abuse as described in Article 3 of Title 18.
- 2.24 "Type 1" means a permitted vehicle with a permanent safety partition that separates the driver from the passenger compartment.
- 2.25 "Type 2" means a permitted, non-partitioned vehicle.

Part 3. COUNTY ISSUANCE OF LICENSES AND VEHICLE PERMITS

3.1 License Required

- (A) Except as provided in Part 3.2 of these rules, no secure transportation service, public or private, shall transport a person experiencing a behavioral health crisis from any point within Colorado to any point within or outside Colorado unless that secure transportation service holds a valid license and permits issued by the county or counties in which the secure transportation service is based.
- (B) Counties may enter into reciprocal licensing and permitting agreements:
 - (1) With other counties; and
 - (2) With neighboring states providing out-of-state secure transport services that comply with these rules or substantially equivalent out-of-state secure transport rules.

3.2 County Exemptions from Licensure or Permit Requirements

- (A) The following entities may provide secure transportation services to an individual experiencing a behavioral health crisis without a secure transportation license:
 - (1) Ground Ambulance Agencies, licensed pursuant to Section 25-3.5-301, C.R.S.,
 - (2) Transportation services provided by the Office of Behavioral Health (OBH) within the DHS,
 - (3) Emergency service patrols established pursuant to Section 27-81-115, C.R.S., and
 - (4) Law enforcement.
- (B) A ground ambulance agency licensed pursuant to Section 25-3.5-301, C.R.S. is exempt from additional secure transportation licensing requirements as set forth in Part 3.2(A) and is eligible to receive reimbursement pursuant to Section 25.5-5-328, C.R.S., if the ambulance agency meets all requirements set forth in 6 CCR 1011-4.

- (1) A ground ambulance agency shall notify the Department if it is providing secure transportation services under its ground ambulance license as part of its secure transportation service profile set forth at Part 6.4.
 - (C) In the event that all licensed secure transportation services are unavailable to provide secure transportation services in a county, the county may establish a process by which secure transportation services that are not licensed within the county's jurisdiction are allowed to provide temporary secure transportation services to an individual experiencing a behavioral health crisis.
- 3.3 General Requirements for County Licensure of Secure Transportation Services and Permitting of Secure Transportation Vehicles
- (A) Counties shall adopt and periodically review, by resolution or regulations, requirements for licensure of secure transportation services. The licensure requirements shall include, but not be limited to:
 - (1) Compliance with all applicable laws and regulations to operate a secure transportation service in Colorado.
 - (2) Submission of a completed application form adopted by the county.
 - (3) Submission of an application fee and vehicle permit fee(s), as defined in county resolution or regulation.
 - (4) Submission to the county, upon request, of copies of the secure transportation service's written policy and procedure manual, operational and, if applicable, medical protocols, training procedures, or other documentation the county may deem necessary.
 - (5) Demonstration by the applicant of minimum vehicle insurance coverage as defined by Section 10-4-609 and Section 42-7-103(2), C.R.S. with the county(ies) identified as the certificate holder.
 - (6) Demonstration by the applicant of proof of general liability and applicable professional liability insurance coverage, at a minimum:
 - (a) Liability insurance for injuries in the amount of \$1,000,000 for each individual claim.
 - (b) Liability insurance in the amount of \$3,000,000 for all claims made against the secure transportation service or against its personnel from an insurance company authorized to write liability insurance in Colorado.
 - (c) Liability insurance coverage to the maximum extent required by Section 24-10-114, C.R.S., as applicable, if the secure transportation service is granted qualified immunity under the Colorado Governmental Immunity Act, Section 24-10-101, et seq., C.R.S.
 - (7) Demonstration by the applicant of proof of any additional insurance as identified in county resolution or regulations.
 - (8) Demonstration by the applicant of proof of a minimum level of worker's compensation consistent with the Colorado Worker's Compensation Act in Articles 40-47 of Title 8, C.R.S., as applicable.

- (9) A requirement that a new owner shall obtain a secure transportation license and vehicle permit(s) prior to beginning operations and upon change of ownership of a secure transportation service.
- (10) Compliance with client and crew vehicle safety standards as follows:
 - (a) All vehicles must demonstrate proof of compliance with Federal Motor Vehicle Safety Standards on the date of manufacture in accordance with the following:
 - (i) 49 C.F.R. Part 567.4(a) for manufactured motor vehicles (except replica motor vehicles and vehicles manufactured in two (2) or more stages),
 - (ii) 49 C.F.R. Part 567.5 for vehicles that are manufactured in two (2) or more stages, or
 - (iii) 49 C.F.R. Part 567.7 for certified vehicles that are altered.
 - (b) All vehicles must undergo routine vehicle maintenance and periodic checks in accordance with manufacturer recommendations.
 - (c) All vehicles must have the following safety features:
 - (i) Four doors;
 - (ii) Ligature risk reduction measures;
 - (iii) Child safety and window safety locks;
 - (iv) Global Positioning System (GPS) tracking;
 - (v) Occupant protection, including seat belts, supplemental inflatable restraints, and child safety seats (as applicable);
 - (vi) Cabin temperature control and ventilation system;
 - (vii) Be absent any foreign items or instruments in the secured area that may be used to inflict harm; and
 - (viii) Mirror for monitoring the client or capability for visual observation of the client.
 - (d) If a Type 1 vehicle with a safety partition that separates the driver from the passenger compartment is being used for the secure transportation service, then the vehicle must have the following additional safety features:
 - (i) Permanent installation of all safety partitions; and
 - (ii) For vehicles with a cargo area, a safety partition must also be installed that separates the passenger compartment from the cargo area;

- (e) All vehicles must be equipped with the following:
 - (i) First aid kit;
 - (ii) Fire extinguisher;
 - (iii) Wireless two-way communication (public safety radio, commercial land mobile radio, or wireless telephone);
 - (iv) Biohazard bag;
 - (v) Personal protective equipment for each occupant as per public health recommendations; and
 - (vi) Map of service area.
- (f) If a licensed secure transportation service utilizes physical restraint as part of its services, the vehicle shall additionally be equipped with the following:
 - (i) Automated external defibrillator (AED);
 - (ii) Non-metal, soft posey-type restraints; and
 - (iii) Device intended to prevent a client from spitting or biting that does not restrict the client's airway or breathing ability and does not pose a ligature risk.
- (B) The county shall verify that each vehicle is inspected annually by qualified representatives, as defined and appointed by the county commissioners, to assure compliance with these rules. Counties shall ensure that all such representatives do not have any disclosed or undisclosed actual or potential conflicts of interest with the secure transportation service or inspection process.
 - (1) Counties shall verify that all equipment on the vehicle is properly secured and supplies are maintained and stored in accordance with this chapter and any manufacturer recommendations.
 - (2) A county may delegate or contract the vehicle inspection process but not the responsibility of licensure as set forth in Section 25-3.5-309, et seq., C.R.S.
- (C) The county may impose, by resolution, additional requirements for the secure transportation service.
- (D) A secure transportation service license or vehicle permit may not be assigned, sold, or otherwise transferred.

3.4 Licensure and Permitting Processes

- (A) Secure Transportation Service License. A secure transportation service license shall be issued by each county in which the secure transportation service is based, as defined in Part 2.3 above. The county shall ensure compliance with these rules, including minimum requirements for equipment, training, operating procedures, and all additional license requirements established by that county.

- (1) Licensure Classifications/Categories. The county shall create a process and procedure for the issuing of licenses for each secure transportation service. Secure transportation services have the following two (2) licensing options:
 - (a) Class A – services that may use physical restraint during secure transport pursuant to the parameters set forth in Part 8.3, and
 - (b) Class B – services that shall not use physical restraint during secure transport.
 - (2) Licensure Period. The licensure period for all secure transportation services shall be three (3) years.
- (B) Vehicle Permits
- (1) The county shall create a process and procedure for the issuing of permits for each vehicle used to provide secure transportation services.
 - (2) The type of permit issued will be determined by the type of vehicle that secure transportation services and their appropriate staff utilize when providing secure transportation services to clients. Secure transportation vehicles have the following two (2) permit options:
 - (a) Type 1 – vehicle with a safety partition that separates the driver from the passenger compartment, or
 - (b) Type 2 – non-partitioned vehicle.
 - (3) Each county may include in its resolution or regulations the requirements for identification of the permitted level of service on each vehicle issued a permit.
 - (4) The county shall renew each vehicle permit on an annual basis if the secure transportation service is in compliance with county regulations or resolution.
 - (5) The county shall ensure each vehicle used by the licensee meets the minimum requirements for vehicle design and safety standards in accordance with Part 3.3(A)(10) of this chapter.
- 3.5 License and Permit Renewal. Counties shall create a license and vehicle permit renewal process. The licensure and vehicle permit renewal process shall require the receipt of applications for renewal no less than thirty (30) days before the date of license and/or permit expiration.

Part 4. COMPLAINTS

- 4.1 Each county shall have a written complaint and investigation policy and procedure to address:
- (A) Complaints against any secure transportation service in the county.
 - (B) Allegations of unlicensed secure transportation services or vehicles without a valid permit operating within the county.

- 4.2 The policy shall include, but not be limited to:
- (A) The procedures concerning complaint intake, including posted information for the public concerning how to file a complaint.
 - (1) The county shall include written, verbal, and alternative methods of complaint intake. As part of its complaint process, the county shall include complaint intake methods that accommodate individuals in need of language and communication assistance.
 - (2) The county shall provide clients with contact information for the secure transportation service staff member(s) responsible for complaint intake and problem resolution.
 - (B) The county's duty to provide the secure transportation service with a copy of the complaint at the time it is filed.
 - (C) The county's responsibility to contact the complainant to verify the substance of the allegations.
 - (D) Criteria for initiating and conducting an investigation, including responding to and/or resolving complaints in a timely manner.
 - (E) The method for notifying the complainant about the resolution of the investigation and the secure transportation service's plan to resolve the identified issue(s).
 - (F) The method for notifying other counties with jurisdiction over secure transportation services, and, if applicable, the Colorado Department of Public Health and Environment (Department) and/or the Colorado Department of Regulatory Agencies (DORA) about complaints regarding licensed or certified staff members associated with the secure transportation service.
 - (G) The method for documenting the investigation of, and resolution process for, any complaint made.
- 4.3 The county shall notify the secure transportation service, its owner, manager, and administrator of the secure transportation service, in writing, of any:
- (A) Known violation of the secure transportation licensing regulations by the secure transportation service, or
 - (B) Known/alleged complaints or violations of the secure transportation licensing regulations by individual staff members, contractors, or licensed or certified providers operating on a secure transportation service.

Part 5. DENIAL, REVOCATION, OR SUSPENSION OF LICENSURE AND/OR VEHICLE PERMITS

- 5.1 Each county shall develop policies and procedures for the denial, suspension, or revocation of a secure transportation service license or secure transportation vehicle permit(s).
- 5.2 Each county shall develop policies and procedures for the temporary suspension or permanent revocation of a secure transportation service license and secure transportation vehicle permit(s). The policy shall include a written process by which the board of county commissioners, upon determining that any secure transportation service has violated or failed to comply with any provision of these rules, may:

- (A) Temporarily suspend a license or vehicle permit, for a period not to exceed thirty (30) days, whereby the licensee receives a written notice of temporary suspension and a hearing no later than ten (10) days after temporary suspension;
- (B) Suspend any license or vehicle permit after the temporary suspension period, for any portion of or for the remainder of the license or permit period; or
- (C) Permanently revoke such a license or vehicle permit upon the licensee receiving a second violation.

Part 6. DATA COLLECTION AND REPORTING REQUIREMENTS

- 6.1 All secure transportation services in Colorado shall provide the Department with the required data and information as specified in Parts 6.2 and 6.4 below in a form and manner determined by the Department.
- 6.2 Beginning in 2024, all secure transportation services shall submit, in the form and manner determined by the Department, the following data no later than March 1 for the previous calendar year:
 - (A) The total number of transports (individual trips and trips with multiple clients as allowed in Part 8.4) that the service's vehicles made for the previous calendar year;
 - (B) The total number of adults (18+) served by the secure transportation service for the previous calendar year;
 - (C) The total number of minors (17 and under) served by the secure transportation service for the previous calendar year;
 - (D) The type of location where individuals were picked up and dropped off for the previous calendar year;
 - (E) The total number of individuals who were transported by the secure transportation service more than one time for the previous calendar year;
 - (F) The total number of transports (individual trips and trips with multiple clients as allowed in Part 8.4) that the secure transportation service declined due to lack of secure transportation service resources for the previous calendar year; and
 - (G) Demographic information for the previous calendar year, including, but not limited to:
 - (1) The total number of clients served by residential zip code;
 - (2) The total number of clients served by pickup location zip code; and
 - (3) The total number of clients served by gender, race, and ethnicity.
 - (H) The total number of clients the service transported who were not on involuntary holds (M1, M.5, and M8) for the previous calendar year.

- 6.3 Any secure transport resulting in the serious injury, illness, or death of a client or staff member during transport or resulting in injury to the client as a result of the use of physical restraint during transport shall be reported to the receiving facility immediately and to the county within twenty-four (24) hours of the incident in the manner and method determined by the county. Each report shall identify and describe the circumstances leading to the serious injury, illness, or death of a client or staff member during transport.
- 6.4 The secure transportation service shall complete and submit to the Department a secure transportation service profile in the manner and method determined by the Department. The profile shall include, but not be limited to: contact information for the licensee and its owner, manager, and/or administrator, demographics of the service area, number and types of responding staff, number of calls, counties served, organizational type, and number and type of vehicles.
- (A) Secure transportation services shall update the profile data whenever changes occur and at least annually.
- (B) As part of its profile, a licensed ground ambulance agency shall notify the Department if it is providing secure transportation services under its ground ambulance license.
- 6.5 Upon Department request, the county shall provide a list of secure transportation services it licenses and a list of all vehicles for which it has issued permits to provide urgent transportation services.
- 6.6 The Department may establish procedures to monitor and enforce compliance regarding submission of secure transportation service profile information as described in Part 6.4 and annual submission of utilization data as described in Part 6.2.
- 6.7 If a secure transportation service fails to comply with these rules, the Department may report this lack of compliance to any counties in which the service is licensed.
- 6.8 The Department may establish procedures to allow outside agencies, institutions, or individuals to obtain information from the secure transportation data system.
- 6.9 A secure transportation service may request the annual data that it has submitted to the Department.

Part 7. STAFFING REQUIREMENTS

- 7.1 Manager and Administrator Minimum Qualifications. The county shall require each secure transportation service operating within its jurisdiction to have a manager and administrator who meet the following minimum qualifications:
- (A) Be at least twenty-one (21) years of age, possess a high school diploma or GED, and:
- (1) Have at least one (1) year documented supervisory experience in the provision of secure transportation services; or
- (2) Be qualified by education, knowledge, and experience to oversee the secure transportation services provided;
- (B) Be able to communicate, understand, and respond effectively to the client, family representatives, and other providers and be able to use appropriate translator services as needed;

- (C) Be familiar with all applicable local, state, and federal laws and regulations concerning the operation and provision of secure transportation services;
 - (D) Be in good standing with any state regulatory agency if the manager or administrator is licensed or certified with DORA or the Department; and
 - (E) Have passed a background check that was performed by the secure transportation service or owner prior to the assumption of responsibilities in accordance with Part 7.6(C). The manager or administrator shall not conduct their own background check or any required follow up.
- 7.2 Administrator Responsibilities. The responsibilities of the administrator include, but are not limited to:
- (A) Managing the business affairs and overall operation of the secure transportation service, including planning, organizing, developing, controlling, and/or maintaining the service's operations;
 - (B) Organizing and directing the service's ongoing functions;
 - (C) Overseeing a budgeting and accounting system;
 - (D) Designating in writing a qualified back up administrator to act in the administrator's absence or requiring the administrator or their qualified designee to be available in person or remotely to assist secure transportation service staff members with urgent matters that arise during all hours that staff are providing services;
 - (E) Ensuring the secure transportation service is in compliance with all applicable federal, state, and local laws;
 - (F) Ensuring the completion, maintenance, and submission of such reports and records as required by the county and/or Department;
 - (G) Developing and implementing a quality management program in accordance with Part 10 of these rules; and
 - (H) Maintaining appropriate records and all policies and procedures of the service, including, but not limited to:
 - (1) Personnel records, including verification of each staff member's compliance with orientation and annual training requirements set forth in Part 7.7 and verification of any applicable active professional licensure or certification;
 - (2) Client records, including individual trip logs and the data reporting requirements in accordance with Part 6 of these rules; and
 - (3) Financial and administrative records, including certificates of insurance for the secure transportation service.
- 7.3 Manager Responsibilities. The responsibilities of the manager include, but are not limited to:
- (A) Supervising staff and the day-to-day operations of the service;
 - (B) Completing the applicable annual training and core competencies at Part 7.7;

- (C) Ensuring annual training completion and core competencies for every staff member with direct client contact;
 - (D) Implementing a quality management program in accordance with Part 10 of these rules;
 - (E) Maintaining appropriate records and ensuring accurate completion of records, including, but not limited to:
 - (1) Personnel records; and
 - (2) Client records, including individual trip logs and the data reporting requirements in accordance with Part 6 of these rules; and
 - (F) Implementing all policies and procedures of the secure transportation service.
- 7.4 The manager and administrator may be the same person.
- 7.5 The county shall require the secure transportation service to inform the county within fourteen (14) business days, in writing, of changes regarding the manager or administrator of record.
- 7.6 Secure Transportation Service Staffing
- (A) At a minimum, the county shall establish by resolution or regulations the following secure transportation staffing requirements:
 - (1) Any secure transportation vehicle driver must possess a current and valid driver's license.
 - (2) If a Type 1 vehicle is being used for the secure transport, then the following shall apply:
 - (a) If one (1) client is being transported, then one (1) staff member who possesses a current and valid certification for all training topics listed in Part 7.7(A)(1) and (2) is required to staff a vehicle permitted for each secure transport. This staff member may also be the driver.
 - (b) If more than one (1) client is being transported, then one (1) staff member who possesses a current and valid certification for all training topics listed in Part 7.7(A)(1) and (2) shall be assigned to accompany each individual client during transport. A 1:1 ratio of client to staff member shall be maintained during the transport. One of these staff members may also be the driver.
 - (3) If a Type 2 vehicle is being used for the secure transport, then the following shall apply:
 - (a) If one (1) client is being transported, then two (2) staff members are required to staff the vehicle. At minimum, the staff member who is not the driver shall possess a current and valid certification for all training topics listed in Part 7.7(A)(1) and (2).

- (b) If more than one (1) client is being transported, then one (1) staff member who possesses a current and valid certification for all training topics listed in Part 7.7(A)(1) and (2) shall be assigned to accompany each individual client during transport. A 1:1 ratio of client to staff member shall be maintained during the transport, in addition to the driver who is not included in this staffing ratio requirement.
- (B) Each staff member with direct client contact must possess a certification or proof of having completed the required coursework in Part 7.7, as applicable.
- (C) The county shall ensure that the secure transportation service has a policy related to background checks for all staff members. Such background checks shall take place prior to an individual providing secure transportation services. The policy shall include, at a minimum:
 - (1) The secure transportation service's responsibility to conduct a background check on every existing and prospective staff member.
 - (a) If any background check reveals prior convictions of a violent, fraudulent, or abusive nature, the manager or administrator shall inquire further to determine the potential impact on client safety in accordance with the policies developed by the secure transportation service.
 - (b) If an individual is hired despite a background check that reveals a prior conviction of a violent, fraudulent, or abuse nature, the manager or administrator shall document the reasons for hire and plans for supervision.

7.7 Staff Training

- (A) The county shall establish by resolution or regulations the following minimum staff training requirements for all staff with direct client contact:
 - (1) All staff shall complete orientation and achieve core competencies in training topics before providing secure transportation services. Orientation shall include, but is not limited to, required coursework in the following topics:
 - (a) Cultural competencies including, but not limited to, supporting persons with physical or cognitive disabilities, language accessibility, and accessing interpretive services;
 - (b) In-person or online verbal de-escalation training sessions that prioritize client and staff safety and inform restraint requirements set forth in Part 8.3;
 - (c) Trauma-informed care principles;
 - (d) Evade and escape violent encounter strategies;
 - (e) Internal policies and procedures applicable to the secure transportation service and staff, including, but not limited to the staff disciplinary policy;
 - (f) Client rights; and

- (g) Compliance with applicable privacy laws, including, but not limited to Confidentiality of Substance Use Disorder Patient Records set forth at 42 CFR Part 2 for the support of clients with substance use disorders.
- (2) In addition to completing the minimum training requirements set forth in Part 7.7(A)(1), all secure transportation staff members who provide direct client support shall also complete training during orientation and achieve core competencies in the following topics:
 - (a) Adult and Youth Mental Health First Aid as offered by educational institutions or by professional organizations such as mentalhealthfirstaid.org, or the equivalent;
 - (b) Basic First Aid and CPR; and
 - (c) Care of clients with substance use disorders.
- (3) All secure transportation staff members who may utilize physical restraint, as defined at Part 2.21, during secure transportation of clients under Class A services shall, in addition to completing training set forth in Part 7.7(A)(1) and (2), also complete training during orientation and achieve core competencies in the following topics:
 - (a) Circumstances and protocols governing the permissible application of individual physical restraint during secure transport in accordance with Part 8 of these rules; and
 - (b) Safe application of individual physical restraint on clients during secure transport.
- (B) All staff members shall complete orientation and achieve core competencies in training topics prior to providing secure transportation services, and annually thereafter or as recommended by the relevant training organizations.
- (C) The secure transport service shall record and document each staff member's compliance with these orientation and annual training requirements and shall make them available to the county(ies) upon request.

Part 8. CLINICAL, MEDICAL, AND OPERATING STANDARDS AND PROCEDURES

- 8.1 Parameters for Secure Transportation. Secure transport clients shall only be transported under the following circumstances:
- (A) The client is experiencing a behavioral health crisis.
 - (B) The client is in need of urgent transportation to a facility that is defined at Part 2.22(C).
 - (C) The client does not and will not need either:
 - (1) Medical treatment during transport, or
 - (2) Active or ongoing medical monitoring.
 - (D) The client does not and will not need to be chemically restrained during secure transport as a behavioral intervention.

8.2 Policies and Procedures

- (A) The county shall ensure that all secure transportation services have policies and procedures that follow national best practice guidelines where available, that address, at a minimum:
- (1) Appropriate procedures to assess initially whether the client requires a higher level of transport than the service can provide;
 - (2) Appropriate procedures to follow when, during a secure transport, it becomes apparent that a client needs medical attention or a higher level of transport than the service can provide;
 - (3) Appropriate procedures to confirm the receiving facility's acceptance of the client prior to initiation of the secure transport;
 - (4) Criteria used for pickup and drop-off, including the circumstances that determine a secure transport client's eligibility as set forth in Part 8.1;
 - (5) The level of support and protection needed for both client and staff safety;
 - (6) Compliance with vehicle safety standards and procedures set forth in Part 3.3(A)(10);
 - (7) Proper evacuation of the vehicle during emergencies if the windows and/or exits of the vehicle are blocked or inaccessible;
 - (8) Infection prevention and control, including the decontamination of the vehicle after each transport;
 - (9) Parental and/or guardian level of support and involvement;
 - (10) Meeting client needs on extended transports including meals, water, and bathroom breaks;
 - (11) Documentation of all steps in the process from initial pickup request to drop-off, including but not limited to documenting all stops made during the secure transportation service.
- (B) In addition, the county shall ensure that all Class A secure transportation services have the following policies and procedures that address, at a minimum:
- (1) The circumstances under which staff who provide direct client support may apply individual physical restraint during the course of the secure transportation service, given the parameters outlined in Part 8.3, and
 - (2) The application of individual physical restraint, including training protocols and safety precautions, to ensure the restraints do not restrict the client's airway or breathing ability.

8.3 Restraint

- (A) No chemical restraint shall be administered during a secure transport. If chemical restraint is needed to ensure client safety, then the client shall receive an ambulance transport.

- (B) Physical restraint, as defined at Part 2.21 for the purposes of this chapter, shall only be utilized for health and safety purposes under the following circumstances:
 - (1) In cases of emergency, when the client is at risk of causing serious, probable, and imminent threat of bodily harm to themselves or to others and where there is the present ability to effect such bodily harm; and
 - (2) After the failure of less restrictive alternatives, including verbal de-escalation; or
 - (3) After a determination that such alternatives would be inappropriate or ineffective under the circumstances.
 - (C) If physical restraint is utilized during a transport, the service shall document the time at which the physical restraint was applied and removed (if applicable) and the type of physical restraint used.
- 8.4 The secure transportation service shall transport one (1) client per vehicle transport, except under the following circumstances:
- (A) Each client has received behavioral health clearance from the treating provider at the sending facility, no physical restraint is needed, and there is a low probability of behavioral destabilization;
 - (B) Each client has received medical clearance from the treating provider at the sending facility, is medically stabilized, and has a low probability of medical destabilization;
 - (C) Each client has received an assessment from the treating provider at the sending facility that the client is an appropriate candidate for a transport with one or more individuals;
 - (D) The transport is an inter-facility transport as defined at Part 2.22(C); and
 - (E) Each client has given their consent to be transported with another individual(s).
- 8.5 The secure transportation service shall create and maintain accurate and detailed logs of client transports, including professional incident reports.
- 8.6 To ensure the needs of clients are met, secure transportation services that do not provide 24/7 services shall provide the client with their after-hours contact information and with contact information for the secure transportation service's back-up providers.

Part 9. CLIENT RIGHTS

- 9.1 The county shall ensure that each secure transportation service has written client rights that assure a client has the right to be treated with consideration, respect, and full recognition of human dignity and individuality, and that include, at a minimum:
- (A) The right of the client and their property to be treated with respect;
 - (B) The right of the client to have access to basic comfort items and their personal mobile phone provided the direct client support staff member establishes and documents that those items do not pose a danger to the client or staff member;
 - (C) The right of the client to wear their own clothes provided the direct client support staff member establishes and documents that those items do not pose a danger to the client or staff member;

- (D) The right of the client to receive secure transportation services by the least restrictive means necessary to assure the safety of the client;
 - (E) The right of the client to be free from discrimination in the provision of services;
 - (F) The right of the client to be free from neglect; financial exploitation; and verbal, physical, and psychological abuse, including humiliation, intimidation, or punishment;
 - (G) For clients who request voluntary transport, the right of the client to discontinue secure transportation services;
 - (H) The right of the client to receive disclosure about any video and/or audio recording that occurs during the delivery of service in accordance with applicable privacy laws;
 - (I) The right of the client to have personally identifying health information protected from unnecessary disclosure;
 - (J) The right of the client or their representative to file a complaint against the secure transportation service with the secure transportation service and county concerning services or care that is or is not furnished, and receive documentation of the existence of the investigation and resolution of the complaint, including providing the complainant with the results of the investigation and the secure transportation service's plan to resolve any identified issues; and
 - (K) The right of the client to file a complaint with the secure transportation service and county without fear of discrimination or retaliation by the secure transportation service's owner, manager, administrator, or any staff members.
- 9.2 The county shall ensure that each secure transportation service has client rights' policies and procedures that include, at a minimum:
- (A) Procedures for identifying, reporting, reviewing, and investigating all allegations of abuse, mistreatment, neglect, and exploitation.
 - (B) Procedures for timely communicating all investigation results to the client and county in which the secure transportation service is licensed.
 - (C) Procedures for timely and appropriate disciplinary action up to and including termination of staff and appropriate legal recourse against any staff member who has engaged in abuse, mistreatment, neglect, or exploitation of a client.
 - (D) Procedures the direct client support staff member must follow, pursuant to Parts 9.1(B) and (C), to document their decision to:
 - (1) withhold any basic comfort items and/or the client's personal mobile phone, or
 - (2) prohibit a client from wearing their own clothes.
- 9.3 The secure transportation service shall provide written documentation of client rights and client rights' policies and procedures, including the right to file a complaint with the county, to clients at the initiation of the secure transportation service.
- (A) If the client is unable to read the rights, they shall be read the rights in a language they understand.

Part 10. QUALITY MANAGEMENT PROGRAM (QMP)

- 10.1 The county shall require each secure transportation service operating within its jurisdiction to have an ongoing quality management program (QMP) that is appropriate to the size and type of the service. The program shall incorporate a plan that evaluates the quality of client care and safety and has the following policies and procedures including, at a minimum:
- (A) The incorporation of the substantiated findings of any complaint into its QMP for the purpose of evaluating and implementing systematic changes where needed;
 - (B) The general description of the types of cases, problems, or risks to be reviewed and criteria for identifying potential risks;
 - (C) Identification of the staff members responsible for coordinating quality management activities;
 - (D) A description of the method(s) for:
 - (1) Investigating and analyzing the frequency and causes of individual problems and patterns of problems;
 - (2) Taking corrective action to address the problems, including prevention and minimizing problems or risks;
 - (3) Evaluating corrective action(s) to determine the effectiveness of such action(s); and
 - (4) Coordinating all pertinent case, problem, or risk review information with other applicable quality assurance and/or risk management activities, such as review of client care; review of staff conduct; the client complaint system outlined in Part 4 of these rules; and education and training programs;
 - (E) Documentation of required quality management activities, including cases, problems, or risks identified for review; findings of investigations; and any actions taken to address problems or risks;
 - (F) A schedule for program implementation not to exceed ninety (90) days after the date of the issuance of the secure transportation service license;
 - (G) A schedule for program evaluation to periodically assess the effectiveness of services and review the clinical and operational protocols and compliance with such protocols;
 - (H) The utilization or application of data collected pursuant to Part 6.2 to inform the quality management plan; and
 - (I) A written disciplinary policy that addresses a process for staff quality improvement.
- 10.2 The secure transportation service shall make available the quality management plan to the county in which it seeks to be licensed during the initial and renewal licensure applications.
- 10.3 The county, Department, or any other appropriate regulatory agency having jurisdiction for disciplinary or licensing sanctions shall have access to any records, reports, and other information of the quality management program.

Editor's Notes

History

New rule eff. 08/14/2022.

SAN JUAN COUNTY BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2022-09

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF SAN JUAN COUNTY, STATE OF COLORADO, DECLINING PARTICIPATION IN
THE FAMLI PROGRAM AND PROVIDING FOR NOTIFICATION TO THE STATE
OF COLORADO OF SUCH DECLINATION OF PARTICIPATION**

At a regular meeting of the Board of County Commissioners (the “Board”) held on the 21st day of November, 2022, after taking testimony and considering any comments by the public and County employees on the issue, the following action was taken:

WHEREAS, prior to the meeting during which this Resolution was considered, appropriate public notice was provided, stating that the Board would take testimony and comments on the subject of this Resolution. Further, all County employees were notified in writing and provided both information regarding the vote process and the opportunity to submit comments through a public process to the Board; and

WHEREAS, the Board has the authority under Colorado law, including, but not limited to C.R.S. §§30-11-103 and 107 to make decisions regarding the County budget, personnel benefits, and employment policies in the unincorporated areas of the County; and

WHEREAS, in 2021, the Colorado General Assembly enacted legislation known as the Paid Family and Medical Leave Insurance Act (FAMLI), C.R.S. §8-13.3-501, et seq., the provisions of which will become operative in 2023; and

WHEREAS, the Board has reviewed and considered the advantages and disadvantages of participation in FAMLI, and the current benefits provided by the County to its employees; and

WHEREAS, an employee of a local government that has declined participation in the program pursuant to statute may elect coverage and individual participation; and

WHEREAS, a local government may decline participation by formally notifying the division of family and medical leave insurance in writing and providing the date of the vote and the local government’s decision to decline participation in the FAMLI program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. As of the date of adoption of this Resolution, San Juan County by and through its Board of County Commissioners provides written notice that it is declining participation in the Paid Family and Medical Leave Insurance Program (FAMLI) by sending a copy of this Resolution to the Division of Family and Medical Leave Insurance.

2. For purposes of compliance with the regulations promulgated concerning local government participation with FAMLI found at 7 CCR 1107-2, and in particular, Section 7 CCR 1107 2.5 (A), the date of the vote of the Board of County Commissioners to decline participation is the date below identified as “Adopted and Effective”.
3. Staff is directed to provide all county employees with information regarding the FAMLI program as is required by statute and regulation, and to provide payroll deduction processing to any employees who elect to participate in FAMLI as individuals.
4. The County will renew this declination not later than eight years from the adopted and effective date, or may elect coverage in the future as provided by statute and regulation.

READ, PASSED AND ADOPTED this 21st day of November, 2022 by the Board of Commissioners of San Juan County, Colorado.

Scott Fetchenhier, Chair

Attest:

Ernest F. Kuhlman

Ladonna L. Jaramillo
Clerk and Recorder

Austin Lashley

**INTERGOVERNMENTAL AGREEMENT
FOR THE IMPOSITION AND COLLECTION OF AN IMPACT FEE FOR
FIRE PROTECTION, RESCUE AND EMERGENCY SERVICES**

THIS AGREEMENT (the “Agreement”) is entered into this 11th day of October, 2022, by and between the **BOARD OF COUNTY COMMISSIONERS OF LA PLATA COUNTY, COLORADO** (the “County”) and the **DURANGO FIRE PROTECTION DISTRICT** (the “District”).

RECITALS AND PURPOSES

WHEREAS, each of the parties is authorized and empowered by Colorado law to provide fire protection, rescue and emergency services within their respective jurisdiction; and

WHEREAS, the County is authorized by Colorado law to regulate land use within its jurisdiction; and

WHEREAS, the District is a fire and emergency services provider as defined in C.R.S. § 29-20-103(1.3), which provides services within the boundaries of the District and the City of Durango (the “District service area”); and

WHEREAS, C.R.S. § 29-20-104.5 expressly authorizes the County, as a condition of issuance of a development permit, to impose an impact fee or other similar development charge to fund expenditures by a fire and emergency services provider that provides fire protection, rescue, and emergency services in the new development on capital facilities needed to serve new development; and

WHEREAS, the District commissioned the Durango Fire Protection District Impact Fee Support Study August 2022 (the “District Impact Fee Study”) for the sole purposes of (i) determining the reasonable impacts of proposed development on existing capital facilities and (ii) determining what amount of proposed impact fees or development charges would be sufficient but no greater than necessary to defray such impacts directly related to proposed development; and

WHEREAS, the District Impact Fee Study identifies future capital facilities needed to adequately provide service to new growth and development within the District service area and recommends an impact fee necessary to defray such impacts related to new growth and development; and

WHEREAS, the District has approved the District Impact Fee Study, a copy of which is attached hereto as Exhibit A and incorporated herein by reference, having determined that it: determines the reasonable impacts of future development on District capital facilities; recommends a schedule of proposed impact fees at a level no greater than necessary to defray such impacts directly related to future development; and ensures that no part of the proposed impact fee is related to remedying any deficiency in capital facilities that exists without regard to future development; and

WHEREAS, based upon the evidence provided by the District, including the District Impact Fee Study, the County hereby finds and determines that the District Impact Fee Study quantifies the reasonable impacts of proposed development on existing capital facilities of the District and recommends an impact fee or development charge at a level no greater than necessary to defray such impacts directly related to proposed development within the District service area; and

WHEREAS, the parties agree that the County will impose an impact fee on each new development approved by the County within the District to defray the impacts on the District which are directly related to such development, pursuant to the terms set forth in this Agreement; and

WHEREAS, this Agreement will establish the terms and conditions, as well as limitations, of the imposition and collection of such fees.

NOW, THEREFORE, the parties covenant and agree to the following.

1. IMPOSITION OF IMPACT FEES.

1.1 County hereby agrees that it will take, or cause to be taken, such formal action as may be required, in the opinion of its legal counsel, to adopt an impact fee schedule, which will be used to impose an impact fee on proposed new development to fund a portion of the expenditures made by the District on future capital facilities necessitated by such proposed development. Such impact fees shall be applicable for all new development in the District service area lying within the unincorporated areas of La Plata County and for which a building permit application is submitted after the effective date of the code provisions to be adopted by the County.

1.2 The impact fee shall be uniformly applied.

1.3 For the purposes of this Agreement, the term "new development" shall mean all proposed residential or non-residential development for which a building permit application is received after the effective date. The County shall have the sole authority to define residential and non-residential development based on occupancy and use classifications contained in its building codes.

The impact fee shall not be imposed on redevelopment, reconstruction or rehabilitation for which a building permit is required when the owner or developer replaces but does not increase the number of dwelling units in residential development or the gross square footage of floor area of non-residential development. If the gross square footage of floor area of non-residential development is expanded during reconstruction, rehabilitation or redevelopment, impact fees shall be calculated based on the additional square footage added during the expansion.

1.4 Pursuant to C.R.S. §§ 29-20-104.5(2)(b) and (3), the County shall confer with the District and the owner or developer of a new development to assess and determine whether the legislatively adopted impact fee should be imposed. No impact fee shall be charged to an individual landowner to fund expenditures for a capital facility used by the District if the

landowners is already required to pay an impact fee or other similar development charge for another capital facility used to provide a similar fire, rescue and emergency service or if the landowner has voluntarily contributed money for such a capital facility.

1.5 Pursuant to C.R.S. § 29-20-104.5(5) the County may waive any portion of such fee on the development of low- or moderate-income housing or affordable employee housing as defined by the County in its sole discretion.

1.6 Nothing contained herein shall affect any impact or development fees imposed pursuant to any other agreement.

1.7 No individual landowner shall be required by the County to provide any site specific dedication of land or improvement to meet the same need for capital facilities for which the impact fee or other similar development charge is imposed.

1.8 No impact fee or other similar development charge shall be imposed by the County on any individual landowner to fund expenditures for a capital facility used to provide fire, rescue, and emergency services if the landowner is already required to pay an impact fee or other similar development charge for another capital facility used to provide a similar fire, rescue, and emergency service or if the landowner has voluntarily contributed money for such a capital facility.

2. COLLECTION OF IMPACT FEES. Pursuant to C.R.S. § 29-20-104.5(6), the payment and collection of the impact fee shall be deferred by the County until such time as application is made for the building permit. The County agrees to withhold the issuance of the building permit for such structure or building until the impact fee is paid in full by the applicant for that particular structure or building. The County shall collect the impact fee directly from the applicant for the building permit and provide the applicant with proof of payment. Impact fees collected by the County will be remitted to the District on a monthly basis, less a three percent (3%) administrative fee to be retained by the County.

If an impact fee is not paid, is underpaid or is overpaid for any reason, the underpayment or overpayment shall be remedied as soon as possible after it is discovered. Any amounts overpaid by a fee payer shall be refunded to the fee payer within thirty (30) days after the discovery of the overpayment. Any amounts not paid or underpaid by an applicant shall be paid by the fee payer to the County within thirty (30) days after written notice is given to the applicant by the County of the amount due. In the case of a nonpayment or underpayment, the County shall not issue any additional permits or approvals for the development project for which the impact fee was previously underpaid until such underpayment is corrected, and if amounts owed are not paid within such thirty (30) day period, the County may also, in its sole discretion, rescind any permits issued in reliance on the previous payment of such impact fee.

3. UTILIZATION OF IMPACT FEES. The District agrees to comply with the terms of all regulations duly adopted by the County in Chapter 44 of the La Plata County Code regarding the utilization, deposit, restrictions on use and refund of the impact fees. Furthermore, all impact fees paid to the District pursuant to this Agreement shall be separately

accounted for and shall not be deposited into the District's general fund. Such impact fees shall be utilized by the District solely for the purposes of defraying the projected impacts on capital facilities (as the term "capital facility" is defined by C.R.S. § 29-20-104.5(4)) caused by new development. Such fees shall be treated as land development charges subject to the requirements of C.R.S. § 29-1-803. On or before January 31st of each year, the District shall provide the County with an annual accounting of how impact fees paid to the District are being maintained or disbursed, and specifically listing disbursements made for the prior calendar year. Further, if the impact fees remitted to the District are not expended within a reasonable amount of time, as determined by the County, the District will refund to the County the impact fees received.

4. AVAILABILITY OF DISTRICT ACCOUNTING RECORDS. District agrees to make available its accounting records and internal audits to the County (or to the County's designated consultants or agents) for verification of compliance with the terms and conditions of this Agreement.

5. ADDITIONAL DOCUMENTS OR ACTION. The parties agree to execute any additional documents and to take any additional action necessary to carry out this Agreement.

6. BINDING EFFECT. This Agreement shall inure to the benefit of, and be binding upon, the parties, and their respective legal representatives, successors in office, and assigns.

7. INDEMNIFICATION AND LIABILITY; COSTS OF DEFENSE.

7.1 To the extent permitted by law, the District shall indemnify, defend and hold the County and its elected officials, officers, agents and employees harmless from and against any and all claims or liability arising from the County's adoption or implementation of the Impact Fees and the adoption or implementation of this Agreement. Specifically, this indemnification shall include, but not be limited to, any legal action by any party contesting the adoption or implementation of this Agreement or the Impact Fees.

7.2 Such indemnification by the District as provided in this Section 7 shall include all costs, attorneys' fees, expenses and liabilities incurred in the defense of any claim or any action or proceeding brought on any such claim; provided, however, nothing contained herein waives or is intended to waive any protections that may be applicable to the District or the County under the Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*, or any other rights, protections, immunities, defenses or limitations on liability provided by law, and subject to any applicable provisions of the Colorado Constitution and applicable laws.

7.3 Separate from any obligation undertaken by the District under the foregoing indemnity provisions, and in recognition of the fact that the District receives all revenues generated by the County's imposition of an impact fee for fire protection, rescue, and emergency services, and in order to induce the County to impose the impact fee as requested by the District and to avoid imposing an undue burden on the County were it to have to bear any expense associated with any litigation resulting from the imposition of such impact fee, in the event the County is named as a party in any legal action challenging the impact fee which County

has adopted at District's request, the District hereby agrees to pay, on County's behalf, all costs of defending such suit by counsel selected by County. The County shall be consulted as to all significant decisions involved in the action, and the action shall not be compromised or settled without the consent of the County, which consent shall not be unreasonably withheld. Payment of any amount owing pursuant hereto shall be paid by the District within thirty (30) days of submission of an invoice by the County or other appropriate billing entity.

8. REVIEW. No less often than once every three (3) years, the District shall, at its sole cost, prepare and submit to the County an updated impact fee study. The updated study shall include an updated Capital Improvements Plan (CIP) and an impact fee analysis update to ensure that the impact fee is tied to a current CIP, is based on updated growth trends and projections, and is adequate to defray the reasonable impacts of proposed development on the District's existing capital facilities.

9. TERM. The term of this Agreement shall commence upon execution of this Agreement and shall continue until terminated by mutual agreement of the parties; provided, however, either party may terminate this Agreement upon giving at least thirty (30) days' written notice of such intent to terminate to the other party. Termination shall be effective immediately upon compliance with either of the foregoing methods of termination. This Agreement is also subject to annual appropriation by either party of sufficient funds necessary to carry out the obligations of the party.

10. FINANCIAL OBLIGATIONS. This Agreement shall not be deemed a pledge of the credit of the County or the District, or a collection of payment guarantee by the County to the District. Nothing in this Agreement shall be construed to create a multiple-fiscal year direct or indirect debt or financial obligation. It is the intent of the parties that the collection of these fees constitutes a "collection for another government" under Article X, § 20(2)(c) and therefore such fees are not to be included in the County's fiscal year spending.

11. NOTICE. Any notice required by this Agreement shall be in writing. If such notice is hand delivered or personally served, it shall be effective immediately upon such delivery or service. If given by mail, it shall be certified with return receipt requested and addressed to the following addresses:

Board of County Commissioners
1101 East Second Avenue, Durango, CO 81301

With a copy to: La Plata County Attorney
1060 East Second Avenue, Suite 140, Durango, CO 81301

Durango Fire Protection District
142 Sheppard Drive, Durango, Colorado 81303

With a copy to: Attorney for District
Floyd L. Smith, 48 CR 250, Suite 5, Durango, Colorado 81301

Notices mailed as set forth in this section shall be deemed delivered five (5) days after mailing. The parties may update and amend the addresses set forth in this Agreement by written notice.

12. MISCELLANEOUS PROVISIONS.

12.1 This Agreement shall be interpreted and construed in accordance with Colorado law. Venue for any proceeding shall be in La Plata County, Colorado.

12.2 No modification, amendment or waiver of this Agreement or any covenant, condition or provision contained herein shall be valid unless in writing and duly executed by all parties.

12.3 This written Agreement embodies the whole Agreement between the parties and there are no inducements, promises, terms, conditions or other obligations made or entered into by the parties other than those contained herein.

12.4 This Agreement shall be binding upon the parties hereto, the respective successors or assigns, and may not be assigned by any party without the express written consent of the other party.

12.5 All terms contained in this Agreement are severable and in the event that any of them shall be held invalid by a court of competent jurisdiction, this Agreement shall be interpreted as if such invalid term or condition is not contained herein.

12.6 The signatories to this Agreement affirm and warrant that they are fully authorized to enter into and execute this Agreement, and all necessary actions, notices meetings and/or hearings pursuant to any law required to authorize their execution of this Agreement have been made.

12.7 This Agreement does not and shall not be deemed to confer upon or grant to any third party any right enforceable at law or equity arising out of any term, covenant or condition herein or the breach thereof.

12.8 This Agreement may be executed in several counterparts and, as so executed, shall constitute one Agreement. Faxed and emailed copies of signature pages shall be biding as originals.

12.9 Captions are set forth only for convenience and reference and are not intended, nor shall they be deemed, to define, limit or describe the scope or intent of this Agreement.

REST OF PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT TO BE EFFECTIVE AS OF THE DATE FIRST WRITTEN ABOVE.

**BOARD OF COUNTY COMMISSIONERS
OF LA PLATA COUNTY, COLORADO**

By: Matt Salka
Matt Salka, Chair

Attest: Elizabeth Dwyer
Clerk to the Board



DURANGO FIRE PROTECTION DISTRICT

By: _____
President

Attest: _____
Secretary

DURANGO FIRE PROTECTION DISTRICT

IMPACT FEE SUPPORT STUDY

AUGUST 2022

Prepared for the Durango Fire Protection District

RPI Consulting LLC

Durango, Colorado



TABLE OF CONTENTS

Table of Contents	2
Introduction	3
Methodology	4
Summary of Findings	5
Residential and Non-Residential Demand Units	6
Proportionate Share	9
Entire Capital Improvement Plan	10
Impact Fee Capital Improvements Plan	13
DFPD Impact Fee	15
Fee Maintenance and Administration	16
List of Figures	
Figure 1. DFPD Boundaries and City of Durango	3
Figure 2. Existing Residential and Non-Residential Demand Units - La Plata and San Juan County Assessors	6
Figure 3. Residential and Non-Residential Growth and Future Demand Projections	7
Figure 4. 2015-2020 Call Data by Land Use Type - DFPD Call Data	9
Figure 5. Call Data and Proportionate Share - DFPD Call Data	10
Figure 6. Entire CIP Summary	12
List of Tables	
Table 1. Call Volume and Growth - DFPD, Colorado Department of Local Affairs 2011-2020	
Table 2. Entire Station Capital Improvements Plan	11
Table 3. Entire Capital Improvements Rolling Stock Plan	12
Table 4. Tier 1 Adjusted CIP	13
Table 5. Impact Fee CIP	14
Table 6. Impact Fee Structure	15
Table 7. Durango Fire Protection District Impact Fee Schedule	15

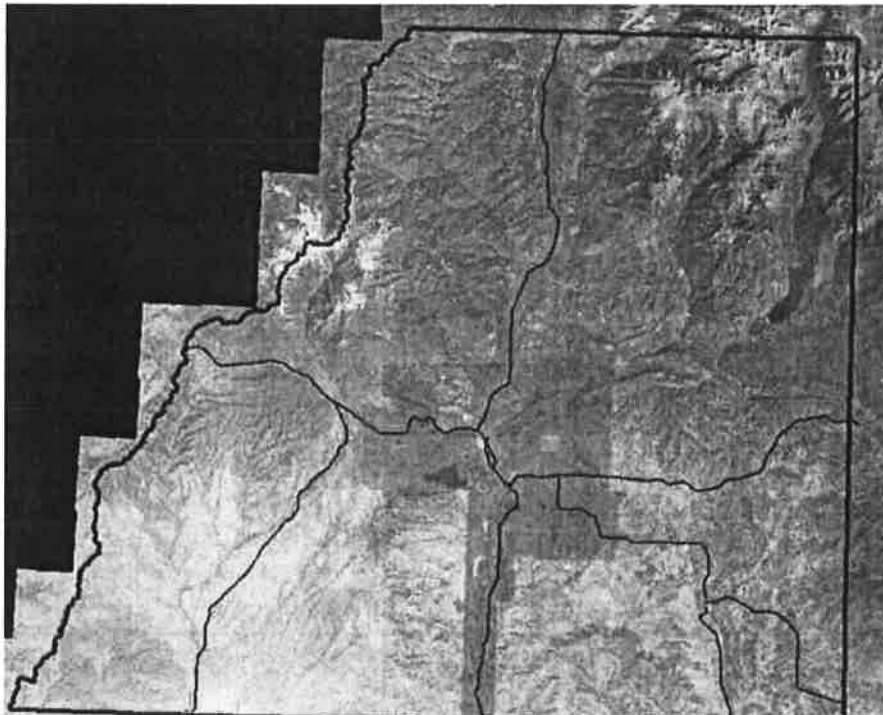


INTRODUCTION

The Durango Fire Protection District (DFPD) provides fire protection, emergency medical service (EMS), hazardous material mitigation, prevention, and public education. The DFPD boundaries encompass the City of Durango and the surrounding unincorporated lands and extends along US Highway 550 and the Animas Valley from the New Mexico State line northward to the southern portion of San Juan County.

As development in DFPD boundaries occurs, demand for fire protection services increases, ultimately necessitating a proportionate capital investment in district stations, support facilities and rolling stock. This report summarizes the steps for calculating the district-wide impact fee schedule that represents future development's fair share of the cost of capital facilities needed to provide fire protection district services that will accommodate future growth. The impact fees are not calculated to remedy any deficiency in capital facilities that currently exists.

Figure 1. DFPD Boundaries and City of Durango



METHODOLOGY

Demand Units – Demand for DFPD services is generated by housing units, businesses and institutions. Demand units are expressed as existing and projected residential units and non-residential square footage (summarized as 1,000s of square feet of floor area). The need for a fire district impact fee on development arises from an increase in demand for services (measured in service calls) that is roughly proportionate to the growth in additional housing units and non-residential floor area.

Proportionate Share – Capital costs are assigned proportionately to the demand generated by the residential and non-residential development sectors. The proportionate share calculation apportions demand according to DFPD call data sorted by the type of land use from which the call originated. Calls for traffic accidents and other traffic related incidents were assigned to the residential and non-residential sectors according to the traffic generated by each sector within the district boundaries.

Capital Improvement Plan – A district prepared capital improvement plan (CIP) provides the cost basis for the impact fee. The CIP is composed of future station and support facility improvements and future rolling stock purchases. CIP components are divided into three tiers based on the type of capital investment and on when the capital improvements will be needed. To calculate the impact fee, the “Entire CIP” is reduced to the “Impact Fee CIP” which is composed of future capital costs that are solely attributable to future residential and non-residential development.

Fee Schedule – The final fee schedule incorporates the CIP, proportionate share, and demand unit projections to calculate the per residential unit and per non-residential square foot impact fee. The fee schedule reflects only those fees necessary to defray the cost of capital projects required to facilitate service for new growth. The fees do not reflect any capital costs to compensate for existing capital needs. Capital projects associated with existing demand are funded through revenue streams separate from the impact fee program.



SUMMARY OF FINDINGS

Historic Growth: Between 2002 and 2021, the Durango Fire Protection District (DFPD) boundaries gained an average of 296 residential units per year and 161,000 square feet of non-residential development per year.

Projected Growth and Demand for DFPD Services: A linear projection of these past growth trends shows that over a 20-year planning period the DFPD can expect to gain an additional 5,920 residential units and 3,220,000 square feet of non-residential development. Over a 30-year planning period the DFPD can expect to gain an additional 8,880 residential units and 4,830,000 square feet of non-residential development. Between 2011 and 2020 DFPD's call volume increased from 3,578 to 5,481. Call volumes are increasing at roughly the same rate the district is growing because a growing population and increased commercial activity drives demand for DFPD services.

Proportionate Share: DFPD call data shows that residential development generates 49% of demand for DFPD service and non-residential development generates 51% of demand for DFPD service.

Capital Improvement Plan: DFPD's capital improvements plan categorizes station improvements and vehicle purchases into three tiers based on type and timing. Tier 1 (occurring in 0-5 years) is composed of \$23.7 million in capital projects, tier 2 (occurring in 5-10 years) includes \$17.2 million in capital improvements and tier 3 (timeframe greater than 10 years) includes \$46.4 million in capital costs. The Entire CIP includes \$104 million in planned capital costs. The \$104 million Entire CIP is reduced to the \$20.3 million Impact Fee CIP that isolates future capital costs solely attributable to demand from future residential and non-residential development.

Authority: Impact fees for fire protection and emergency services are authorized by statute. As required by C.R.S. 29-20-104.5, this study quantifies the reasonable impacts of future development on existing capital facilities and establishes an impact fee at a level which is not more than required to defray the impacts attributable to future development.

Impact Fee: The district wide impact fee for a new residential unit is \$1,317 and \$2,321 per non-residential square foot of floor area or \$2,321 per 1,000 square feet of non-residential floor area.



RESIDENTIAL AND NON-RESIDENTIAL DEMAND UNITS

The district encompasses three jurisdictions: City of Durango, and portions of La Plata County and San Juan County. The La Plata County and San Juan County Assessor's databases are the most complete and accurate data sources for establishing a current inventory and growth rate for residential units and non-residential square footage in the district. The county assessor databases detail the number of residential units and the size and type of commercial structures located on each parcel or lot throughout the district. Additionally, the assessor databases contain the 'year built' of each structure for calculating growth rates for each development type.

Residential Demand Units

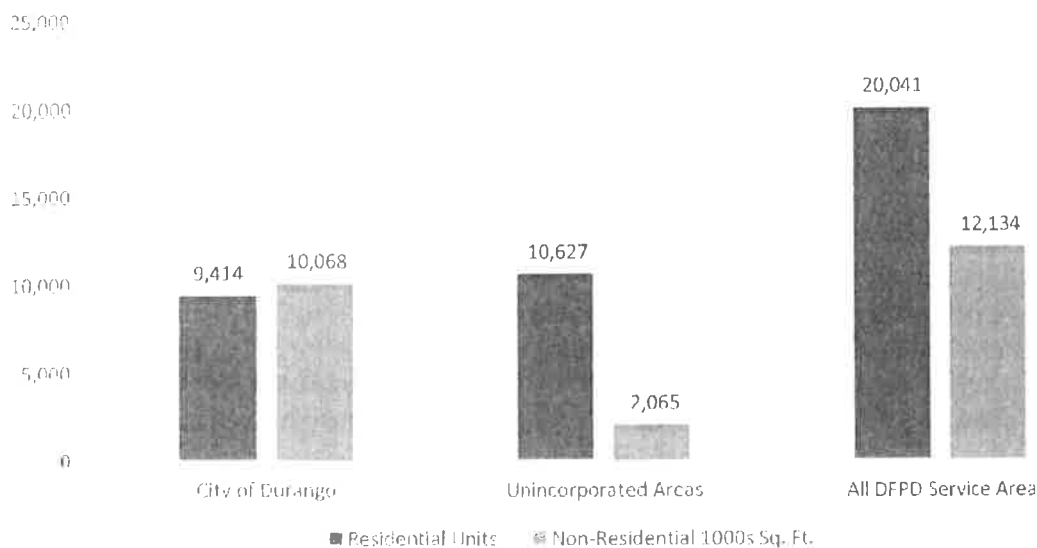
Forty-seven percent (47%) of the district's total residential demand units are concentrated in the City of Durango, while the remaining 53% are dispersed throughout the unincorporated areas of the district.

Non-Residential Demand Units

The district includes a significant inventory of non-residential development. Eighty-three percent (83%) or 10,068,000 sq. ft. of non-residential floor area is located in the City of Durango. The remaining 17% of non-residential floor area (2,065,000 sq. ft.) is in the unincorporated areas of the district.

In total, there are 20,041 residential units and 12,134,000 sq. ft. of non-residential floor areas in the Durango Fire Protection District.

Figure 2. Existing Residential and Non-Residential Demand Units - La Plata and San Juan County Assessors

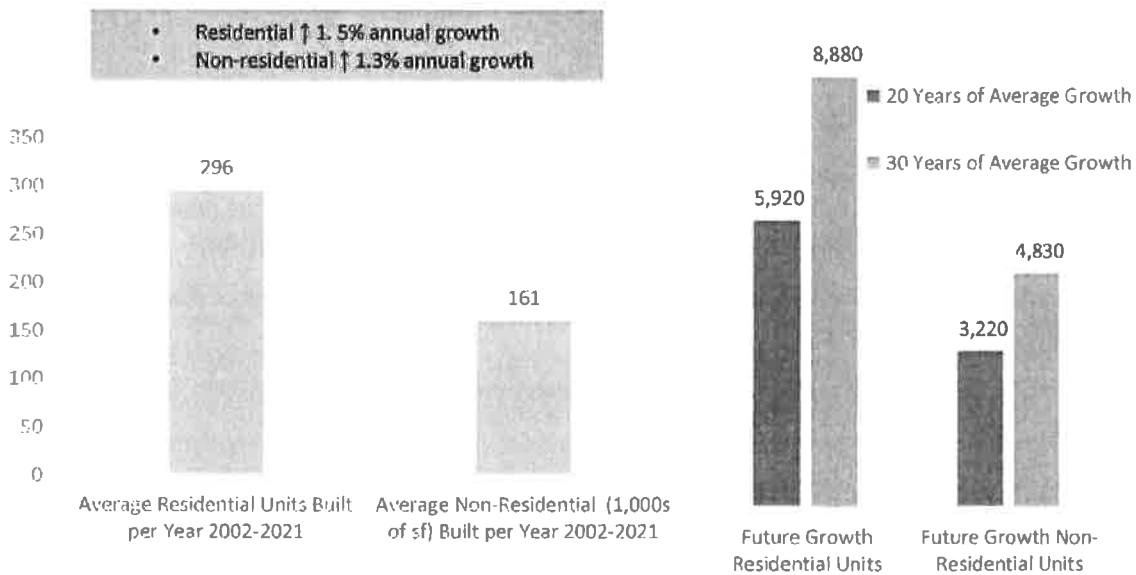


Growth Trends

According to analysis of county assessor data, 161,000 sq. ft. of non-residential floor area and 296 residential units were constructed on average per year over a 20-year period from 2002 through 2021. The past twenty years have included multiple economic cycles including growth periods and recessions.

Assuming that historic growth rates will continue, there will be an additional 5,920 residential units built and 3,220,000 sq. ft. of non-residential floor area built during the next 20 years in the fire district. Over a 30-year period, growth projections call for an additional 8,880 residential units and 4,830,000 sq. ft. of non-residential floor area.

Figure 3. Residential and Non-Residential Growth and Future Demand Projections



Fire District Service Call Volume and Growth Trends

Residential and non-residential structures and the activity that structures and their occupants generate largely drive demand for district services. The district experienced an increase in the total number of calls received as population and employment grew in La Plata County. New residential units accommodate population growth and new non-residential structures accommodate employment growth. This observable relationship between growth, development and the increasing demand for fire protection district services demonstrates the need for an impact fee that assigns future growth its fair share of the district's capital costs. The portion of capital costs to be funded with impact fees represents the growth-related capital costs not the costs needed to remedy any existing deficiencies.



Table 1. Call Volume and Growth - DFPD, Colorado Department of Local Affairs 2011-2020

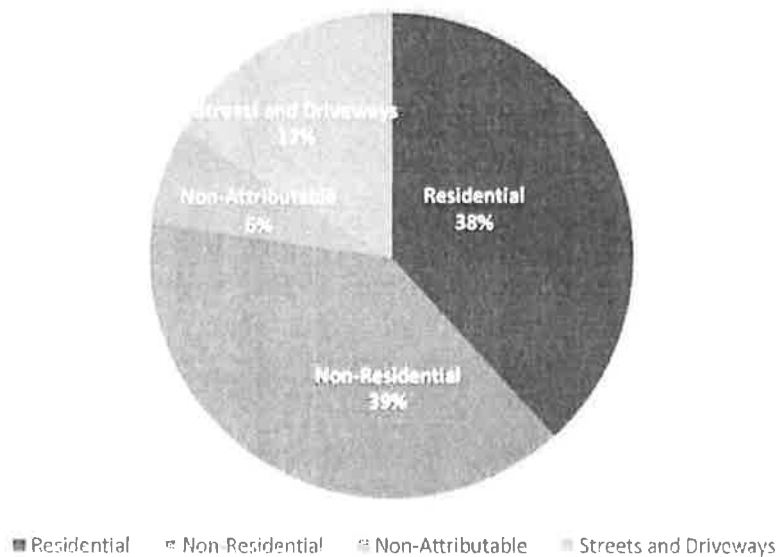
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Call Volume	3,578	3,836	4,134	4,409	4,702	4,977	5,251	5,394	5,404	5,481
Durango Population	16,959	17,188	17,525	17,569	17,889	18,198	18,262	18,860	18,934	19,078
Unincorporated Population	31,735	31,956	32,390	32,693	33,058	33,260	33,248	33,286	32,959	32,882
La Plata County Employment	31,335	31,856	32,616	33,052	33,921	34,875	35,008	35,213	35,061	32,892



PROPORTIONATE SHARE

Residential and non-residential land uses each generate a quantifiable share of the demand for district services. The proportionate share calculation apportions the demand for service to the residential and non-residential sectors.

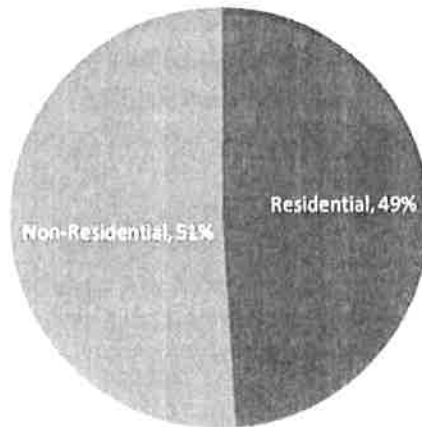
Figure 4. 2015-2020 Call Data by Land Use Type - DFPD Call Data



The type of call determines whether it gets assigned to the residential or non-residential land uses. Calls assigned to residential land uses include calls to single family and multi-family residences. Calls assigned to non-residential land uses include calls to commercial, health care facilities, government, churches, schools, and a portion of calls to highways, streets and driveways. Calls for service on highways, streets, and driveways were assigned to residential and non-residential land uses according to the total volume of traffic generated by each in the district. External influences such as calls for service on agricultural or public land, and undetermined calls are not directly attributable to development and are not included in the impact fee. The proportionate share analysis shows that residential units generate 49% of demand for district service and non-residential land uses generate 51% of demand for district service.



Figure 5. Proportionate Share - DFPD Call Data



ENTIRE CAPITAL IMPROVEMENT PLAN

In order to maintain its level of service, the district conducts careful capital improvements planning. The district uses a three-tiered classification system for capital needs. The Entire Capital Improvement Plan (CIP) is composed of station improvements and rolling stock purchases. This section displays the entire CIP for the district. The next section of the report (Impact Fee CIP) calculates the portion of the capital improvements plan that is attributable to future residential and non-residential development in the district.

TIER 1

Tier 1 is composed of near-term station improvements, station expansion, new stations, support facility construction and rolling stock purchases. Tier 1 capital projects are expected to occur within the next 5 years and are expected to last for 20 years. Station costs for this tier are based on construction costs prepared by the district. Tier 1 station projects include reconstruction/relocation of Stations 4 and 7 and the construction of a new station in Three Springs. Tier 1 rolling stock costs are based on district estimates of current prices for engines, structural engines, water tenders, ambulance and rescue vehicles, ladder trucks, brush trucks, staff vehicles, and trailers.

TIER 2

Tier 2 is composed of projects expected to occur in the next 5 to 10 years. Tier 2 relies on a 30-year planning horizon because the projects are expected to occur in the next 5 to 10 years, meaning their



useful life will likely end 30 years from implementation of the impact fee. Station costs and rolling stock costs are estimates developed by the district. As with capital projects in Tier 1, Tier 2 capital projects have an assumed useful life of 20 years once implemented. Tier 2 station projects include redevelopment of Stations 8 and 16, and expansion and redevelopment of Station 12, Glacier Club, so that the new Station 12 also replaces Station 14. The consolidation of existing stations 12 and 14 into a new Station 12 that is relocated to the Glacier Club area will provide better overall service coverage of that portion of the Animas Valley.

TIER 3

Tier 3 includes long-term capital needs and are tied to a 30-year planning horizon. Tier 3 station values are based on the current insured value and rolling stock costs are based on values determined by DFPD and DFPD's insurance company.

Table 2. Entire Station Capital Improvements Plan

Station	Replacement Priority	Revised Cost
Station 1	Tier 3	\$11,000,000
Station 2	Existing need, not included in fee	\$16,500,000
Station 3	Tier 3	\$5,885,000
Station 4	Tier 1	\$3,400,000
Station 5	Tier 3	\$3,400,000
Station 6	Tier 3	\$3,400,000
Station 7	Tier 1	\$6,600,000
Station 8	Tier 2	\$3,400,000
Station 9	Tier 3	\$1,620,000
Station 10	Tier 3	\$1,620,000
Station 11	Tier 3	\$3,400,000
Station 12	Tier 2	\$3,400,000
Station 13	Tier 3	\$1,620,000
Station 15	Tier 3	\$5,500,000
Station 16	Tier 2	\$3,400,000
Three Springs	Tier 1	\$6,600,000
TOTAL		\$80,745,000

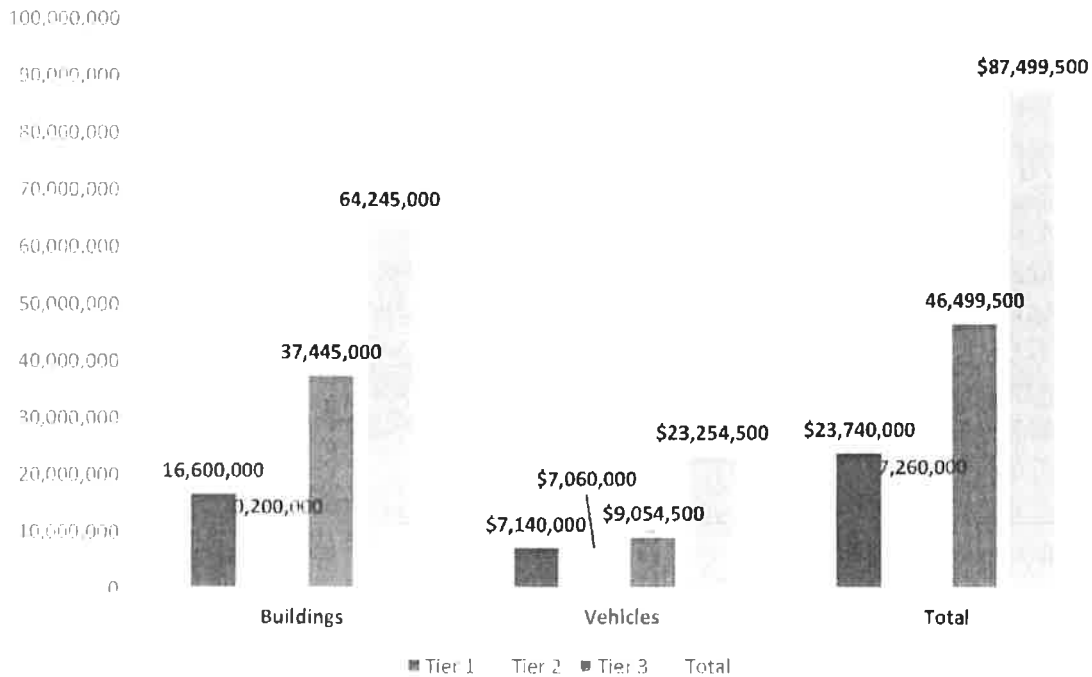


Table 3. Entire Capital Improvements Rolling Stock Plan

	Tier 1	Tier 2	Tier 3	Total
Structural Engines	\$2,650,000	\$3,750,000	\$3,000,000	\$9,400,000
Water Tenders	\$700,000	\$1,800,000	\$1,250,000	\$3,750,000
Ambulance and Rescues	\$750,000	\$750,000	\$1,090,000	\$2,590,000
Ladder Trucks	\$2,200,000	\$0	\$1,100,000	\$3,300,000
Brush Trucks	\$775,000	\$500,000	\$420,000	\$1,695,000
Staff Vehicles and Trailers	\$65,000	\$260,000	\$2,194,500	\$2,519,500
Total	\$7,140,000	\$7,060,000	\$9,054,500	\$23,254,500

Tier 1 includes \$23.7 million of capital costs, Tier 2 includes \$17.2 million of capital costs and Tier 3 includes \$46 million in capital costs. In total, the CIP contains \$87 million worth of capital costs.

Figure 6. Entire CIP Summary



IMPACT FEE CAPITAL IMPROVEMENTS PLAN

The Entire CIP listed above includes more costs than those that are attributable to future growth. This section of the analysis isolates the portion of the district’s capital improvements plan costs that are necessary to defray the impacts caused by new development.

Tier 1 Adjusted CIP

Terms of the intergovernmental agreement between DFPD and the City of Durango specify that \$476,091 of the City’s remaining annual payments to DFPD will be directed towards capital improvements. These dedicated funds have been deducted from Tier 1 capital improvements costs.

Table 4. Tier 1 Adjusted CIP

Full Tier 1 CIP	\$23,740,000
Projected City of Durango Payments for Tier 1 Improvements	\$476,091
Adjusted Tier 1 CIP	\$23,263,909

Impact Fee Capital Improvements Plan

The Impact Fee Capital Improvements Plan represents the cost of capital improvements attributed to demand generated by future residential and non-residential development in the district. To determine the Impact Fee CIP, the cost of capital improvements generated by future residential and non-residential development must be isolated out of the Entire CIP.

The first step of calculating the impact fee CIP is to multiply the proportionate share by the entire CIP to allocate the demand between the residential and non-residential sectors according to service call volumes (see section entitled Proportionate Share). The product is then multiplied by the percent of the entire CIP cost attributable to future growth. The district determined that 23% of entire CIP costs are attributable to future residential growth for tiers 1 (20-year horizon) and 3 (30-year horizon) and that 21% of the entire costs are attributable to future non-residential growth. Similarly, the district determined that 31% CIP tier 2 costs (30-year horizon) are attributable to future residential growth and 28% are attributable to non-residential growth.

Calculation of the impact fee CIP is described by the following equations for residential and non-residential development:

$$\text{residential impact fee CIP} = (\text{entire CIP cost by tier}) \times (\text{residential proportionate share}) \times (\% \text{ of entire CIP attributable to future residential growth by tier})$$

$$\text{non-residential impact fee CIP} = (\text{entire CIP cost by tier}) \times (\text{non-residential proportionate share}) \times (\% \text{ of entire CIP attributable to future non-residential growth by tier})$$



Table 5. Impact Fee CIP

Future Demand Residential	Entire CIP	Residential Proportionate Share	% of CIP Attributable to Future Residential Growth	Residential Impact Fee CIP
Tier 1	\$23,263,909	49%	23%	\$2,599,436
Tier 2	\$17,260,000	49%	31%	\$2,596,788
Tier 3	\$46,499,500	49%	23%	\$5,195,707
Total	\$87,023,409			\$10,391,931
Future Demand Non-Residential	Entire CIP	Non-Residential Proportionate Share	% of CIP Attributable to Future Non-Residential Growth	Non-Residential Impact Fee CIP
Tier 1	\$23,263,909	51%	21%	\$2,488,273
Tier 2	\$17,260,000	51%	28%	\$2,506,338
Tier 3	\$46,499,500	51%	21%	\$4,973,517
Total	\$87,023,409			\$9,968,127

Note: Percentages in Table 5 are presented as rounded to nearest percent and do not show all of the decimal points utilized in the impact fee CIP calculations.



DFPD IMPACT FEE

The impact fee is calculated by dividing the dollar amount of the Impact Fee CIP for each tier by the projected future residential dwelling units or projected non-residential floor area at the respective 20 or 30-year CIP planning horizons—when all CIP investments are projected to reach full capacity.

The Impact Fee Structure (Table 6) shows the per residential dwelling unit and per 1,000 square feet of non-residential floor area costs for each CIP tier and the total impact fee per land use type for all three CIP tiers.

Table 6. Impact Fee Structure

Future Demand Residential	Impact Fee CIP	Projected Residential Units	Fee per Residential Unit
Tier 1 (20-Year Horizon)	\$2,599,436	5,920	\$439
Tier 2 (30-Year Horizon)	\$2,596,788	8,880	\$292
Tier 3 (30-Year Horizon)	\$5,195,707	8,880	\$585
Total	\$10,391,931		\$1,317
Future Demand Non-Residential	Impact Fee CIP	Projected 1000s Sq. Ft. Non-Residential Floor Area	Fee per 1,000 Sq. Ft. Floor Area
Tier 1 (20-Year Horizon)	\$2,488,273	3,220	\$773
Tier 2 (30-Year Horizon)	\$2,506,338	4,830	\$519
Tier 3 (30-Year Horizon)	\$4,973,517	4,830	\$1,030
Total	\$9,968,127		\$2,321

Note: Dollars in Table 6 are presented as rounded to nearest dollar and do not show all of the decimal points utilized in the impact fee calculations.

The Durango Fire Protection District impact fee is \$1,317 per residential unit and \$2.321 per square foot of enclosed non-residential floor area or \$2,321 per 1,000 square feet of enclosed non-residential floor area.

Table 7. Durango Fire Protection District Impact Fee Schedule

Residential (Residential Units)	\$1,317
Non-Residential (1000s Sq. Ft. Enclosed Floor Area)	\$2,321
Non-Residential (1 Sq. Ft. Enclosed Floor Area)	\$2.321



FEE MAINTENANCE AND ADMINISTRATION

Revenue Accounting: All revenue received from the impact fees should be sequestered in interest bearing accounts and used for projects identified in the CIP contained in this study.

Fee Updates: The consulting team recommends periodic updates and revisions to the Impact fee. The impact fee should be updated every two years to account for inflation in construction costs and rolling stock purchases. McGraw Hill provides a reliable and industry appropriate construction inflation index and the Denver-Boulder CPI provides a reliable inflation factor for rolling stock. Inflation should be applied as an annual percentage increase to the impact fee to ensure that the impact fee reflects the real dollar capital costs. About every five to seven years, the district should update the CIP and conduct an impact fee support study update to ensure that the impact fee is tied to a current CIP, is based on updated growth trends and projections, and is adequate to cover future development's fair share of capital costs.



**EXHIBIT B
TO RESOLUTION 2022-19**

CHAPTER 44. IMPACT FEES

Division 1: Fire Impact Fee for Durango Fire Protection District

- Sec. 44-1. Purpose
- Sec. 44-2. Definitions
- Sec. 44-3. Applicability
- Sec. 44-4. Relationship to other requirements of the land use and building codes
- Sec. 44-5. Calculation of applicable impact fee
- Sec. 44-6. Collection of impact fee
- Sec. 44-7. Underpayment or overpayment of impact fee
- Sec. 44-8. Deposit of impact fees into a restricted account
- Sec. 44-9 Refunds
- Sec. 44-10. Appeals
- Sec. 44-11. Interpretation, conflict, severability
- Sec. 44-12 through 44-19. Reserved.

Sec. 44-1. Purpose.

The fire impact fee is imposed on new development within the Durango Fire Protection District's service area for assuring that adequate fire protection, rescue and emergency services are available to support projected new growth and development. The impact fee is imposed on new development for the further purpose of assuring that the necessity for, and costs of capital facilities, identified in the district capital improvement plan are properly attributed to and paid for by new development proportional to the demand generated by such development.

Sec. 44-2. Definitions.

The following words, terms and phrases, when used in this division 1, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory structure. For purposes of this division, a structure that is accessory to and incidental to that of a dwelling and that is located on the same lot. By way of example, but not limitation, an accessory structure would include an attached or detached garage.

Applicant. Any person, firm, partnership, joint venture, association, corporation, limited liability company, government, group, entity or organization who applies for a building permit.

Building. Any structure used or intended for supporting or sheltering any use of occupancy under the IRC or the IBC.

District. The Durango Fire Protection District.

District capital improvement plan. The list of capital facilities identified in the district impact fee study.

District impact fee study. The written documentation dated August 2022 that demonstrates that the impact fees do not exceed the proportional fair share of the costs of capital facilities attributable to new development. This study may be amended from time to time by the district.

District service area. For purposes of this division 1, the areas of unincorporated La Plata County that are within the service boundaries of the district, as amended from time to time. The map included as Figure 44-2.1 is a general depiction of such area. However, a determination as to whether new development is within the district service area, shall be made by reference to the La Plata County Assessor's records pertaining to inclusion of real properties within the district pursuant to C.R.S. § 32-1-401.

Dwelling unit. A single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

Fire impact fee schedule. The current fee schedule specifying the impact fees payable by new development, as adopted by resolution of the Board of County Commissioners and revised thereafter pursuant to the requirements of this chapter, but, in any case, not exceeding the maximum fees calculated in the most recent district impact fee study.

International building code or IBC. The International Building Code, as modified and adopted by the county in chapter 18 of the La Plata County Code.

International residential code or IRC. The International Residential Code, as modified and adopted by the county in chapter 18 of the La Plata County Code.

New development. Any proposed residential or non-residential building or structure for which a building permit application is required and received.

Non-residential development. New development subject to the IBC that is not otherwise included in the definition of residential development under this division. The term includes, but is not limited to, agricultural buildings that require a building permit.

Residential development. (1) New development of dwelling units subject to the IRC; (2) new development classified for use and occupancy under the IBC as Residential Group R-2 for which there are more than two dwelling units where the occupants are primarily permanent in nature; or (3) new development classified for use and occupancy under the IBC as Residential Group R-3 for which there are dwelling units where the occupants are primarily permanent in nature. The term does not include accessory structures.

Sec. 44-3. Applicability.

- I. *New development.* Unless otherwise exempted pursuant to section 44-3(II), from and after the effective date of adoption of this division 1, fire impact fees shall be imposed on all new development in the unincorporated area of the county within the district service area, at the time of building permit issuance.

A request for an exemption must be made in writing to the community development department and included with the county building permit application. The request for an exemption shall include any relevant supporting documentation. The community development department may request further documentation to make a determination on the request. The community development department shall state its determination in writing whether the exemption is granted or denied. If the exemption is denied, the reasons for denial shall be provided in the written determination.

- II. *Exempt development.* The fire impact fees shall not be imposed on the following development:
- A. Redevelopment, reconstruction or rehabilitation for which a building permit is required when the owner or developer replaces, but does not increase, the number of dwelling units in a residential development or the gross square footage of floor area of non-residential development.
 - B. If the number of dwelling units in residential redevelopment, reconstruction or rehabilitation increases or gross square footage of enclosed floor area of non-residential development is expanded during reconstruction, rehabilitation or redevelopment, impact fees shall be calculated based on the number of increased dwelling units or additional square footage added during the expansion.
 - C. Dwelling units deemed to be qualified low- or moderate-income housing or affordable employee housing units under this division 1, as evidenced through participation in one of the following affordable/attainable housing programs:
 - 1. The county's revolving loan fund;
 - 2. The City of Durango's Fair Share Program;
 - 3. Habitat for Humanity's home construction and sale program;
 - 4. The USDA Rural Development Mutual Self-Help Housing Program;
 - 5. The federal Low-Income Housing Tax Credit (LIHTC) program;
 - 6. The Housing and Urban Development (HUD) Section 202 Supportive Housing for the Elderly program;
 - 7. The HUD Section 811 Supportive Housing for Persons with Disabilities program;
 - 8. Any affordable or attainable housing program approved by the Colorado Department of Local Affairs, Division of Local Housing;
 - 9. Any affordable or attainable housing program approved by the Colorado Middle-Income Housing Authority;
 - 10. Any affordable or attainable housing program approved by the Colorado Housing Finance Authority (CHFA) to provide affordable housing, including but not limited to affordable housing tax credits and the Middle-Income Access program (MIAP);
 - 11. Any existing county workforce housing program agreement;
 - 12. Any affordable or attainable housing program which La Plata Homes Fund, the Regional Housing Alliance or La Plata County, Housing Solutions of Southwest Colorado, or their respective successors in interest, certifies that such program has

adequate procedures that limit the sales and rental costs of homes and verify the incomes of the occupants.

Sec. 44-4. Relationship to other requirements of the land use and building codes.

The fire impact fee requirement shall not affect, in any manner, the permissible uses of property, the density/intensity of development, applicable design and improvement standards, the subdivision of land or any other applicable standards, requirements or conditions imposed by the county code, which requirements shall remain in full force and effect without limitation with respect to new development. The fire impact fee requirement is in addition and supplemental to, and not in substitution of, any other requirements imposed by the county on new development or applicable to the issuance of a building permit for new development; provided, however, that if pursuant to any other provision of the county code, the developer has been or is being required to construct or pay other fees or assessments for fire protection, rescue or emergency services, such developer may be eligible for a credit, as set forth in section 44-5(III) herein.

Sec. 44-5. Calculation of applicable impact fee.

- I. *Fire impact fee schedule.* The current fire impact fee schedule adopted by the Board of County Commissioners is as follows:

Type of New Development	Impact Fee
Residential Development	\$1,317 per dwelling unit
Non-Residential Development	\$2.321 per gross sq. ft. of enclosed floor area

- II. *Base fee calculation.* Upon receipt of an application for a building permit, the community development department shall determine the following:
 - A. The type of building use and occupancy proposed;
 - B. If residential development is proposed, the number of dwelling units;
 - C. If a non-residential use is proposed, the gross square footage of enclosed floor area of such non-residential development.

After making these determinations, the community development department shall determine the base impact fee by multiplying the number of dwelling units and/or the gross square footage of floor area by the applicable listing in the impact fee schedule adopted the Board of County Commissioners, as revised thereafter pursuant to the requirements of this chapter.

- III. *Additional calculation considerations.*
 - A. If the type of new development proposed has multiple principal uses, as opposed to secondary or accessory uses commonly associated with a principal use, each identified principal use shall be subject to a separate impact fee calculation, unless the

applicant can document that the effect of the multiple uses is to reduce the number of fire and emergency service call generated by each individual principal use.

B. If the type of new development is a qualifying home business, as defined the La Plata County Land Use Code, the gross square footage of floor area of the portion devoted to the non-residential development shall be calculated and this portion shall be the sole amount due for payment of the fire impact fee.

C. All impact fee calculations shall be based upon the fee schedule adopted by county resolution and in effect at the time of building permit application.

IV. *Eligibility for credits.* Credits against the base impact fee calculated to be due from a new development pursuant to subsections I and II above shall be made to avoid over-charging an applicant when any one or more of the following circumstances exist:

A. A landowner or developer is already required to pay an impact fee or other similar development charge for another capital facility used to provide a similar fire, rescue, and emergency service, whether by agreement or otherwise

B. A landowner or developer has voluntarily contributed money or in-kind assets for such a capital facility.

V. *Equitable apportionment of credit.* Credits shall be equitably assigned to properties for which development fees, funds or assets were provided.

VI. *Application for credits.* Applications for credits shall be made by the applicant at or before the time of building permit application on a credit application/calculation form provided by the community development department. The application form shall be completed and shall be accompanied by appropriate documentary evidence demonstrating the eligibility of the applicant for the credit. The community development department shall verify the eligibility for, and the amount of, the credit due. The credit shall be applied against the base impact fee; provided, however, that in no event shall the credit exceed the amount of the base impact fee otherwise calculated to be due pursuant to this section.

VII. *Calculation of credits.* In calculating the credit due to the applicant, the applicant shall provide sufficient documentation to the community development department to verify the amount of the fee paid or costs incurred by the applicant or developer for the capital facility identified in the district capital improvement plan. The credit shall be the sum of the applicant's expenditures for a capital improvement identified in the district capital improvement plan.

Sec. 44-6. Collection of impact fee.

I. *Time of collection.* The county shall collect the impact fee due at the time of issuance of a building permit, unless: (1) the applicant is determined to be entitled to a full credit; or (2) the applicant appeals the community development department's determination of the impact fee due pursuant to section 44-10 and a bond or other surety in a form acceptable

to the community development department and in the amount of the proposed impact fee, as determined by the community development department, is posted with the county.

- II. *Amount to be collected.* The amount of the impact fee to be collected shall be the amount determined to be due pursuant to section 44-5.

Sec. 44-7. Underpayment or overpayment of impact fee.

If an impact fee is not paid, is underpaid, or is overpaid for any reason, the underpayment or overpayment shall be remedied as soon as possible after it is discovered. Any amounts overpaid by a fee payer shall be refunded to the fee payer within thirty (30) days after the discovery of the overpayment. Any amounts not paid or underpaid by an applicant shall be paid to the community development department within thirty (30) days after written notice is given to the applicant of the amount due. In the case of a nonpayment or underpayment, the county shall not issue any additional permits or approvals for the development project for which the impact fee was previously underpaid until such underpayment or nonpayment is corrected.

Sec. 44-8. Deposit of impact fees into a restricted account.

- I. *Establishment of accounts.* Impact fee funds collected shall be deposited in an interest-bearing account which clearly identifies the purpose for which the fee was imposed. All interest earned or money deposited to the account shall be credited to and shall be considered funds of the account. The county and district shall establish appropriate accounting procedures and controls to ensure that the impact fee funds are properly deposited, accounted for and appropriated in accordance with the requirements of this chapter and other legal requirements applicable to impact fees.
- II. *Appropriation of impact fee funds; restrictions.*
 - A. Impact fee funds may only be appropriated for capital facilities identified in the district capital improvement plan as amended in updates to the district impact fee study, or for the payment of principal, interest and other financing costs on contracts, bonds, notes or other obligations issued by or on behalf of the district to finance such costs for such capital facilities.
 - B. The district may enter an agreement with the City of Durango to use impact fees collected from new development in the unincorporated areas of La Plata County to fund, wholly or partially, eligible major capital facilities identified in the district capital improvement plan and located within the City of Durango.
 - C. Impact fees shall be appropriated and contractually committed for expenditure by the district within ten (10) years of the beginning of the calendar year immediately succeeding the date of impact fee collection, unless such period is extended. Upon request of the district, an extension may be approved by the county if the appropriation is for a capital facility improvement listed in the district capital improvement plan that requires more than ten (10) years to plan, design and construct and the demand for such capital facility improvement is generated in whole or in part

by the new development or will serve the development. Impact fee funds will be deemed to be appropriated in the order they were received.

- D. Impact fees may not be appropriated or used for personnel, operations, maintenance or repair of capital facilities.

Sec. 44-9. Refunds.

- I. *Eligibility for refund.* Refunds may be requested by an applicant who paid the impact fee in the following circumstances:
 - A. The building permit upon which the impact fee was imposed, calculated and collected expired or was revoked prior to the commencement of construction or use and a new building permit will be needed to develop the property;
 - B. The district failed to expend the impact fees paid by the applicant in compliance with the timing or other applicable requirements of section 44-8;
 - C. The applicant amends its building permit to reduce the number of dwelling units or the gross square footage of non-residential floor space after the building permit is issued and after the impact fee is paid; provided, that the impact fee has not already been appropriated and contractually committed for expenditure by the District.
 - D. The new development obtains a certificate of occupancy from the community development department for one (1) or more dwelling units deemed to be low- or moderate-income housing or affordable employee housing units under this division 1, as evidenced through participation in one of the following programs:
 - 1. The county's revolving loan fund;
 - 2. The City of Durango's Fair Share Program;
 - 3. Habitat for Humanity's home construction and sale program;
 - 4. The USDA Rural Development Mutual Self-Help Housing Program;
 - 5. The federal Low-Income Housing Tax Credit (LIHTC) program;
 - 6. The Housing and Urban Development (HUD) Section 202 Supportive Housing for the Elderly program;
 - 7. The HUD Section 811 Supportive Housing for Persons with Disabilities program;
 - 8. Any affordable or attainable housing program approved by the Colorado Department of Local Affairs, Division of Local Housing;
 - 9. Any affordable or attainable housing program approved by the Colorado Middle-Income Housing Authority;
 - 10. Any affordable or attainable housing program approved by the Colorado Housing Finance Authority (CHFA) to provide affordable housing, including but not limited to affordable housing tax credits and the Middle-Income Access program (MIAP);
 - 11. Any existing county workforce housing program agreement;
 - 12. Any affordable or attainable housing program which La Plata Homes Fund, the Regional Housing Alliance or La Plata County, Housing Solutions of Southwest

Colorado, or their respective successors in interest, certifies that such program has adequate procedures that limit the sales and rental costs of homes and verify the incomes of the occupants.

II. *Procedure for making refunds.* All requests for refunds shall be made by the then-current owner of the property on a refund application form provided by the community development department . The applicant shall be required to submit the following information: a title report reflecting that the applicant is the current owner of the property; evidence that an impact fee was paid (i.e., a receipt or comparable evidence); and evidence that one (1) of the circumstances set forth in section 44-9(I) has occurred. The community development department shall review the refund application form and the documentary evidence submitted and, within thirty (30) days following receipt of a completed refund application form, make a determination of whether a refund is due. The determination of the community development department shall be in writing and shall state the reasons for the determination. Refunds may be authorized by direct payment to the applicant or by other appropriate means. In the event fees become refundable due to the district’s failure to expend impact fees in compliance with the timing or other applicable requirements of section 44-8, the district shall cause a notice of the availability of such refund to be published in a newspaper of general circulation within the county and such notice shall be prominent and published in a section of the newspaper other than the section reserved for legal advertisements or notices.

III. *Timing of requests for refunds.* Applications for refunds shall be considered only if made within the time frames established herein.

Cause of Refund	Time Limit for Request of Refund
(1) Expiration or revocation of building permit	Within sixty (60) days following expiration or revocation
(2) Failure of the district to timely expend impact fee funds	Within one (1) year following the expiration of the time limit established in section 44-8
(3) Reduction in development	Within sixty (60) days after amendment of building permit
(4) Participation in affordable housing program	Within sixty (60) days after issuance of the certificate of occupancy

IV. *Interest on refunds.* In the event impact fee funds are refunded because of the failure of the district to expend impact fee funds within the time limit established pursuant to section 44-8, such refund shall include interest. Refunds under any other circumstances shall include interest only if the funds were paid to the county more than one (1) year before the refund is requested. Any interest payable shall be at a rate equivalent to the net average annual yield received by the county or district during the period such funds were held.

Sec. 44-10. Appeals.

I. A fee payer affected by an administrative decision of the community development department made pursuant to this division 1 may appeal such decision to the Board of

County Commissioners, by filing with the community development department within ten (10) days of the date of the decision a written notice stating and specifying the grounds of the appeal. Administrative decisions include determinations by the community development department of the following: amount of impact fees, credits against impact fees, and refund of impact fees. The county shall place the appeal on the Board of County Commissioner's agenda for the next regularly scheduled business meeting. The Board may continue any hearing on an appeal for a period of no more than thirty (30) days, unless the applicant agrees in writing to a further extension of such hearing.

- II. The Board of County Commissioners shall hear all evidence de novo at a public hearing. The Board shall consider evidence from the applicant, community development department, and any other person, including the district, that it deems would assist it in making a determination and shall have the power to affirm or reverse the department's decision. In making its decision, the Board shall make written findings of fact and conclusions of law and apply the standards set forth in this chapter for the administrative decision being appealed. If the Board of County Commissioners reverses the community development department's administrative decision, it shall direct the appropriate county staff to amend the decision in accordance with its findings. In no case shall the Board of County Commissioners have the authority to negotiate the amount of the fee. The decision of the Board of County Commissioners shall be final and not subject to further administrative appeal.

Sec. 44-11. Interpretation, conflict, severability.

- I. *Liberal construction.* The provisions of this chapter shall be liberally construed to effectively carry out its purposes which are hereby found and declared to be in furtherance of the public health, safety, welfare and convenience.
- II. *Conflict.* To the extent of any conflict between other provisions found in other chapters of the county Code and this chapter, the provisions of this chapter shall be deemed to be controlling with respect to impact fees; provided, however, that unless expressly provided herein, this chapter is not intended to amend or repeal any existing county ordinance or regulation, which shall continue in full force and effect after the passage, approval and publication of this chapter.
- III. *Severability.* If any article, section, subsection, sentence, clause, phrase or portion of this chapter is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such article, section, subsection, sentence, clause phrase or portion of this chapter shall be deemed to be a separate, distinct and independent provision and such holding shall not affect the validity of the remaining provisions of this chapter nor impair or nullify the remainder of this chapter which shall continue in full force and effect.
- IV. If the application of any provision of this chapter to any person, applicant or new development is declared, for any reason, to be invalid by a court of competent jurisdiction, the intent of the Board of County Commissioners is that such decision shall be limited to that particular circumstance immediately involved in the controversy, action

or proceeding in which such decision of invalidity was rendered. Such decision shall not affect, impair or nullify this chapter as a whole or the application of any provision of this chapter to any other person, applicant or new development.

{Sec. 44-12 through Sec. 44-19 reserved}

2022 SALES TAX

	Town		County		Emergency Services				
	Local	Remote	Total	Local	Remote	Total			
January	39,205.90	9,195.92	48,401.82	11,537.52	7,277.72	18,815.24	31,712.58	10,295.36	42,007.94
February	44,146.95	12,788.01	56,934.96	18,779.24	6,835.25	25,614.49	39,338.81	12,263.74	51,602.55
March	62,963.42	18,727.85	81,691.27	15,168.99	5,753.99	20,922.98	48,829.59	15,300.16	64,129.75
April	53,190.25	7,164.49	60,354.74	21,069.45	5,470.91	26,540.36	46,409.30	7,896.61	54,305.91
May	49,313.23	9,734.40	59,047.63	23,758.13	20,226.35	43,984.48	45,666.63	18,724.25	64,390.88
June	34,642.71	7,026.64	41,669.35	6,924.72	3,221.41	10,146.13	28,575.01	7,612.23	36,187.24
July	63,306.81	7,962.66	71,269.47	15,774.55	5,873.38	21,647.93	49,422.64	8,646.96	58,069.60
August	145,662.10	17,869.99	163,532.09	19,927.27	7,016.18	26,943.45	103,486.63	15,552.84	119,039.47
September	202,938.61	14,542.52	217,481.13	23,792.59	5,981.69	29,774.28	141,697.79	12,826.79	154,524.58
October	180,370.66	12,933.86	193,304.52	27,958.85	6,176.77	34,135.62	130,197.48	11,943.37	142,140.85
November	173,352.03	10,280.87	183,632.90	23,315.04	7,226.03	30,541.07	122,908.93	10,941.10	133,850.03
December			-			-			-
Total	1,049,092.67	128,227.21	1,177,319.88	208,006.35	81,059.68	289,066.03	788,245.39	132,003.41	920,248.80

County Sales Tax

	2017	2018	2019	2020	2021	2022 % Change	5yr. Average
January	6,799.02	4,970.71	7,799.87	6,854.79	16,723.50	18,815.24	11,032.82
February	15,080.08	13,859.09	12,885.86	22,860.78	19,987.28	25,634.49	19,045.50
March	10,000.08	11,861.72	11,246.33	14,595.18	16,402.87	20,922.98	15,005.82
April	11,323.27	10,399.61	8,857.05	15,280.29	15,820.09	26,540.36	15,379.48
May	13,990.92	16,321.32	19,708.91	12,778.47	24,773.54	43,984.48	23,513.34
June	7,552.19	4,601.13	5,827.74	9,946.40	17,549.36	10,146.13	9,614.15
July	7,682.30	5,985.49	6,206.92	17,737.22	13,668.65	21,647.93	13,049.24
August	13,949.50	6,568.03	13,486.95	10,921.79	32,028.49	26,943.45	17,989.74
September	21,634.93	9,579.78	22,429.05	21,745.79	30,048.75	29,774.28	22,715.53
October	16,769.39	11,057.45	13,774.16	18,726.14	29,953.36	34,135.62	21,529.35
November	-4,182.80	11,187.78	15,070.58	17,785.19	29,182.27	30,541.07	20,753.38
December	4,750.60	5,273.24	7,547.72	17,476.46	19,698.95		10,949.39
Total	125,349.48	111,665.35	144,841.14	186,708.50	265,837.11	289,086.03	166,880.32

Year to Date 120,598.88 106,392.11 137,293.42 169,232.04 246,138.16 289,086.03 17.45%

Emergency Services Sales Tax

	2017	2018	2019	2020	2021	2022 % Change	5-Year Ave.	
January	5,622.78	5,693.58	22,652.17	22,081.29	35,673.96	42,007.94	0.18	25,621.79
February	10,692.95	9,500.78	20,193.73	38,888.47	40,698.37	51,602.55	0.27	32,176.78
March	7,037.70	8,924.66	28,148.22	30,899.33	39,142.28	64,129.75	0.64	34,248.85
April	8,265.99	22,040.87	52,719.27	32,992.58	39,017.29	54,305.90	0.39	40,215.18
May	11,429.96	23,915.42	32,415.46	28,328.62	53,200.16	64,390.89	0.21	40,450.11
June	6,362.70	13,364.73	17,201.80	20,323.77	38,209.24	36,187.24	(0.05)	25,057.36
July	12,960.82	36,977.68	35,279.36	29,408.23	54,965.11	58,069.60	0.06	42,940.00
August	29,968.07	54,297.30	74,723.11	62,795.11	139,369.81	119,039.47	(0.15)	90,044.96
September	45,477.85	100,795.88	126,269.99	120,650.92	164,773.79	154,524.58	(0.06)	133,403.03
October	33,384.56	82,850.46	103,635.85	108,852.60	139,222.51	142,140.85	0.02	115,340.45
November	39,818.53	88,859.04	101,380.60	107,416.93	136,598.38	133,850.03	(0.02)	113,621.00
December	14,380.35	34,697.06	45,399.97	63,130.77	93,550.49		0.48	50,231.73
Total	225,402.27	481,917.46	660,019.53	665,768.62	974,421.39	920,248.80	0.46	601,505.85
Year to Date	211,021.92	447,220.40	614,619.56	602,637.85	880,870.90	920,248.80	0.04	

Lodging Tax

	2017	2018	2019	2020	2021	2022 % Change	5 yr. Average
January	35.05	126.80	885.93	3,729.44	543.94	1,034.65	47.43%
February	10,406.98	8,318.23	10,816.00	14,088.47	20,282.97	17,982.00	-12.80%
March	786.00	3,097.25	145.07	454.00	660.00	11,775.69	94.40%
April	1,543.39	2,002.98	33.00	-	1,489.56	1,091.00	-36.53%
May	13,776.57	11,375.54	17,612.98	14,069.00	30,651.70	31,766.09	3.51%
June	1,094.30	1,356.34	952.07	300.40	1,007.32	1,525.85	33.98%
July	309.00	2,702.84	170.21	573.00	11,854.90	2,241.00	-429.00%
August	10,799.07	11,477.00	14,372.43	13,978.56	57,659.81	31,076.00	-85.54%
September	5,661.40	7,956.78	2,738.12	139.00	248.50	1,473.79	83.14%
October	2,632.10	666.79	2,848.73	780.48	1,346.59	1,473.79	72.53%
November	38,017.00	43,574.04	47,263.00	58,396.70	76,493.41	71,800.28	30.99%
December	2,839.96	2,029.95	1,790.37	1,918.52	3,364.85		75.39%
Total	87,900.82	94,684.54	99,627.91	108,427.57	205,603.55	173,240.14	89.62%

Year to Date 85,060.86 92,654.59 97,837.54 106,509.05 202,238.70 173,240.14 -16.74%

County Sales Tax

	2017	2018	2019	2020	2021	2022 % Change	5yr. Average
January	6,799.02	4,970.71	7,799.87	6,854.79	16,723.50	18,815.24	11,032.82
February	15,080.08	13,859.09	12,885.86	22,860.78	19,987.28	25,634.49	19,045.50
March	10,000.08	11,861.72	11,246.33	14,595.18	16,402.87	20,922.98	15,005.82
April	11,323.27	10,399.61	8,857.05	15,280.29	15,820.09	26,540.36	15,379.48
May	13,990.92	16,321.32	19,708.91	12,778.47	24,773.54	43,984.48	23,513.34
June	7,552.19	4,601.13	5,827.74	9,946.40	17,549.36	10,146.13	9,614.15
July	7,682.30	5,985.49	6,206.92	17,737.22	13,668.65	21,647.93	13,049.24
August	13,949.50	6,568.03	13,486.95	10,921.79	32,028.49	26,943.45	17,989.74
September	21,634.93	9,579.78	22,429.05	21,745.79	30,048.75	29,774.28	22,715.53
October	16,769.39	11,057.45	13,774.16	18,726.14	29,953.36	34,135.62	21,529.35
November	-4,182.80	11,187.78	15,070.58	17,785.19	29,182.27	30,541.07	20,753.38
December	4,750.60	5,273.24	7,547.72	17,476.46	19,698.95		10,949.39
Total	125,349.48	111,665.35	144,841.14	186,708.50	265,837.11	289,086.03	166,880.32
Year to Date	120,598.88	106,392.11	137,293.42	169,232.04	246,138.16	289,086.03	17.45%

Town Sales Tax

	2017	2018	2019	2020	2021	2022 % Change	5-Year Ave.	
January	15,692.10	17,803.62	17,777.51	28,417.92	40,358.55	48,401.82	0.20	30,551.88
February	27,691.72	24,144.03	26,379.98	39,259.76	45,122.36	56,934.96	0.26	38,368.22
March	18,150.71	23,836.90	33,717.73	34,763.49	46,228.85	81,691.27	0.77	44,047.65
April	21,740.67	24,868.07	75,356.86	37,422.14	46,611.62	60,354.74	0.29	48,922.69
May	31,728.94	21,945.84	32,071.64	24,839.85	60,352.89	59,047.63	(0.02)	39,651.57
June	17,898.60	17,527.63	21,650.46	22,518.84	43,589.40	41,669.35	(0.04)	29,391.14
July	44,161.00	53,182.66	50,243.72	29,239.56	74,281.24	71,269.47	(0.04)	55,643.33
August	105,922.79	80,166.62	105,875.94	90,106.11	190,977.70	163,532.09	(0.14)	126,131.69
September	160,276.49	151,431.83	179,274.96	170,982.30	233,606.46	217,481.13	(0.07)	190,555.33
October	116,768.86	121,288.07	151,774.01	155,155.28	192,817.13	193,304.52	0.00	162,867.80
November	163,456.93	130,755.88	146,395.83	153,802.89	189,389.35	183,632.90	(0.03)	160,795.37
December	52,770.79	50,151.94	64,974.75	83,368.79	129,991.56		0.56	76,251.57
TOTAL	776,259.60	717,103.10	905,493.39	869,876.93	1,293,327.11	1,177,319.88	0.49	912,412.03
Year to Date	723,488.81	666,951.16	840,518.64	786,508.14	1,163,335.55	1,177,319.88	0.01	

Emergency Services Sales Tax

	2017	2018	2019	2020	2021	2022 % Change	5-Year Ave.	
January	5,622.78	5,693.58	22,652.17	22,081.29	35,673.96	42,007.94	0.18	25,621.79
February	10,692.95	9,500.78	20,193.73	38,888.47	40,698.37	51,602.55	0.27	32,176.78
March	7,037.70	8,924.66	28,148.22	30,899.33	39,142.28	64,129.75	0.64	34,248.85
April	8,265.99	22,040.87	52,719.27	32,992.58	39,017.29	54,305.90	0.39	40,215.18
May	11,429.96	23,915.42	32,415.46	28,328.62	53,200.16	64,390.89	0.21	40,450.11
June	6,362.70	13,364.73	17,201.80	20,323.77	38,209.24	36,187.24	(0.05)	25,057.36
July	12,960.82	36,977.68	35,279.36	29,408.23	54,965.11	58,069.60	0.06	42,940.00
August	29,968.07	54,297.30	74,723.11	62,795.11	139,369.81	119,039.47	(0.15)	90,044.96
September	45,477.85	100,795.88	126,269.99	120,650.92	164,773.79	154,524.58	(0.06)	133,403.03
October	33,384.56	82,850.46	103,635.85	108,852.60	139,222.51	142,140.85	0.02	115,340.45
November	39,818.53	88,859.04	101,380.60	107,416.93	136,598.38	133,850.03	(0.02)	113,621.00
December	14,380.35	34,697.06	45,399.97	63,130.77	93,550.49		0.48	50,231.73
Total	225,402.27	481,917.46	660,019.53	665,768.62	974,421.39	920,248.80	0.46	601,505.85
Year to Date	211,021.92	447,220.40	614,619.56	602,637.85	880,870.90	920,248.80	0.04	

Remote Town Sales Tax - Month Collected				
	2019	2020	2021	2022
January	226.94	2,665.41	7,137.41	18,727.85
February	49,386.28	5,252.72	6,744.78	7,164.49
March	894.21	4,049.16	10,221.18	9,734.40
April	852.39	5,391.71	6,870.33	7,026.64
May	2,696.78	4,983.35	9,701.78	7,962.66
June	3,444.00	7,827.11	13,826.19	17,869.99
July	2,981.52	11,801.24	16,736.42	14,542.52
August	2,652.50	12,441.45	14,756.06	12,933.86
September	2,286.57	10,544.18	12,717.24	10,280.87
October	2,018.43	8,487.00	27,347.76	
November	2,827.77	5,994.61	9,195.92	
December	4,688.76	7,310.95	12,788.01	
TOTAL	74,956.15	86,748.89	148,043.08	106,243.28
YTD	65,421.19	64,956.33	98,711.39	106,243.28

Remote County Sales Tax - Month Collected				
	2019	2020	2021	2022
January	41.21	3,806.85	3,628.40	5,753.99
February	84.44	4,410.17	2,876.38	5,470.91
March	398.52	3,236.13	4,696.12	20,226.35
April	151.91	3,304.40	5,449.37	3,221.41
May	325.95	2,775.50	6,212.46	5,873.38
June	661.74	2,510.43	7,899.27	7,016.18
July	861.00	4,350.51	8,226.05	5,981.69
August	1,050.42	4,023.33	6,509.70	6,176.77
September	1,028.90	4,221.36	6,365.70	7,226.03
October	825.95	3,659.87	5,435.83	
November	924.35	2,933.00	7,277.72	
December	9,228.08	4,317.03	6,835.25	
TOTAL	15,582.47	43,548.58	71,412.25	66,946.71
YTD	4,604.09	32,638.68	51,863.45	66,946.71

Remote Emergency Services Sales Tax - Month Collected				
	2019	2020	2021	2022
January	167.86	4,051.74	6,735.19	15,300.16
February	30,969.48	6,049.12	6,019.09	7,896.61
March	809.27	4,560.71	9,322.30	18,724.25
April	628.71	5,443.90	7,699.31	7,612.23
May	1,892.28	4,857.16	9,945.76	8,646.96
June	2,570.26	6,471.47	13,577.53	15,552.84
July	2,405.48	10,111.26	15,600.53	12,826.79
August	3,702.92	10,307.22	13,290.24	11,943.37
September	2,075.54	9,243.47	11,926.06	10,941.10
October	1,780.63	7,604.14	20,488.41	
November	2,348.89	5,585.20	10,295.36	
December	8,712.17	7,274.58	12,263.74	
TOTAL	58,063.49	81,559.97	137,163.52	109,444.31
YTD	45,221.80	61,096.05	94,116.01	109,444.31

Total Remote Sales Tax - Month Collected				
	2019	2020	2021	2022
January	436.01	10,524.00	17,501.00	39,782.00
February	80,440.20	15,712.01	15,640.25	20,532.01
March	2,102.00	11,846.00	24,239.60	48,685.00
April	1,633.01	14,140.01	20,019.01	17,860.28
May	4,915.01	12,616.01	25,860.00	22,483.00
June	6,676.00	16,809.01	35,302.99	40,439.01
July	6,248.00	26,263.01	40,563.00	33,351.00
August	7,405.84	26,772.00	34,556.00	31,054.00
September	5,391.01	24,009.01	31,009.00	28,448.00
October	4,625.01	19,751.01	53,272.00	-
November	6,101.01	14,512.81	26,769.00	-
December	22,629.01	18,902.56	31,887.00	-
TOTAL	148,602.11	211,857.44	356,618.85	282,634.30
YTD	115,247.08	158,691.06	244,690.85	282,634.30

County Sales Tax (month collected)

	2017			2018			2019			2020			2021		
	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total
January	10,000.08	11,861.72	11,205.30	11,246.51	10,788.33	3,806.85	14,595.18	12,774.47	3,628.40	16,402.87					
February	11,323.27	10,399.61	8,772.61	8,857.05	10,870.13	4,410.17	15,280.30	12,943.71	2,876.38	15,820.09					
March	13,990.92	16,321.32	19,310.39	19,708.91	9,542.34	3,236.13	12,778.47	20,077.43	4,696.12	24,773.55					
April	7,552.19	4,601.13	5,675.84	5,827.75	6,642.00	3,304.40	9,946.40	12,099.99	5,449.37	17,549.36					
May	7,682.30	5,985.49	5,876.94	6,202.89	14,961.72	2,775.50	17,737.22	7,456.19	6,212.46	13,668.65					
June	13,949.50	6,568.03	12,825.21	13,486.95	8,411.36	2,510.43	10,921.79	24,129.22	7,899.27	32,028.49					
July	21,634.93	9,579.78	21,568.05	22,429.05	17,395.28	4,350.51	21,745.79	21,822.70	8,226.05	30,048.75					
August	16,769.39	11,057.45	12,723.74	13,774.16	14,702.81	4,023.33	18,726.14	23,443.66	6,509.70	29,953.36					
September	(4,182.80)	11,187.78	14,041.68	15,070.58	13,563.83	4,221.36	17,785.19	22,816.57	6,365.70	29,182.27					
October	4,750.60	5,273.24	6,721.34	7,547.29	13,816.59	3,659.87	17,476.46	14,263.13	5,435.83	19,698.96					
November	4,970.71	7,799.87	5,930.45	6,854.80	13,790.50	2,933.00	16,723.50	11,537.52	7,277.72	18,815.24					
December	13,859.09	12,885.86	13,632.71	22,860.79	15,682.24	4,317.03	19,999.27	18,779.24	6,835.25	25,614.49					
Total	122,300.18	113,521.28	138,284.26	153,866.73	150,167.13	43,548.58	193,715.71	202,143.83	71,412.25	273,556.08					

Emergency Services Sales Tax (month collected)

	2017			2018			2019			2020			2021		
	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total
January	7,037.70	8,924.66	27,980.65	167.86	28,148.51	26,847.59	4,051.74	30,899.33	32,447.80	6,735.19	39,182.99				
February	8,265.99	22,040.87	21,749.81	30,969.48	52,719.29	26,943.46	6,049.12	32,992.58	33,038.78	6,019.09	39,057.87				
March	11,429.96	23,915.42	31,606.19	809.27	32,415.46	18,988.97	4,560.71	23,549.68	43,877.86	9,322.30	53,200.16				
April	6,362.70	58,262.95	16,573.10	628.71	17,201.81	14,879.87	5,443.90	20,323.77	30,509.93	7,699.31	38,209.24				
May	12,960.82	36,977.68	33,423.78	1,892.28	35,316.06	24,551.07	4,857.16	29,408.23	45,019.35	9,945.76	54,965.11				
June	29,968.07	54,297.30	72,152.85	2,570.26	74,723.11	56,773.64	6,471.47	63,245.11	125,792.28	13,577.53	139,369.81				
July	45,477.85	100,795.88	123,864.51	2,405.48	126,269.99	110,539.66	10,111.26	120,650.92	149,173.26	15,600.53	164,773.79				
August	33,384.56	82,850.46	101,317.76	3,702.92	105,020.68	98,545.37	10,307.22	108,852.59	125,932.27	13,290.24	139,222.51				
September	39,818.53	88,859.04	99,005.06	2,075.54	101,080.60	98,173.46	9,243.47	107,416.93	124,672.32	11,926.06	136,598.38				
October	14,380.35	34,697.06	43,619.35	1,780.63	45,399.98	55,526.63	7,604.14	63,130.77	73,062.08	20,488.41	93,550.49				
November	5,693.58	22,652.17	19,732.41	2,348.89	22,081.30	30,125.87	5,585.20	35,711.07	31,712.58	10,295.36	42,007.94				
December	9,500.78	30,306.85	30,176.30	8,712.17	38,888.47	33,466.13	7,274.58	40,740.71	39,338.81	12,263.74	51,602.55				
Total	224,280.90	564,580.34	621,201.77	58,063.49	679,265.26	595,361.72	81,559.97	676,921.69	854,577.32	137,163.52	991,740.84				

Town Sales Tax (month collected)

	2017			2018			2019			2020			2021		
	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total	Local	Remote	Total
January	18,150.71	23,836.90	33,491.06	33,491.06	226.94	33,718.00	32,098.08	2,665.41	34,763.49	39,091.44	7,137.41	46,228.85	39,091.44	7,137.41	46,228.85
February	21,740.67	24,868.07	25,970.59	25,970.59	49,386.28	75,356.87	32,169.42	5,252.72	37,422.14	39,866.84	6,744.78	46,611.62	39,866.84	6,744.78	46,611.62
March	31,728.94	21,945.84	31,177.43	31,177.43	894.21	32,071.64	20,790.69	4,049.16	24,839.85	50,131.71	10,221.18	60,352.89	50,131.71	10,221.18	60,352.89
April	17,898.60	17,527.63	20,798.07	20,798.07	852.39	21,650.46	17,127.14	5,391.71	22,518.85	36,719.07	6,870.33	43,589.40	36,719.07	6,870.33	43,589.40
May	44,161.00	53,182.66	47,514.29	47,514.29	2,696.78	50,211.07	24,256.22	4,983.35	29,239.57	64,579.46	9,701.78	74,281.24	64,579.46	9,701.78	74,281.24
June	105,922.79	80,166.62	102,431.94	102,431.94	3,444.00	105,875.94	82,279.01	7,827.11	90,106.12	177,151.51	13,826.19	190,977.70	177,151.51	13,826.19	190,977.70
July	160,276.49	151,431.83	176,293.44	176,293.44	2,981.52	179,274.96	159,181.07	11,801.24	170,982.31	216,870.04	16,736.42	233,606.46	216,870.04	16,736.42	233,606.46
August	116,768.86	121,288.07	149,121.51	149,121.51	2,652.50	151,774.01	142,713.83	12,441.45	155,155.28	178,061.07	14,756.06	192,817.13	178,061.07	14,756.06	192,817.13
September	163,456.93	130,755.88	144,109.26	144,109.26	2,286.57	146,395.83	143,258.72	10,544.18	153,802.90	176,672.11	12,717.24	189,389.35	176,672.11	12,717.24	189,389.35
October	52,770.79	50,151.94	62,956.32	62,956.32	2,018.43	64,974.75	74,881.79	8,487.00	83,368.79	102,643.80	27,347.76	129,991.56	102,643.80	27,347.76	129,991.56
November	17,803.62	17,777.51	25,590.15	25,590.15	2,827.77	28,417.92	34,363.94	5,994.61	40,358.55	39,205.90	9,195.92	48,401.82	39,205.90	9,195.92	48,401.82
December	24,144.03	26,379.98	34,571.00	34,571.00	4,688.76	39,259.76	37,811.41	7,310.95	45,122.36	44,146.95	12,788.01	56,934.96	44,146.95	12,788.01	56,934.96
TOTAL	774,823.44	719,312.94	854,025.06	854,025.06	74,956.15	928,981.21	800,931.32	86,748.89	887,680.21	1,165,139.90	148,043.08	1,313,182.98	1,165,139.90	148,043.08	1,313,182.98



Willy Tookey <admin@sanjuancolorado.us>

Updated Lodging Tax Map - 2022 Election Results

3 messages

Gini Pingenot <gpingenot@ccionline.org> Mon, Nov 14, 2022 at 12:36 PM
 To: "Liz Smith - Gunnison (EKSmith@gunnisoncounty.org)" <EKSmith@gunnisoncounty.org>, "kelly.mcnicholas@pitkincounty.com" <kelly.mcnicholas@pitkincounty.com>, "Tamara Pogue (tamara.pogue@summitcountyco.gov)" <tamara.pogue@summitcountyco.gov>, "gmarlin@clearcreekcounty.us" <gmarlin@clearcreekcounty.us>, "matt.scherr@eaglecounty.us" <matt.scherr@eaglecounty.us>, "hilaryc@sanmiguelcountyco.gov" <hilaryc@sanmiguelcountyco.gov>, "jhouck@gunnisoncounty.org" <jhouck@gunnisoncounty.org>, "elizabeth.lawrence@summitcountyco.gov" <elizabeth.lawrence@summitcountyco.gov>, "clyde.church@co.laplata.co.us" <clyde.church@co.laplata.co.us>, "btisdel@ouraycountyco.gov" <btisdel@ouraycountyco.gov>, "campbellr@co.teller.co.us" <campbellr@co.teller.co.us>, "delsner@parkco.us" <delsner@parkco.us>, "kbaker@chaffeeconomy.org" <kbaker@chaffeeconomy.org>, "marsha.porter-norton@co.laplata.co.us" <marsha.porter-norton@co.laplata.co.us>, "Floyd Cook - Dolores County (floyd.cook@fone.net)" <floyd.cook@fone.net>, "dcdolocnty@fone.net" <dcdolocnty@fone.net>, "sanjuancounty@frontier.net" <sanjuancounty@frontier.net>, "Austin Lashley - San Juan County (commissioner.lashley@sanjuancolorado.us)" <commissioner.lashley@sanjuancolorado.us>, "gfelt@chaffeeconomy.org" <gfelt@chaffeeconomy.org>, "Rusty Granzella (rgranzella@chaffeeconomy.org)" <rgranzella@chaffeeconomy.org>, Roland Mason <rmason@gunnisoncounty.org>, "kathy.chandlerhenry@eaglecounty.us" <kathy.chandlerhenry@eaglecounty.us>, "jeanne.mcqueeney@eaglecounty.us" <jeanne.mcqueeney@eaglecounty.us>, Josh Blanchard <Josh.Blanchard@summitcountyco.gov>, "rwheelock@clearcreekcounty.us" <rwheelock@clearcreekcounty.us>, Sean Wood <swood@clearcreekcounty.us>, Sandy Hollingsworth <shollingsworth@gilpincounty.org>, "lisenhart@gilpincounty.org" <lisenhart@gilpincounty.org>, Web Sill - Gilpin County <wsill@gilpincounty.org>, Reagan Shane <rshane@ccionline.org>

Hi everyone,

I thought you might like to see/have our updated lodging tax map. Congratulations on your tremendous success!

In summary, the counties who passed NEW lodging tax measures were: Dolores, Eagle, Gilpin and Summit

And, those who passed repurposed measures were: Chaffee, Clear Creek, Gunnison, San Juan – and Estes Park took advantage of HB22-1117 as well!

High fives on your efforts/success!

Gini

*Obviously if I've got something wrong on this map, I'm ALL ears! This will ultimately reside on our website.

Gini Pingenot

Director of External Affairs

Colorado Counties, Inc.

800 Grant Street, Suite 500

Denver, CO 80203

303.861.4076 (o)

720.255.8941 (c)

www.ccionline.org



 **Lodging_20221114.pdf**
577K

Sandy Hollingsworth <shollingsworth@gilpincounty.org>

Mon, Nov 14, 2022 at 12:45 PM

To: Gini Pingnot <gpingenot@ccionline.org>, "Liz Smith - Gunnison (EKSmith@gunnisoncounty.org)" <EKSmith@gunnisoncounty.org>, "kelly.mcnicholas@pitkincounty.com" <kelly.mcnicholas@pitkincounty.com>, "Tamara Pogue (tamara.pogue@summitcountyco.gov)" <tamara.pogue@summitcountyco.gov>, "gmarlin@clearcreekcounty.us" <gmarlin@clearcreekcounty.us>, "matt.scherr@eaglecounty.us" <matt.scherr@eaglecounty.us>, "hilaryc@sanmiguelcountyco.gov" <hilaryc@sanmiguelcountyco.gov>, "jhouck@gunnisoncounty.org" <jhouck@gunnisoncounty.org>, "elisabeth.lawrence@summitcountyco.gov" <elisabeth.lawrence@summitcountyco.gov>, "clyde.church@co.laplata.co.us" <clyde.church@co.laplata.co.us>, "btisdel@ouraycountyco.gov" <btisdel@ouraycountyco.gov>, "campbellr@co.teller.co.us" <campbellr@co.teller.co.us>, "delsner@parkco.us" <delsner@parkco.us>, "kbaker@chaffeeconomy.org" <kbaker@chaffeeconomy.org>, "marsha.porter-norton@co.laplata.co.us" <marsha.porter-norton@co.laplata.co.us>, "Floyd Cook - Dolores County (floyd.cook@fone.net)" <floyd.cook@fone.net>, "dcdolocnty@fone.net" <dcdolocnty@fone.net>, "sanjuancounty@frontier.net" <sanjuancounty@frontier.net>, "Austin Lashley - San Juan County (commissioner.lashley@sanjuancolorado.us)" <commissioner.lashley@sanjuancolorado.us>, "gfelt@chaffeeconomy.org" <gfelt@chaffeeconomy.org>, "Rusty Granzella (rgranzella@chaffeeconomy.org)" <rgranzella@chaffeeconomy.org>, Roland Mason <rmason@gunnisoncounty.org>, "kathy.chandlerhenry@eaglecounty.us" <kathy.chandlerhenry@eaglecounty.us>, "jeanne.mcqueeney@eaglecounty.us" <jeanne.mcqueeney@eaglecounty.us>, Josh Blanchard <Josh.Blanchard@summitcountyco.gov>, "rwheelock@clearcreekcounty.us" <rwheelock@clearcreekcounty.us>, Sean Wood <swood@clearcreekcounty.us>, Linda Isenhart <lisenhart@gilpincounty.org>, Web Sill <wsill@gilpincounty.org>, Reagan Shane <rshane@ccionline.org>

Thanks Gini and hearty congratulations to those who ran these ballot measures.



Sandy Hollingsworth

Gilpin County Commissioner, District 3

720.646.8301

shollingsworth@gilpincounty.org

PO Box 366, Central City, CO 80427

[Quoted text hidden]



image002.jpg
38K

Marsha E. Porter-Norton <Marsha.Porter-Norton@co.laplata.co.us>

Thu, Nov 17, 2022 at 7:48 AM

To: Gini Pingenet <gpingenot@ccionline.org>, "Liz Smith - Gunnison (EKSmith@gunnisoncounty.org)" <EKSmith@gunnisoncounty.org>, "kelly.mcnicholas@pitkincounty.com" <kelly.mcnicholas@pitkincounty.com>, "Tamara Pogue (tamara.pogue@summitcountyco.gov)" <tamara.pogue@summitcountyco.gov>, "gmarlin@clearcreekcounty.us" <gmarlin@clearcreekcounty.us>, "matt.scherr@eaglecounty.us" <matt.scherr@eaglecounty.us>, "hilaryc@sanmiguelcountyco.gov" <hilaryc@sanmiguelcountyco.gov>, "jhouck@gunnisoncounty.org" <jhouck@gunnisoncounty.org>, "elizabeth.lawrence@summitcountyco.gov" <elizabeth.lawrence@summitcountyco.gov>, "btisdel@ouraycountyco.gov" <btisdel@ouraycountyco.gov>, "campbellr@co.teller.co.us" <campbellr@co.teller.co.us>, "delsner@parkco.us" <delsner@parkco.us>, "kbaker@chaffeeconomy.org" <kbaker@chaffeeconomy.org>, "Floyd Cook - Dolores County (floyd.cook@fone.net)" <floyd.cook@fone.net>, "dcdolocnty@fone.net" <dcdolocnty@fone.net>, "sanjuancounty@frontier.net" <sanjuancounty@frontier.net>, "Austin Lashley - San Juan County (commissioner.lashley@sanjuancolorado.us)" <commissioner.lashley@sanjuancolorado.us>, "gfelt@chaffeeconomy.org" <gfelt@chaffeeconomy.org>, "Rusty Granzella (rgranzella@chaffeeconomy.org)" <rgranzella@chaffeeconomy.org>, Roland Mason <rmason@gunnisoncounty.org>, "kathy.chandlerhenry@eaglecounty.us" <kathy.chandlerhenry@eaglecounty.us>, "jeanne.mcqueeney@eaglecounty.us" <jeanne.mcqueeney@eaglecounty.us>, Josh Blanchard <Josh.Blanchard@summitcountyco.gov>, "rwheelock@clearcreekcounty.us" <rwheelock@clearcreekcounty.us>, Sean Wood <swood@clearcreekcounty.us>, Sandy Hollingsworth <shollingsworth@gilpincounty.org>, "lisenhart@gilpincounty.org" <lisenhart@gilpincounty.org>, Web Sill - Gilpin County <wsill@gilpincounty.org>, Reagan Shane <rshane@ccionline.org>

Congratulations to all counties who passed either a new tax or a repurposed tax. We are very interested in running something in '23 so I'm sure you'll be hearing from us.

Marsha Porter-Norton

La Plata County Commissioner

970-382-6215

Marsha.Porter-Norton@co.laplata.co.us

Under the Colorado Open Records Act (CORA), all messages sent by me or to me on this county-owned email account may be subject to public disclosure.

From: Gini Pingenot <gpingenot@ccionline.org>

Sent: Monday, November 14, 2022 12:36 PM

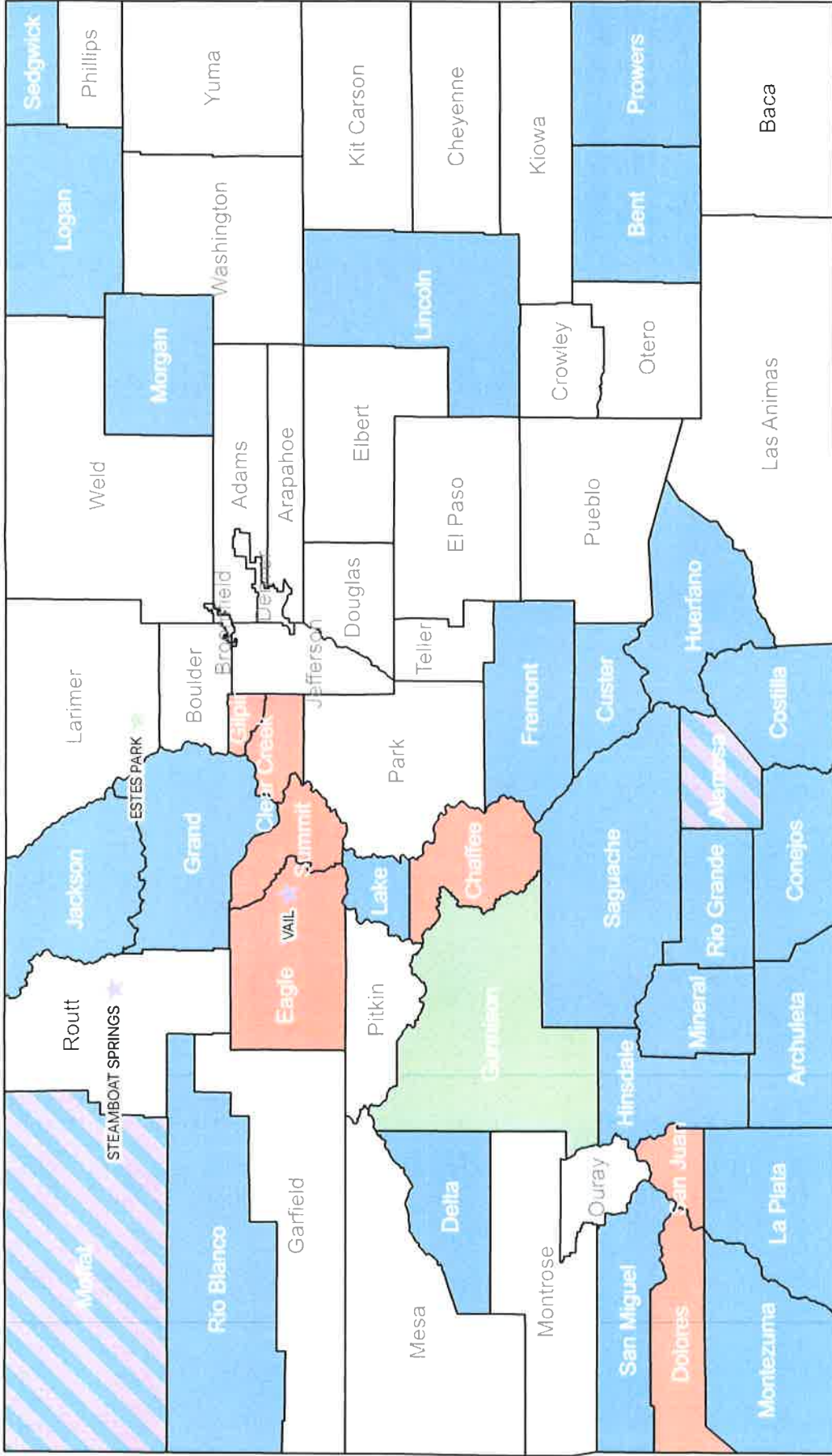
To: Liz Smith - Gunnison (EKSmith@gunnisoncounty.org) <EKSmith@gunnisoncounty.org>; kelly.mcnicholas@pitkincounty.com; Tamara Pogue (tamara.pogue@summitcountyco.gov) <tamara.pogue@summitcountyco.gov>; gmarlin@clearcreekcounty.us; matt.scherr@eaglecounty.us; hilaryc@sanmiguelcountyco.gov; jhouck@gunnisoncounty.org; elisabeth.lawrence@summitcountyco.gov; Clyde Church <Clyde.Church@co.laplata.co.us>; btisdel@ouraycountyco.gov; campbellr@co.teller.co.us; delsner@parkco.us; kbaker@chaffeeconomy.org; Marsha E. Porter-Norton <Marsha.Porter-Norton@co.laplata.co.us>; Floyd Cook - Dolores County (floyd.cook@fone.net) <floyd.cook@fone.net>; dcdolocnty@fone.net; dcdolocnty@fone.net; sanjuancounty@frontier.net; sanjuancounty@frontier.net; Austin Lashley - San Juan County (commissioner.lashley@sanjuancolorado.us) <commissioner.lashley@sanjuancolorado.us>; gfelt@chaffeeconomy.org; 'Rusty Granzella (rgranzella@chaffeeconomy.org)' <rgranzella@chaffeeconomy.org>; Roland Mason <rmason@gunnisoncounty.org>; kathy.chandlerhenry@eaglecounty.us; jeanne.mcqueeney@eaglecounty.us; matt.scherr@eaglecounty.us; Josh Blanchard <Josh.Blanchard@summitcountyco.gov>; rwheelock@clearcreekcounty.us; Sean Wood <swood@clearcreekcounty.us>; Sandy Hollingsworth <shollingsworth@gilpincounty.org>; lisenhart@gilpincounty.org; Web Sill - Gilpin County <wsill@gilpincounty.org>; Reagan Shane <rshane@ccionline.org>

Subject: Updated Lodging Tax Map - 2022 Election Results

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

County Lodging Excise Taxes



Local Marketing District (up to 4% excise tax for business & tourism support. CRS 29-25-102)
 Local Marketing District (up to 4% excise tax for business & tourism support, affordable housing, child care & visitor experience HB22-1117. CRS 29-25-102)
 Lodging Tax (up to 2% excise tax for marketing & advertising. CRS 30-11-107.5)
 Lodging Tax (up to 2% excise tax for marketing & advertising, affordable housing, child care & visitor experience. HB22-1117. CRS 30-11-107.5)
 Both Local Marketing District and Lodging Tax

Map Revision: November 14, 2022
 Created by Trent Pingenot for CCI

Date: November 17, 2022.

For: November 21 Board of County Commissioners Meeting.

From: Planning Department.

Regarding: Summary of Recent Planning Department Work.

SAN JUAN COUNTY



PO Box 466
Silverton, CO 81433

The County Planning Department staff has been working on these applications:

- Prepared a plan review letter and a draft Development Improvements and Lien Agreement (these documents are available upon request) for the County Improvement Permit for Two Proposed 11-Unit Condo Buildings, named the Grizzly Building and the Vermillion Building, to be constructed on a parcel known as “Phase 1,” at the Cascade Village Planned Unit Development (PUD) on Highway 550.
- Review of a two part application, for a proposed amendment to an existing County Improvement Permit, and a related adjacent Land Use Permit Application, for the under construction B&B structure on the former Hidden Treasure/Wild Cat Revised Lodes, CR 110 near Gladstone. The application proposes a water storage pond and a parking area, and is expected to be reviewed by the Planning Commission in December.
- Assistance regarding County requirements was provided to Durango consultants, who are preparing an incoming County Improvement Permit Application for a proposed cabin and associated improvements on the Sandusky Lode. If received soon and determined to be adequately complete, the application is expected to be reviewed by the Planning Commission in December.
- Ongoing assistance provided to a new land owner of the Gladstone Girl Lode near Gladstone, regarding the requirements for a BLM access permit application and a County Improvement Permit Application.
- Assistance was provided to Durango consultants, preparing an application to add to an existing County Improvement Permit, for a proposed driveway, fences, and gates at the Cole Ranch Subdivision.
- Assistance regarding some County and SJBH regulations was provided to the Surveyor and consultants who are completing a Survey Plat and preparing a County Improvement Permit Application, for a proposed cabin, septic system, and associated improvements, on the Mineral King Lode.
- Assistance was provided to a new land owner of the Roving Ranger et al Lodes near Eureka, regarding easements, County regulations, and the requirements for a County Improvement Permit Application.
- Assistance was provided by the Planning Dept. and Assessor regarding the zoning and the apparent annexation of the Wyman Tract of the Clemmons Placer, located on the Shrine Road near 15th Street.
- The San Juan Regional Planning Commission met on November 1 to review several pending Town Applications which may be of interest to you: the proposed rezoning of several vacant Blocks on 5th Street; a proposed residence on Lots with existing non-jurisdictional wetlands at 8th/Snowden; three proposed residences with ADUs and a B&B land use within a potential avalanche area at 13th/Cement.
- The San Juan Regional Planning Commission will meet next on Tuesday December 13, and there are two County Applications tentatively scheduled for that agenda. Adjacent land owner notification letters will be prepared/mailed by the Planning Dept. for those applications the day after Thanksgiving.
- The County Administrator, Planner, and Planning Commission Secretary have a meeting scheduled with the Town Administrator and Town Community Development Coordinator on November 21 to discuss mutual Town and County Planning Commission topics.
- Coordination with Town staff regarding the Town and County adopted Watershed Protection Districts, which are located above the Town water intakes, as well as questions related to fire/emergency services access, proposed infrastructure, and wetlands.
- Review of the requirements in the County/CDPHE Mining Remediation Ordinance, related to two mining claims listed on “the Inventory” in that Ordinance (posted on the County Assessor webpage).
- Commissioners/citizens can feel free to contact me with any questions at planner@sanjuancolorado.us

PRELIMINARY 2023

ANNUAL BUDGET FOR
SAN JUAN COUNTY, COLORADO
FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2023

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

SUMMARY OF ALL FUNDS

	Estimated	Estimated	Estimated	Estimated
	Beginning Balance	Revenue	Expenditures	Ending Balance
Total General Operation	414,654	2,633,486	2,662,675	385,465
Road & Bridge Operation	351,437	528,491	684,000	195,928
Contingency	54,554	-	10,000	44,554
TABOR Emergency	30,000	-	-	30,000
Social Services	78,070	167,588	167,588	78,070
Conservation Trust	10,674	740	6,000	5,414
County Lodging Tax	281,137	155,000	100,000	336,137
Emergency Services	1,296,524	1,025,200	913,378	1,408,346
Noxious Weed Management	1,988	-	-	1,988
Anvil Mountain Workforce Housing	195,000	195,000	110,000	280,000
Escrow Accounts (Below)	715,192	208,532	205,000	718,724
	3,429,230	4,914,037	4,858,641	3,484,626

ESCROW ACCOUNTS	Estimated	Estimated	Estimated	Estimated
	Beginning Balance	Revenue	Expenditures	Ending Balance
Ambulance	72,325	10,000	0	82,325
Fire Department	65,723	20,000	0	85,723
Sheriff's Vehicle	33,513	10,000	35,000	8,513
Search and Rescue	10,000	5,000	0	15,000
Computer Equipment	4,118	5	0	4,123
Clerk's Computer Equipment	3,977	500	0	4,477
Courthouse	47,226	5,000	10,000	42,226
Assessor/Treasurer	3,197	5	0	3,202
Historical Archives	366	5	0	371
Workforce Housing	2,740	10	0	2,750
Land Use Fund	56,486	3,000	5,000	54,486
Emergency Preparedness	2,277	5	0	2,282
Secure Rural Schools	125,648	0	0	125,648
Gravel	144,932	0	0	144,932
County Barn	39,662	21,000	21,000	39,662
Road Equipment	23,205	129,000	129,000	23,205
LOST 4-Wheelers	3,920	2	0	3,922
CR 2 and 110 Asphalt Maintenance	75,877	5,000	5,000	75,877
TOTAL	715,192	208,532	205,000	718,724

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

MILL LEVIES

	Assessed Valuation	Mill Levy	Revenue
SAN JUAN COUNTY			
General Fund	53,185,082.00	19.000	1,010,516.56
Road & Bridge	53,185,082.00	0.350	18,614.78
Social Services	53,185,082.00	0.291	15,476.86
Temporary Reduction	53,185,082.00	0.000	0.00
Refunds/Abatements	53,185,082.00	0.082	4,361.18
TOTAL	53,185,082.00	19.723	1,048,969.37
SCHOOL DISTRICT			
General Fund	53,185,082.00	0.000	0.00
Hold Harmless	53,185,082.00	0.000	0.00
Authorized Override	53,185,082.00	0.000	0.00
Abatement	53,185,082.00	0.000	0.00
Bond Redemption	53,185,082.00	0.0000	0.00
TOTAL	53,185,082.00	0.000	0.00
TOWN OF SILVERTON			
General Operating	28,865,806.00	0.000	0.00
Obligation Bonds	28,865,806.00	0.000	0.00
Refunds/Abatements	28,865,806.00	0.000	0.00
TOTAL	28,865,806.00	0.000	0.00
SOUTHWEST WATER			
General Operating	53,185,082.00	0.000	0.00
Temporary Reduction	53,185,082.00	0.000	0.00
Refunds/Abatements	53,185,082.00	0.000	0.00
TOTAL	53,185,082.00	0.000	0.00
HERMOSA CLIFF FIRE			
General Operating	0.00	0.000	0.00
Bond	0.00	0.000	0.00
Refunds/Abatements	0.00	0.000	0.00
TOTAL	0.00	0.000	0.00
DURANGO FIRE PROTECTION			
General Operating	9,130,311.00	0.000	0.00
Bond	0.00	0.000	0.00
Refunds/Abatements	0.00	0.000	0.00
TOTAL	9,130,311.00	0.000	0.00

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

COUNTY MILL LEVY COMPARISON

	<u>Assessed Valuation</u>	<u>Mill Levy</u>	<u>Revenue</u>
2016			
General Fund*	42,597,105.00	19.000	809,345.00
Road & Bridge	42,597,105.00	0.350	14,908.99
Social Services	42,597,105.00	0.291	12,395.76
Refunds/Abatements	42,597,105.00	0.053	2,257.65
TOTAL	42,597,105.00	19.694	838,907.39
2017			
General Fund	42,503,261.00	19.000	807,561.96
Road & Bridge	42,503,261.00	0.350	14,876.14
Social Services	42,503,261.00	0.291	12,368.45
Refunds/Abatements	42,503,261.00	0.247	10,498.31
TOTAL	42,503,261.00	19.888	845,304.85
2018			
General Fund	45,092,397.00	19.000	856,755.54
Road & Bridge	45,092,397.00	0.350	15,782.34
Social Services	45,092,397.00	0.291	13,121.89
Refunds/Abatements	45,092,397.00	0.078	3,517.21
TOTAL	45,092,397.00	19.719	889,176.98
2019			
General Fund	44,464,962.00	19.000	844,834.28
Road & Bridge	44,464,962.00	0.350	15,562.74
Social Services	44,464,962.00	0.291	12,939.30
Refunds/Abatements	44,464,962.00	0.196	8,715.13
TOTAL	44,464,962.00	19.837	882,051.45
2020			
General Fund	45,790,836.00	19.000	870,025.88
Road & Bridge	45,790,836.00	0.350	16,026.79
Social Services	45,790,836.00	0.291	13,325.13
Refunds/Abatements	45,790,836.00	0.088	4,029.59
TOTAL	45,790,836.00	19.729	903,407.40
2021			
General Fund	46,079,462.00	19.000	875,509.78
Road & Bridge	46,079,462.00	0.350	16,127.81
Social Services	46,079,462.00	0.291	13,409.12
Refunds/Abatements	46,079,462.00	0.011	506.87
TOTAL	46,079,462.00	19.652	905,553.59
2022			
General Fund	53,832,082.00	19.000	1,022,809.56
Road & Bridge	53,829,861.00	0.350	18,840.45
Social Services	53,829,861.00	0.291	15,664.49
Refunds/Abatements	53,829,861.00	0.062	3,337.45
TOTAL	53,832,082.00	19.703	1,060,651.950
2023			
General Fund	53,185,082.00	19.000	1,010,516.56
Road & Bridge	53,185,082.00	0.350	18,614.78
Social Services	53,185,082.00	0.291	15,476.86
Refunds/Abatements	53,185,082.00	0.082	4,361.18
TOTAL	53,185,082.00	19.723	1,048,969.37

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

TABOR

On November 7, 1995 the voters of San Juan County authorized the retention of all revenues in excess of limits imposed by Article X, Section 20 of the Colorado Constitution (TABOR).

SAN JUAN COUNTY IS IN COMPLIANCE WITH THE TABOR AMENDMENT

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

LEASE - PURCHASE AGREEMENTS

Preschool	Year	Annual Paymen	Portion that is Ir Balance
\$80,000 @ 4%	2006	4,515.50	1,315.50
Region 9 Economic	2007		2,800.00
Development District	2008	6,197.59	2,997.59
	2009	6,067.46	2,867.46
	2010	5,903.39	2,703.39
	2011	5,877.41	2,677.41
	2012	5,768.05	2,532.67
	2013	5,270.46	2,345.95
	2014	5,270.46	2,224.04
	2015	5,340.67	2,279.15
	2016	5,105.93	2,014.53
	2017	5,057.85	1,857.85
	2018	4,898.07	1,698.07
	2019	3,200.00	1,120.00
	2020	3,200.00	1,120.00
		60,374.77	28,615.54
			42240.77

Citizens State Bank of Ouray	Year	Principal	Interest	Annual Paymen	Balance
Animas St. Shop Building	2013	12,000.00	8,620.27	20,620.27	168,000.00
	2014	12,000.00	7,980.00	19,980.00	156,000.00
	2015	12,000.00	7,410.00	19,410.00	144,000.00
	2016	12,000.00	6,858.74	18,858.74	132,000.00
	2017	12,000.00	6,270.00	18,270.00	120,000.00
	2018	12,000.00	5,700.00	17,700.00	108,000.00
	2019	12,000.00	5,130.00	17,130.00	96,000.00
	2020	12,000.00	4,572.49	16,572.49	84,000.00
	2021	12,000.00	3,990.00	15,990.00	72,000.00
	2022	12,000.00	3,420.00	15,420.00	60,000.00
	2023	12,000.00	2,850.00	14,850.00	48,000.00
	2024	12,000.00	2,286.25	14,286.25	36,000.00
	2025	12,000.00	1,710.00	13,710.00	24,000.00
	2026	12,000.00	1,140.00	13,140.00	12,000.00
	2027	12,000.00	570.00	12,570.00	-

Bank of the San Juans	Year	Principal	Interest	Annual Paymen	Balance
\$292,875.00 @ 3.75%	2014	14861.54	10844.78	25706.32	278013.46
Fire Authority Building	2015	15424.07	10282.24	25706.31	262589.39
	2016	16007.9	9698.42	25706.32	246581.49
	2017	16613.62	9092.49	25706.31	229967.67
	2018	17242.67	8463.64	25706.31	212725
	2019	17895.35	7810.97	25706.32	194829.65
	2020	18572.7	7133.61	25706.31	176256.95
	2021	19275.71	6430.61	25706.32	156981.24
	2022	20005.33	5700.99	25706.32	136975.91
	2023	20762.56	4943.76	25706.32	116213.35
	2024	21548.46	4157.86	25706.32	94664.89
	2025	22364.1	3342.22	25706.32	72300.79
	2026	23210.62	2495.7	25706.32	49090.17
	2027	24089.18	1617.14	25706.32	25000.99
	2028	25000.99	705.33	25706.32	0

Caterpillar Financial	Year	Principal	Interest	Annual Paymen	Balance
Caterpillar D6T	2017	36,798.00	9,099.64	45,897.64	256,665.14
	2018	36,798.00	8,213.28	45,011.28	262,589.39
	2019	36,798.00	7,298.58	44,096.58	228,080.42
	2020	36,798.00	6,354.59	43,152.59	198,581.00
	2021	36,798.00	5,380.41	42,178.41	168,137.59
	Total	183,990.00	36,346.50	220,336.50	136,720.00

DA Courthouse Remodel	Year	Principal	Interest	Annual Paymen	Balance
24259.2	2017	2,215.51	485.18	2,700.69	22,043.69
Interest 2.00%	2018	2,259.82	440.87	2,700.69	19,783.87
	2019	2,305.02	395.68	2,700.70	17,478.86
	2020	2,351.12	349.58	2,700.70	15,127.74
	2021	2,398.14	302.55	2,700.69	12,729.60
	2022	2,446.10	254.59	2,700.69	10,283.50
	2023	2,495.02	205.67	2,700.69	7,788.48
	2024	2,544.92	155.77	2,700.69	5,243.58
	2025	2,595.82	104.87	2,700.69	2,647.74
	2026	2,594.78	52.95	2,647.73	-

Citizens State Bank of Ouray	Year	Principal	Interest	Annual Paymen	Balance
Fire Truck	2021	15,381.81	4,331.25	19,713.06	122,118.19
	2022	15,866.34	3,846.72	19,713.06	106,251.85
	2023	16,366.13	3,346.93	19,713.06	89,885.85
	2024	16,873.90	2,839.16	19,713.06	73,011.82
	2025	17,413.19	2,299.87	19,713.06	55,598.63
	2026	17,961.70	1,751.36	19,713.06	37,636.93
	2027	18,527.50	1,185.56	19,713.06	19,109.43
	2028	19,109.43	603.60	19,713.03	-
Total		137,500.00	20,204.45	157,704.45	

Citizens State Bank of Ouray	Year	Principal	Interest	Annual Paymen	Balance
Assessor Treasurer	2021	2,780.05	1,648.86	4,428.91	31,837.85
Computer Software	2022	2,916.61	1,512.30	4,428.91	28,921.24
	2023	3,055.15	1,373.78	4,428.91	25,868.09
	2024	3,200.27	1,228.64	4,428.91	22,665.82
	2025	3,349.33	1,079.58	4,428.91	19,316.49
	2026	3,511.38	917.53	4,428.91	15,805.11
	2027	3,678.17	750.74	4,428.91	12,126.94
	2028	3,852.88	576.03	4,428.91	8,274.06
	2029	4,034.82	394.09	4,428.91	4,239.24
	2030	4,239.24	201.36	4,440.60	-
Total		34,617.90	9,682.89	44,300.79	

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

John Deere Financial	Year	Annual Payment	2ea. 772G Motor Graders
772G Motor Grader 47723	2018	41,511.73	
772G Motor Grader 47728	2019	41,511.73	
	2020	41,511.73	
	2021	41,511.73	
	2022	41,511.73	
		207,558.65	
Purchase Option Price		433,959.90	

Citizens State Bank of Ouray					
Anvil Mountain Apartments 3.75%	Year	Principal	Interest	Annual Payment	Balance
	2019	22,251.45	44,534.07	66,785.52	1,175,493.15
	2020	22,976.53	43,808.99	66,785.52	1,152,516.62
	2021	23,976.93	42,808.59	66,785.52	1,128,539.69
	2022	24,891.70	41,893.82	66,785.52	1,103,647.99
	2023	25,841.35	40,944.17	66,785.52	1,077,806.64
	2024	26,713.78	40,071.74	66,785.52	1,051,092.86
	2025	27,846.38	38,939.14	66,785.52	1,023,246.48
	2026	28,908.56	37,876.76	66,785.32	994,337.72
	2027	30,011.66	36,773.86	66,785.52	964,326.06
	2028	31,055.25	35,730.27	66,785.52	933,270.81
	2029	32,341.45	34,444.07	66,785.52	900,929.36
	2030	33,575.30	33,210.22	66,785.52	867,354.06
	2031	34,856.36	31,929.26	66,785.62	832,497.80
	2032	36,098.70	30,686.82	66,785.52	796,399.10
	2033	37,563.26	29,222.26	66,785.52	758,835.84
	2034	38,996.35	27,789.17	66,785.52	719,839.49
	2035	40,484.11	26,301.41	66,785.52	679,355.38
	2036	41,957.56	24,827.96	66,785.52	637,397.82
	2037	43,629.35	23,156.17	66,785.52	593,768.47
	2038	45,293.87	21,491.65	66,785.52	548,474.60
	2039	47,021.90	19,763.62	66,785.52	501,452.70
	2040	48,763.70	18,021.82	66,785.52	452,669.00
	2041	50,676.25	16,109.27	66,785.52	402,012.13
	2042	52,609.62	14,175.90	66,785.52	349,403.13
	2043	54,616.73	12,168.79	66,785.52	294,786.40
	2044	56,670.25	10,115.27	66,785.52	238,116.15
	2045	58,862.47	7,923.05	66,785.52	179,253.68
	2046	61,108.14	5,677.38	66,785.52	118,145.54
	2047	63,439.48	3,348.04	66,787.52	54,706.06
	2048	54,706.06	947.54	55,653.60	-
	Total	1,200,000.00	837,345.43	2,037,345.43	

Catepillar Financial	Year	Annual Payment
Caterpillar D6NXL		
Total Price \$ 288,468.00	2020	40,925.83
	2021	40,925.83
	2022	40,925.83
	2023	40,925.83
	2024	40,925.83
	2025	40,925.83
	Total	245,554.98
Final Lease Payment		132,845.83

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

FIVE YEAR CAPITAL IMPROVEMENTS PLAN

Year	Department	Item	Estimated Cost
2023	Courthouse	Restoration	100,000
	Hospital	Maintenance	5,000
	Sheriff	Vehicle Replacement	35,000
	Road & Bridge	Tractor	60,000
	Coroner	Vehicle Replacement	25,000
			200,000
2024	Courthouse	Maintenance	5,000
	Hospital	Maintenance	5,000
	Road & Bridge	Motor Grader	434,000
			444,000
2025	Courthouse	Maintenance	10,000
	Hospital	Maintenance	10,000
	Sheriff	Vehicle Replacement	37,000
	Road & Bridge	Loader	200,000
			257,000
2026	Courthouse	Maintenance	10,000
	Hospital	Maintenance	10,000
	Road & Bridge	Dozer	350,000
			370,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

GENERAL FUND REVENUE

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Preliminary Budget 2023
Cigarette Tax	316	477	350	272	350	350
Town Contract - Sheriff	291,539	279,869	295,800	209,902	295,800	305,880
USFS Contract - Sheriff	4,620	-	4,600	3,180	3,180	-
BLM Contract - Sheriff	10,000	10,000	10,000	10,000	10,000	10,000
Social Services	27,947	48,702	48,488	41,473	49,000	49,000
S.O. Tax A, B, C, F	85,940	77,118	78,000	60,871	79,000	79,000
Sales Tax	182,408	266,042	240,000	230,519	286,545	270,000
Liquor/Marijuana Licenses	250	2,300	2,500	1,225	1,225	1,225
Building Permits / Fees	-	-	-	-	-	-
Land Use Fees	5,190	7,060	6,000	5,840	5,840	6,000
Subdivision Fees	-	-	-	-	-	-
Workforce Housing Fees	-	-	-	-	-	-
Sheriff's Fees/Fines	-	-	500	-	-	-
Clerk's Fees	52,189	66,429	60,000	66,108	81,000	70,000
Treasurer's Fees	82,624	86,073	90,000	48,207	55,000	55,000
Health Dept. Grants & Fees	320,669	252,668	320,000	210,555	280,000	298,614
Copies - Maps - etc.	-	-	200	40	100	100
Investment Income	9,773	893	1,000	5,401	7,000	7,000
Courthouse Rent	-	-	2,500	-	-	2,500
Hospital Building Rent	-	2,000	10,000	2,400	5,000	10,000
Advertise/Overbids	3,329	10,695	3,500	426	3,500	3,500
IGA with Town of Silverton	14,059	-	-	31,467	31,467	10,000
Road & Bridge Administration	-	-	-	-	-	-
Property Tax	866,332	874,065	1,022,767	993,333	1,022,767	1,010,517
Delinquent Tax + Interest	5,488	4,316	5,000	4,698	5,500	5,000
Preschool Rent	6,000	6,000	6,000	6,000	6,000	6,000
Emergency Services Insurance	5,926	6,974	17,500	-	17,500	18,000
Emergency Services Admin .01%	-	-	8,000	-	8,000	10,000
Lodging Tax Admin .03%	-	-	4,650	-	4,650	4,500
Anvil Mountain Admin .03	-	-	3,000	-	3,000	3,000
Mineral Lease	56,718	1,375	2,500	927	927	1,000
Election Reimbursement	7,879	590	1,200	647	1,450	600
Alpine Ranger	-	-	-	-	-	-
Excise Tax	1,782	1,663	2,500	1,533	2,000	2,000
Veterans	7,350	13,328	7,350	7,200	7,200	7,200
Escrow Transfers In	-	849,731	10,000	-	10,000	10,000
Miscellaneous Revenue	74,899	27,714	15,000	13,563	15,000	15,000
Sub-Total	2,123,227	2,896,083	2,278,905	1,955,786	2,298,001	2,270,986
DOLA Grant - Workforce Housing	-	-	-	-	-	-
Emergency Management	18,350	7,500	29,390	3,750	7,500	7,500
Housing Solution CDBG	91,956	119,429	150,000	11,214	25,000	150,000
OHV Alpine Loop Grant	-	-	-	-	-	-
DOLA Courthouse	-	151,179	7,537	17,915	20,000	40,000
State Historic Grant Hospital Bldg.	-	-	-	-	27,000	-
DOLA Grant Hospital Bldg	-	-	-	-	-	-
EPA COOP Agreement	-	-	-	-	-	-
DOLA Apartments	-	-	-	-	-	-
DOH Apartments	-	-	-	-	-	-
CDPHE Communications Liaison	49,309	60,000	61,248	50,000	65,000	65,000
Underfunded Courthouse Grant	-	33,306	-	-	-	-
DOLA Fire Truck	-	265,373	-	-	-	-
SHF Courthouse	-	-	198,990	-	-	100,000
Ambulance Grant	201,000	-	-	-	-	-
Clerks Recording Grant	-	-	-	-	-	-
Clerks Electronic Technology Grants	-	-	-	-	-	-
REDI Grant MSI	-	-	32,953	20,477	20,477	-
REDI GRANT SJDA	-	17,000	71,000	55,630	55,630	-
Software Grant	34,618	-	-	-	-	-
CARES	-	-	-	-	-	-
COVID RECOVERY FUNDS	-	-	70,000	-	72,000	-
Other Grants	276,350	182,625	20,000	226,187	256,187	-
Sub-Total	671,583	836,412	641,118	385,174	548,794	362,500
TOTAL	2,794,810	3,732,495	2,920,023	2,340,959	2,846,795	2,633,486

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

ROAD & BRIDGE FUND REVENUE

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Preliminary Budget 2023
P.I.L.T.	98,113	89,168	90,000	101,786	101,786	95,000
Forest Reserve	54,382	44,838	40,000	58,057	58,057	45,000
Highway Users Tax	322,125	375,780	377,776	260,105	340,000	360,428
Highway 110 Maintenance	0	0	0	0	0	0
Snow Removal	0	0	0	0	0	0
S.O. Tax A, B, C, F	1,177	1,420	1,400	1118	1,400	1,400
Refunds	4,623	0	3,500	585.07	1100	3,500
Sale of Assets	0	0	0	0	0	0
LOST 4-Wheelers	0	0	0	0	0	0
Magnesium Chloride (USF)	0	0	0	0	0	0
CORE Mountain Fee	0	0	7,000	0		7,000
OHV Grant	0	0	0	0	0	0
EPA COOP Agreement	0	0	0	0	0	0
Title II SRS	0	0	0	0	0	0
Miscellaneous	3,862	1,343	2,500	16,000	16,000	2,500
Sub-Total	484,282	512,549	522,176	437,651	518,343	514,828
Property Tax	11,675	16,086	13,724	13,018	13,750	13,563
Delinquent Tax and Interest	70	79	100	85.13	100	100
Escrow Transfer In			50,000		50,000	50,000
TOTAL	496,027	528,714	536,000	450,754	532,193	528,491

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

CONTINGENCY FUND - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
S.O. Tax A, B, C, F	0	0	0	0	0	0
Property Tax	0	0	0	0	0	0
Delinquent Tax & Interest	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

COUNTY LODGING TAX - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Lodging Tax	107,543	204,284	155,000	94,755		155,000
Interest	0	0	0	0	0	0
TOTAL	107,543	204,284	155,000	94,755	0	155,000

EMERGENCY SERVICES FUND - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Sales Tax	785,741	974,421	800,000	644,258	982,000	982,000
General Fund Transfer In	119,972	119,972	43,200	0	43,200	43,200
TOTAL	905,713	1,094,393	843,200	644,258	1,025,200	1,025,200

CONSERVATION TRUST FUND - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Transfer In	772	805	740	820	0	740
S.O. Tax A, B, C, F	0	0	0	0	0	0
Delinquent Tax & Interest	0	0	0	0	0	0
TOTAL	772	805	740	820	0	740

TABOR AMENDMENT EMERGENCY FUND - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Transfer In	0	0	0	0	0	0
Interest	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

NOXIOUS WEED FUND - REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Transfer In from Road & Bridge	0	0	0	0	0	0
Other Revenues	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

ANVIL MOUNTAIN WORKFORCE HOUSING REVENUE

	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Property Sale	138,221	135,715	90,000	90,000	90,000	90,000
Apartment Rent	0	0	105,000	102,752	130,000	105,000
TOTAL	138,221	135,715	195,000	192,752	220,000	195,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

SOCIAL SERVICES FUND REVENUE

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Property Tax	12,900	12,900	15,664			15,100
Delinquent Property Tax	50	25	10			10
Penalties/Interest on Tax	0	25	25			72
S.O. Tax A, B, C, F	1,100	850	1,000			1,505
Administration	44,000	70,000	55,000			57,544
TANF Collections	0					
Case Services						
LEAP	1,500	1,500	1,200			1,200
100% Core Services	23,256	23,254				
Child Support	1,390	990	400			405
Core Service 80/20	0		24,000			19,200
Child Welfare 100%	34,704	23,506	10,000			1,000
State Incentives C/S	0					
State Fraud Ince	0		240			240
Federal Incentives	0					
Federal Incentive Fraud	0					
SEP Home Care	0					
Child Care	20,820	8,390	1,600			480
Kinship Funds						
Child Welfare 80/20	0					
OAP	2,000	1,700	1,200			1,200
Adult Protection	2,824	3,202	1,848			1,152
SNAP Incentives						
Colorado Works	35,758	52,093	63,750			67,000
Child Welfare	0					
Child Care TANF	0					
Refund Administration						
Refund Medicaid Collections						
Refund Expend Food Assistance	0	50				
Refund LEAP Admin						
Refund Child Support Admin						
Refund CSBG Grant	1,000	1,000	1,000			1,000
Refund AND	0					
Refund OAP	0					
Refund Medicaid Transportation	5,000	0				
Refund San Juan Seniors						
Refund Donations	500	500				
Refund FEMA Grant						
Refund EOC	0					480
MISCELLANEOUS				0		-
TOTAL	186,802	199,985	176,937	112,032	149,376	167,588
From Fund Balance	16,262	0	12,083	0		8,661
BALANCE with EXPENDITURES	203,064	199,985	189,020	112,032	149,376	176,249

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

GENERAL FUND - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Commissioners	123,406	140,408	144,128	106,894	143,000	162,000
Clerk & Recorder	141,933	123,448	126,000	94,995	125,109	134,500
Elections	18,421	1,680	11,000	6,824	13,000	6,500
Treasurer	134,254	126,391	119,500	74,505	114,502	124,000
Assessor	171,193	188,603	147,500	103,601	146,419	150,000
Sheriff	349,779	411,198	475,280	268,983	395,050	489,800
Jail	2,405	10,595	20,000	390	2,500	20,000
Administrator	119,014	116,554	127,000	83,038	111,010	107,500
Custodian	116,493	101,451	108,000	70,339	109,902	113,500
Health Dept.	83,889	112,769	535,969	140,268	259,832	322,114
Ambulance	86,400	86,400	43,200	64,800	86,400	86,400
Fire Department	33,572	37,572	41,900	31,425	41,900	49,900
Coroner	23,502	31,910	28,118	18,333	25,118	54,526
County Attorney	33,595	28,070	40,000	24,901	34,000	40,000
District Attorney	20,234	25,365	27,490	19,816	27,490	30,402
Veterans Officer	1,033	3,893	5,331	3,988	5,331	5,331
Surveyor	2,118	2,500	2,500	0	2,500	2,500
Office of Emergency Preparedness	78,256	115,265	56,372	40,907	57,372	61,372
Intergovernmental	162,133	240,677	186,668	76,027	249,852	196,130
Miscellaneous	41,776	57,574	30,000	21,499	51,000	30,000
Sub-Total	1,743,405	1,962,322	2,275,956	1,251,533	2,001,287	2,186,475
Grants	726,811	451,657	535,688	369,600	565,162	390,000
Sub-Total	2,470,216	2,413,980	2,811,644	1,621,133	2,566,449	2,576,475
Treasurer's Fees	0	61,438	60,000	24,338	32,500	35,000
Transfer to Escrow	0	137,972	8,000	0	8,000	8,000
Transfer to Emergency Service Fun	0	0	43,200	0	43,200	43,200
Sub-Total	2,470,216	2,613,390	2,922,844	1,645,472	2,650,149	2,662,675
Escrow Expenditures	8,449	435,562	8,000	0	8,000	8,000
TOTAL	2,478,665	3,048,952	2,930,844	1,645,472	2,658,149	2,670,675

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

COMMISSIONERS - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	115,811	137,860	139,653	103,742	139,000	157,372
Supplies	3,453	779	1,000	374	500	750
Telephone	0	48	100	0	0	100
Postage	0	63	50	0	0	50
Printing	2,652	897	1,000	2,778	3,500	1,500
Travel	0	0	2,000	0	0	2,000
Miscellaneous	1,490	761	325	0	0	228
TOTAL	123,406	140,408	144,128	106,894	143,000	162,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

CLERK & RECORDER - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	110,853	113,067	111,660	82,505	111,660	120,063
Supplies	2,115	2,301	1,500	1,792	2,000	1,800
Telephone/Internet	0	95	100	0	0	100
Postage	1,316	1,592	1,500	84	500	1,500
Printing	410	689	900	539	750	750
Travel - Training	227	0	1,000	1,533	1,600	1,000
Dues - Meetings	797	1,594	800	179	179	800
Recording Service and Maintenance	11,010	4,110	8,200	8,220	8,220	8,250
Recorder's Equipment Replacement	14,445		0	0	0	0
Miscellaneous	760		340	143	200	237
TOTAL	141,933	123,448	126,000	94,995	125,109	134,500

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

TREASURER - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	89,117	97,414	95,169	68,349	91,000	99,648
Supplies	108	580	750	473	650	750
Telephone/Internet	0	238	100	0	0	100
Postage	1,125	1,240	1,200	44	1,200	1,200
Printing	2,408	3,326	4,500	1,963	4,500	4,500
Travel	0	414	1,250	1,452	1,452	1,500
Dues - Meetings	550	600	1,000	10	700	1,000
Computer Lease	40,947	22,579	15,000	2,214	15,000	15,000
Electronic Equipment	0	0	0	0	0	0
Maps	0	0	0	0	0	0
Miscellaneous	0	0	531	0	0	302
TOTAL	134,254	126,391	119,500	74,505	114,502	124,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

ASSESSOR - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	114,616	112,438	107,551	72,354	96,472	109,939
Supplies	6,152	8,379	6,000	6,180	8,000	6,000
Telephone/Internet	0	0	100	0	0	100
Postage	288	304	300	72	300	300
Printing	0	381	400	108.87	400	400
Travel	882	1,285	2,500	1,788	2,000	2,500
Dues	630	500	703	670	670	703
Computer Lease	40,497	21,649	15,000	2,214	15,000	15,000
Mapping	2,100	0	1,000	0	1,000	1,000
Master Touch	205	1,892	2,500	136	2,500	2,500
Equipment	225	0	1,000	0	0	1,000
Consulting	4,708	40,988	10,000	20,077	20,077	10,000
Miscellaneous	890	787	446	0	0	558
TOTAL	171,193	188,603	147,500	103,601	146,419	150,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

SHERIFF - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	279,676	293,853	375,234	220,327	294,000	382,214
Workers Comp Ins.	9,085	10,310	10,500	0	10,500	12,000
Supplies	13,313	14,179	14,000	16,398	18,000	17,000
Telephone/Internet	6,055	7,641	6,500	6,068	8,100	8,200
Postage	299	253	350	294	350	350
Printing	0	744	250	0	0	250
Training	690	2,024	2,500	1,178	1,500	2,500
Dues - Meetings	145	1,238	2,500	0	1,500	2,500
Ads - Legal Notices	0	0	300	0	0	300
Bonds	0	0	0	0	0	0
Vehicle Maintenance	7,016	6,611	7,000	7,673	8,000	7,500
Gasoline	9,426	13,579	15,000	11,695	15,500	16,000
Transient Persons	0	0	500	0	0	500
Dispatch Services	8,957	37,957	19,000	0	19,000	19,000
Vehicle Insurance	2,999	3,981	2,400	0	4,000	4,000
Insurance	0	0	7,500	0	7,500	7,500
Matching Grant Funds	0	0	0	0	0	0
Rescues	3,360	0	150	0	0	150
Communications Towers	7,118	7,699	7,000	5,351	7,100	7,200
Special Events (4th of July)	0	0	4,000	0	0	2,000
Miscellaneous	1,640	11,130	596	0	0	636
Sub-Total	349,779	411,198	475,280	268,983	395,050	489,800
JAIL	2,405	10,595	20,000	390	2,500	20,000
TOTAL	352,184	421,793	495,280	269,373	397,550	509,800

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

ADMINISTRATOR - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	116455.45	113449.22	120,757	81,211	107,000	101,580
Supplies	408.4	502.8	500	313	450	500
Telephone/Internet	1111.93	1598.49	1,600	915	1,250	1,400
Postage	0	0	50	5	10	50
Travel	839.27	429.07	2,500	493	1,000	2,500
Training	0	0	1,000	0	700	1,000
Electronic Equipment	0	375	0	0	0	0
Equipment Repair/Maint.	0		0	0	500	0
Subscription - Dues	199	199	100	100	100	100
Miscellaneous	0	0	493	0	0	370
Planner						28,000
TOTAL	119,014	116,554	127,000	83,038	111,010	107,500

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

CUSTODIAN - EXPENDITURES

COURTHOUSE	2020	2021	Budget 2022	9/30/2022		Budget 2023
				Year to Date	Year End Est.	
Personnel	27785.87	27,159	33,945	15,952	33,500	34,000
Supplies	1328.12	1,317	1,000	507	700	800
Maintenance	4523	1,766	2,500	507	1,000	1,500
Repairs	3585.31	341	1,000	2,515	2,700	2,000
Utilities	19867.01	11,482	17,000	7,484	10,000	11,000
Propane/Coal	17507.6	25,105	14,000	20,629	26,000	26,000
Vehicle Maintenance	0	266	500	1,530	1,530	500
Miscellaneous	420	30	200	0	0	200
Sub-Total	75,017	67,465	70,145	49,124	75,430	76,000
HOSPITAL						
Personnel	16,529	14,337	16,972	7,857	16,972	17,000
Supplies	742	456	600	185	300	500
Maintenance	2,408	3,738	3,500	1,849	2,000	2,500
Repairs	1,376	0	500	2,038	2,200	1,000
Utilities	4,436	3,984	7,000	3,628	5,000	7,000
Coal	15,986	11,471	9,000	5,659	8,000	9,000
Miscellaneous	-	0	283	0	0	500
Sub-Total	41,476	33,986	37,855	21,216	34,472	37,500
TOTAL	116,493	101,451	108,000	70,339	109,902	113,500

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

HEALTH DEPARTMENT - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel Total	187,742	220,872	294,141	164,848	235,789	294,141
Personnel Paid By Grants	162,742	220,872	351,233	0	215,000	351,233
Personnel Paid By General Fund	25,000	0	20,789		20,789	20,789
Supplies	3,051	2,397	1,000	0	500	1,000
Postage	88	60	100	0	50	100
Telephone	0	1,002	200	0	0	200
Travel - Training	117	107	100	0	100	100
Dues - Meetings	781	1,329	500	0	500	500
Licenses & Certifications	111	269	270	0	270	270
Vaccines	343	148	500	0	0	0
Miscellaneous	1,479	556	541	0	0	541
Total Operations	30,971	5,869	24,000	0	22,209	23,500
Emergency Planning PHEP	411		15,875	0	15,875	15,875
Ebola			0	0	0	0
SIM			70,989	0	0	70,989
Health Care Program Grant MCH/HC	1,000	1,103	10,578	0	10,576	10,578
PDD			0	0	0	0
STEPP	4,995	963	24,172	0	24,172	24,172
CHAPS/PHIP			0	0	0	0
OPPI			0	0	0	0
Immunizations			0	0	0	0
Miscellaneous Grants	46,513	5,447	10,000	0	0	10,000
SJBHD			0	0	0	0
WINN			0	0	0	0
ELC and ELC Enhance			354,311	140,268	187,000	167,000
Covid 19		99,388	26,044	0	0	0
Total Grants	52,918	106,901	511,969	140,268	237,623	298,614
TOTAL	83,889	112,769	535,969	140,268	259,832	322,114

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

MISCELLANEOUS COUNTY OFFICES - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
CORONER						
Personnel	15,116	15,118	15,118	11,339	15,118	16,526
Miscellaneous	8,386	16,792	13,000	6,995	10,000	38,000
	23,502	31,910	28,118	18,333	25,118	54,526
Surveyor						
Personnel	1,518	2,500	2,500	0	2,500	1,659
Miscellaneous	600	0	0	0	0	841
	2,118	2,500	2,500	0	2,500	2,500
COUNTY ATTORNEY						
Personnel	33,595	28,070	40,000	24,901	34,000	40,000
Miscellaneous	0	0	0	0	0	0
	33,595	28,070	40,000	24,901	34,000	40,000
DISTRICT ATTORNEY						
	20,234	22,665	24,789	17,115	24,789	27,701
La Plata Courthouse Remodel	2,401	2,701	2,701	2,701	2,701	2,701
	22,635	25,365	27,490	19,816	27,490	30,402
VETERANS OFFICER						
Personnel	1,033	3893.41	5,331	3,988	5,331	5,331
Miscellaneous	0	0	0	0	0	0
	1,033	3,893	5,331	3,988	5,331	5,331
EMERGENCY PREPAREDNESS						
Personnel	58,256	103,128	48,372	34,475	48,372	48,372
PIO		4,563		5,401	7,000	5,000
Miscellaneous	20,000	7,574	8,000	1,031	2,000	8,000
	78,256	115,265	56,372	40,907	57,372	61,372

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

INTERGOVERNMENT - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
San Juan Basin Health	0	14,896	10,164	0	10,164	10,164
Planning Commission	0	400	400	400	400	400
Area Agency on Aging	0	850	850	0	850	850
Club 20	0	300	300	300	300	300
NACO	450	450	450	450	450	450
Volunteers of America	0	300	300	0	300	300
Region 9 E.D. District	425	425	425	425	425	425
Cemetery Donation	0	250	250	0	250	250
Fire Dept. Donations (Santa)	0	100	100	0	100	100
San Juan Development Assoc.	0	5,000	5,000	0	5,000	5,000
Social Services	55,226	62,734	59,354	45,334	59,354	59,354
Colorado SBDC	0	0	211	0	211	211
San Juan RC&D	0	0	0	0	0	0
Town Shared Services	32,010	47,887	35,938	0	97,730	36,000
School - Subdivision Fees	0	0	0	0	0	4,400
Durango Mtn Resort Costs	0	0	0	0	0	0
Annual Audit	10,500	11,900	11,500	12,900	12,900	13,500
Liability Insurance (CTSI)	44,616	72,507	36,000	0	36,000	38,000
Workers Comp. Insurance (CTSI)	4,100	4,987	6,000	0	6,000	7,000
Transportation Dues	0	0	450	0	450	450
Housing Solutions Grant	0	0	500	0	500	500
AXIS Mental Health	0	500	500	0	500	500
CCI Dues	6,226	6,000	6,226	6,150	6,150	6,226
Preschool Loan	3,200	6,000	6,000	6,000	6,000	6,000
MSI	0	1,000	1,000	0	1,000	1,000
SWCOG	5,380	3,691	4,000	4,068	4,068	4,000
Four Corners Film Office	0	0	0	0	0	0
Fire Works Donation	0	0	250	0	250	250
Alpine Ranger	0	0	0	0	0	0
Cascade Village Fiber	0	0	0	0	0	0
Silverton Youth Center	0	500	500	0	500	500
Sub-Total	162,133	240,677	186,668	76,027	249,852	196,130
GRANTS						
DOLA Hospital Building	0	0	0	0	0	0
SHF - Hospital Building	98,853	65,870	5,000	23,648	23,648	0
DOLA Courthouse	0	154,898	7,537	0	7,537	40,000
DOLA Apartments						
DOH Apartments						
Emergency Management						
OHV State Trail Grant						
CDPHE Communications Liaisor	50,809	46,526	54,161	39,364	54,000	60,000
EPA Grant			0	0	0	0
Housing Solutions CDBG	70,089	108,216	150,000	11,214	25,000	150,000
SHF - Courthouse	2,920	0	198,990	60,067	85,000	130,000
Underfunded Courthouse	104,048	33,306	0	0	0	0
DOLA Firetruck	267,500	0	0	0	0	0
Clerks Electronic Technology	115,176	5,934	0	0	0	0
REDI MSI			0	20,477	20,477	0
REDI SJDA		36,906	40,000	23,313	23,313	0
CARES						
COVID RECOVERY FUNDS			70,000		70,000	0
Misc. Grants	17,417	0	10,000	191,516	256,187	10,000
Sub-Total	726,811	451,657	535,688	369,600	565,162	390,000
TOTAL	888,944	692,334	722,356	445,627	815,014	586,130

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

ROAD & BRIDGE - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Personnel	243,454	243,330	323,573	181033	255000	323,573
Administration	0	0	0	0	0	0
Liability Insurance (CTSI)	10,977	15,553	9,500	0	16000	17,000
Workers Comp. Insurance (CTSI)	11,302	11,089	15,000	0	13000	15,000
Travel	0	0	300	0	0	300
Utilities	10,596	7,222	9,000	6336	8500	9,000
Supplies	10,395	7,230	11,000	9644	12000	12,000
Coal/Propane	7,714	7,734	8,500	4507	6500	8,500
Building Maintenance	77	0	1,000	0	500	1,000
Safety - Signs	1,123	0	3,000	2527	2700	3,000
Fuel	25,574	31,993	38,000	32766	40000	40,000
Oil - Antifreeze	0	0	2,500	0	2500	2,500
Tires	11,239	3,690	4,500	8845	8845	4,500
Equipment Repair	24,487	24,832	28,000	20487	27000	28,000
Magnesium Chloride	0	36,800	40,000	0	0	40,000
Avalanche Control	0	2,623	2,500	0	0	2,500
Rock Work - Blasting	0	0	0	0	0	0
Culverts	4,905	19,984	3,500	0	0	3,500
Gravel - Permit	331	0	331	331	331	331
Snow Removal	8,460	4,050	7,050	7000	8500	8,500
Bridge Maintenance	0	0	2,000	0	0	2,000
Equipment Payment	0	0	0	0	0	0
CDL Physicals/License	0	0	200	0	0	200
Clothing Allowance	400	0	600	0	600	800
Asphalt Materials & Striping	0	0	1,000	0	0	1,000
Miscellaneous	2,821	3,180	592	552	552	796
Sub-Total	373,857	419,309	511,646	274,029	402,528	524,000
Treasurer's Fees	4,993	5,605	5,000	4,843	5,000	5,000
Transfer to Escrows	160,000	160,000	155,000	0	155,000	155,000
Transfer to School	54,380	0	0	0	0	0
Sub-Total	593,229	584,914	671,646	278,871	562,528	684,000
Escrow Expenditures	136,303	97,659	139,000	97,505	139,000	139,000
TOTAL	729,531	682,572	810,646	376,376	701,528	823,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

CONTINGENCY FUND - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Treasurer Fees	0	0	10	0	0	10
Miscellaneous	0	0	9,990	0	0	9,990
TOTAL	0	0	10,000	0	0	0

COUNTY LODGING TAX EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Tourism Advertising	100000	85000	150,000	80,000	100,000	100,000

CONSERVATION TRUST - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Capital Improvements	0	0	6,000	0	0	6,000
Treasurer Fees	0	0	0	0	0	0
TOTAL	0	0	6,000	0	0	6,000

TABOR AMENDMENT EMERGENCY FUND - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Treasurer Fees	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

NOXIOUS WEED FUND - EXPENDITURES

	2020	2021	Budget 2022	9/30/2022 Year to Date	Year End Est.	Budget 2023
Treasurer Fees	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

ANVIL MOUNTAIN WORKFORCE HOUSING - EXPENDITURES

	2020	2021	Budget 2022	9/30/2019 Year to Date	Year End Est.	Budget 2023
TOTAL	0	156,856	105,000	79,807	110,000	110,000

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

SOCIAL SERVICES - EXPENDITURES

	2020	2021	Budget 2022	Year End Est.	Budget 2023
Personnel	Distributed	Distributed	Distributed	Distributed	Distributed
Regular Administration	55,000	82,000	69,000		71,000
Case Services					
Fraud					
LEAP Administration	1,500	1,500	1,200		1,200
Leap Basic					
CORE Services 80/20%	8,724		24,000		0
Child Support		1,500	600		324
CORE Services 100%	15,276	24,000			24,000
Child Welfare 100%	2,937				1,000
CSBG Grant	1,000	1,000	1,000		1,000
County Only					
Child Care EBT	1,139				
Kinship Funds					
Child Care Admin	8,525	9,300			
Child Welfare 80/20	39,711	26,000	12,000		0
OAP	2,000	2,000	2,000		24
Medicaid Transport	5,000				
Adult Protection	3,530	4,000	2,220		1,440
San Juan Seniors					
CO Works/TANF	44,697	58,000	75,000		67,000
CWEST F/C EBT					
Quality Child Care	14,000		2,000		600
Miscellaneous					
TOTAL	203,039	209,300	189,020	140,000	167,588

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

EMERGENCY SERVICES FUND - EXPENDITURES

	9/30/2022					
	2020	2021	Budget 2022	Year to Date	Year End Est.	Budget 2023
Ambulance Assoc.	86,400	86,400	43,200	64,800	86,400	86,400
Emergency Service Sales Tax	460,000	460,000	503,200	345,000	503,200	503,200
Transfer to Escrow	10,000	10,000	10,000	0	10,000	10,000
Insurance			7,500			7,500
Ambulance Total	556,400	556,400	563,900	409,800	599,600	607,100
Fire Authority	33,572	37,572	41,900	31,425	41,900	49,900
Fireman's Pension	45,000	19,713	30,000	0	30,000	30,000
Truck Payment		30,000	20,000	0	20,000	20,000
Building Lease Purchase	25,677	25,677	25,678	12,839	25,678	25,678
Building O and M	11,157	14,878	12,000	11,183	14,950	15,000
Insurance		10,592	10,000	0	10,000	10,000
Transfer to Escrow	20,000	20,000	20,000	0	20,000	20,000
Fire Total	135,406	158,432	159,578	55,446	162,528	170,578
Emergency Service Other*	51,249	27,682	100,000	18,687	100,000	100,000
Transfer to Escrow			15,000			15,000
Fire Station Mezzanine		93,386	-	-	-	-
Tax Refund			20,000			10,000
Emergency Fire Fund			700			700
Administration .01%			8,000		10000	10,000
TOTAL	743,055	835,900	867,178	483,934	872,128	913,378
Emergency Service Other*						

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - COMMISSIONERS

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Scott FETCHENHIER					
Salary	30,225	30,225	31,587	31,587	33,039
Social Security	2,312	2,312	2,416	2,416	2,527
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	907	907	948	948	991
sub-total	45,443	47,900	50,851	50,851	52,457
Ernie KUHLMAN					
Salary	30,225	30,225	31,587	31,587	33,039
Social Security	2,312	2,312	2,416	2,416	2,527
Health Insurance	3,000	3,000	3,000	3,000	15,900
Retirement	907	907	948	948	991
sub-total	36,444	36,444	37,951	37,951	52,458
Austin LASHLEY					
Salary	30,225	30,225	31,587	31,587	33,039
Social Security	2,312	2,312	2,416	2,416	2,527
Health Insurance	3,000	3,000	15,900	15,900	15,900
Retirement	907	907	948	948	991
sub-total	36,444	36,444	50,851	50,851	52,458
TOTAL	118,331	120,788	139,653	139,653	157,372

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - ADMINISTRATION

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
William TOOKEY					
Salary	73,695.46	77,154.86	77,154.86	77,154.86	77,154.86
Social Security	5,638	5,902	5,902	5,902	5,902
Health Insurance	11,400	12,000	14,457	15,900	15,900
Retirement	2,211	2,315	2,315	2,315	2,315
Unemployment	295	309	309	309	309
sub-total	93,239	97,680	100,137	101,580	101,580
Administrative Assistant Heather MACDOUGALL					
Salary*	11,160.00	12,400.00	12,400.00	12,400.00	0.00
Social Security	854	949	949	949	0
Health Insurance	4,080	4,915	5,406	5,406	0
Retirement	335	372	372	372	0
Unemployment	45	50	50	50	0
Sub-total	16,473	18,686	19,176	19,176	0
TOTAL	109,712	116,366	119,314	120,757	101,580
* = 620 hours @ 20.00					

PERSONNEL - VETERANS OFFICER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Tommy WIPF					
Salary	949	930	930	4,800	4,800
Social Security	73	71	71	367	367
Health Insurance	20	20	20	20	20
Retirement	3	3	3	144	144
TOTAL	1,045	1,024	1,024	5,331	5,331

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - EMERGENCY MANAGER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Jim DONOVAN					
Salary	45,053	45,053	36,400	36,400	36,400
Social Security	3,447	3,447	2,785	2,785	2,785
Health Insurance	12,000	14,457	11,130	7,950	7,950
Retirement	1,352	1,352	1,092	1,092	1,092
Unemployment	180	180	146	146	146
TOTAL	62,031	64,488	51,552	48,372	48,372
*=2080 Hours @ \$35.00					
1040 Hours Emergency Manager 1040 Hours Public Health					
Hours and Rate subject of change depending on pandemic funding					

PERSONNEL - COMMUNICATIONS LIAISON

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Anthony EDWARDS					
Salary	36,972	36,972	40,669	44,269	44,269
Social Security	2,828	2,828	3,111	3,387	3,387
Health Insurance	0	0	0	0	0
Retirement	1,109	1,109	1,220	1,328	1,328
Unemployment	148	148	163	177	177
TOTAL	41,057	41,057	45,163	49,161	49,161

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - SOCIAL SERVICES TECHNICIAN

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Krissy Rhoades					
Salary	34,380	34,380	39,130	39,130	39,130
Social Security	2,630	2,630	2,993	2,993	2,993
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	1,031	1,031	1,174	1,174	1,174
Unemployment	138	138	157	157	157
TOTAL	50,179	52,636	59,354	59,354	59,354
1820 hrs. @ 21.50					

PERSONNEL - CORONER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Keri METZLER					
Salary	13663	13663	13663	13663	14935
Social Security	1,045	1,045	1,045	1,045	1,143
Retirement	410	410	410	410	448
TOTAL	15,118	15,118	15,118	15,118	16,526

PERSONNEL - SURVEYOR

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Kenny SCHAAF					
Salary	1,518	1518	1518	1518	1659

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - PUBLIC HEALTH

	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Becky JOYCE				
Salary	51,518.17	52,335.92	72,800.00	72,800.00
Social Security	3,941.14	4,003.70	5,569.20	5,569.20
Health Insurance	12,000.00	14,457.00	15,900.00	15,900.00
Retirement	1,545.55	1,570.08	2,184.00	2,184.00
Unemployment	206.07	209.34	291.20	291.20
Sub-total	69,210.93	72,576.04	96,744.40	96,744.40
40 hours/week				
Lois MACKENZIE				
Salary	16,024.00	16,024.00	18,720.00	18,720.00
Social Security	1,225.84	1,225.84	1,432.08	1,432.08
Health Insurance	-	-	-	-
Retirement	480.72	480.72	561.60	561.60
Unemployment	64.10	64.10	74.88	74.88
Sub-total	17,794.65	17,794.65	20,788.56	20,788.56
12 hours/week @ \$30.00				
Amie Bicocchi				
Salary	26,702.00	31,200.00	31,200.00	35,880.00
Social Security	2,042.70	2,386.80	2,386.80	2,744.82
Health Insurance	-	14,457.00	15,900.00	15,900.00
Retirement	801.06	936.00	936.00	1,076.40
Unemployment	106.81	124.80	124.80	143.52
Sub-total	29,652.57	49,104.60	50,547.60	55,744.74
30 Hours/week @ \$23.00				
Jim DONOVAN EPR Grant				
Salary	15,017.60	36,400.00	36,400.00	36,400.00
Social Security	-	2,784.60	2,784.60	2,784.60
Health Insurance	-	4,770.00	4,770.00	7,950.00
Retirement	450.53	1,092.00	1,092.00	1,092.00
Unemployment	60.07	145.60	145.60	145.60
Sub-total	15,528.20	45,192.20	45,192.20	48,372.20
1040 @ \$35.00				
Brandi				
Salary	-	36,400.00	50,960.00	36,400.00
Social Security	-	2,784.60	3,898.44	2,784.60
Health Insurance	-	-	15,900.00	-
Retirement	-	1,092.00	1,528.80	1,092.00
Unemployment	-	145.60	203.84	145.60
Sub-total	-	40,422.20	72,491.08	40,422.20
25 hours/week @ \$28.00				
Total	132,186.35	225,089.69	285,763.84	262,072.10

Other

All Hours and Rates are subject to Pandemic Funding

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - TREASURER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Deanna JARAMILLO					
Salary	60,449	60,449	60,449	60,449	66,077
Social Security	4,624	4,624	4,624	4,624	5,055
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	1,813	1,813	1,813	1,813	1,982
Sub-total	78,887	81,344	82,787	82,787	89,014
Unknown					
Salary	7,200	8,000	8,000	8,000	8,000
Social Security	551	612	612	612	612
Health Insurance	2,640	3,181	3,498	3,498	1,750
Retirement	216	240	240	240	240
Unemployment	29	32	32	32	32
Sub-total	10,636	12,065	12,382	12,382	10,634
TOTAL	89,522	93,408	95,169	95,169	99,648
* = 200 hours @ 20.00					

PERSONNEL - ASSESSOR

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Kim BUCK					
Salary	60,449	60,449	60,449	60,449	66,077
Social Security	4,624	4,624	4,624	4,624	5,055
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	1,813	1,813	1,813	1,813	1,982
Sub-total	78,887	81,344	82,787	82,787	89,014
Unknown					
Salary*	13,200	14,400	16,000	16,000	12,400
Social Security	1,010	1,102	1,224	1,224	949
Health Insurance	0	5,280	6,361	6,996	7,155
Retirement	396	432	480	480	372
Unemployment	53	58	64	64	50
Sub-total	14,659	21,271	24,129	24,764	20,925
TOTAL	93,545	102,615	106,916	107,551	109,939
* = 620 hours @ 20.00					

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - CLERK & RECORDER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Ladonna JARAMILLO					
Salary	60,449	60,449	60,449	60,449	66,077
Social Security	4,624	4,624	4,624	4,624	5,055
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	1,813	1,813	1,813	1,813	1,982
Sub-total	78,887	81,344	82,787	82,787	89,014
Unknown					
Salary*	17,160	17,680	22,750	26,000	20,800
Social Security	1,313	1,353	1,740	1,989	1,591
Health Insurance	0	0	0	0	7,950
Retirement	515	530	683	780	624
Unemployment	69	71	91	104	83
Sub-total	19,056	19,634	25,264	28,873	31,048
TOTAL	97,943	100,977	108,051	111,660	120,063
* = 1000 hours @ 20.00					

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - SHERIFF					
	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Sheriff - Bruce CONRAD					
Salary	67,764	67,764	67,764	67,764	74,072
Social Security	5,184	5,184	5,184	5,184	5,667
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	2,033	2,033	2,033	2,033	2,222
Sub-total	86,981	89,438	90,881	90,881	97,861
Undersheriff - Steve LOWRANCE					
Salary	63,715	62,501	62,501	62,501	62,501
Social Security	4,874	4,781	4,781	4,781	4,781
Health Insurance	12,000	14,457	15,900	15,900	15,900
Retirement	1,911	1,875	1,875	1,875	1,875
Unemployment	255	250	250	250	250
Sub-total	82,755	83,864	85,307	85,307	85,307
Deputy - Abigail ARMISTEAD					
Salary	53,096	45,442	53,096	53,096	53,096
Social Security	4,062	3,476	4,062	4,062	4,062
Health Insurance	12,000	10,843	15,900	15,900	15,900
Retirement	1,593	1,363	1,593	1,593	1,593
Unemployment	212	182	212	212	212
Sub-total	70,963	61,306	74,863	74,863	74,863
Deputy - Unknown					
Salary	53,096	40,898	53,096	53,096	53,096
Social Security	4,062	3,129	4,062	4,062	4,062
Health Insurance	12,000	8,433	15,900	15,900	15,900
Retirement	1,593	1,227	1,593	1,593	1,593
Unemployment	212	164	212	212	212
Sub-total	70,963	53,850	74,863	74,863	74,863
Reserves - Unknown					
Salary	15,000	15,000	15,000	15,000	15,000
Social Security	1,148	1,148	1,148	1,148	1,148
Health Insurance	0	0	0	0	0
Retirement	0	0	0	0	0
Unemployment	60	60	60	60	60
Sub-total	16,208	16,208	16,208	16,208	16,208
Office Administrator**					
	Amie Bicocchi				
Salary	9,450	9,450	9,450	5,980	5,980
Social Security	723	723	723	457	457
Health Insurance	0	0	0	0	0
Retirement	284	284	284	179	179
Unemployment	38	38	38	24	24
Sub-total	0	10,494	10,494	6,641	6,641
Back Country Officer*					
Salary	28,756	20,000	24,499	24,499	24,499
Social Security	2,200	1,530	1,874	1,874	1,874
Health Insurance	0	0	0	0	0
Retirement	0	0	0	0	0
Unemployment	115	80	98	98	98
Sub-total	31,071	21,610	26,471	26,471	26,471
TOTAL	358,941	336,770	379,088	375,234	382,214
**= 260 hours @ 23					
*= 520 hours @ 20.54					

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - CUSTODIAN

	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Becky RHOADES				
Salary	19,547	19,547	20,000	20,000
Social Security	1,495	1,495	1,530	1,530
Unemployment	20	20	8	8
Retirement	3	3	600	600
TOTAL	21,065	21,065	22,138	22,138

1000 hours @ 20.00

PERSONNEL - SNOW SHOVELER

	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Unknown				
Salary	8000	8000	8000	0
Social Security	612	612	612	0
Unemployment	20	20	3	0
Retirement	3	3	240	0
TOTAL	8,635	8,635	8,855	0

400 hours @ 20.00

PERSONNEL - FURNACE/LAWN/SHOVELING

	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Colin Trower				
Salary			26,000	26,000
Social Security			1,989	1,989
Unemployment			10	10
Retirement			780	780
TOTAL	0	0	28,779	28,779

1300 hours @ 20.00

**2023 PRELIMINARY BUDGET
SAN JUAN COUNTY, COLORADO**

PERSONNEL - ROAD & BRIDGE

	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Louis GIRODO					
Salary	72,214.94	74,381.39	74,381	74,381.39	74,381.39
Social Security	5,524.44	5,690.18	5,690	5,690.18	5,690.18
Health Insurance	12,000.00	14,457.00	15,900	15,900.00	15,900.00
Retirement	2,166.45	2,231.44	2,231	2,231.44	2,231.44
Unemployment	288.86	297.53	298	297.53	297.53
Sub-total	92,195	97,057.53	98,500.53	98,501	98,500.53
David ANDREWS					
Salary	57,013.44	58,723.85	58,724	58,723.85	58,723.85
Social Security	4,361.53	4,492.37	4,492	4,492.37	4,492.37
Health Insurance	3,000.00	3,000.00	3,000	3,000.00	3,000.00
Retirement	1,710.40	1,761.72	1,762	1,761.72	1,761.72
Unemployment	228.05	234.90	235	234.90	234.90
Sub-total	66,313	68,213	68,213	68,213	68,212.84
Mike MAXFIELD					
Salary	54,479.05	56,113.42	56,113	56,113.42	56,113.42
Social Security	4,167.65	4,292.68	4,293	4,292.68	4,292.68
Health Insurance	12,000.00	14,457.00	15,900	15,900.00	15,900.00
Retirement	1,634.37	1,683.40	1,683	1,683.40	1,683.40
Unemployment	217.92	224.45	224	224.45	224.45
Sub-total	72,499	76,770.95	78,213.95	78,214	78,213.95
Rusty MELCHER					
Salary	52,000.00	0.00	0	52,000.00	52,000.00
Social Security	3,978.00	0.00	0	3,978.00	3,978.00
Health Insurance	12,000.00	0.00	0	15,900.00	15,900.00
Retirement	1,560.00	0.00	0	1,560.00	1,560.00
Unemployment	208.00	0.00	0	208.00	208.00
Sub-total	69,746	0.00	0.00	73,646	73,646.00
OVERTIME PAY	5,000	5,000.00	5,000.00	5,000	5,000.00
TOTAL	305,753	247,041	249,927	323,573	323,573.32